

HEATH CHARNOCK PARISH COUNCIL MEETING
Thursday 14 February 2019 at 7.30 pm in
Adlington Community Centre, Railway Road, Adlington
AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. **Minutes of 17 January 2019:** Proposed: Seconded:

2. Matters Arising:

- a. Cllr Darbyshire to update on location of Japanese Knotweed near the layby on the A6.
- b. **Planning in Practice: Planning Enforcement & the new Enforcement Plan** - Monday, 11 March 2019 at 5.45pm until approx. 7.45pm; food at 5.30pm. Two places reserved for HCPC: representatives to be agreed.
- c. Promotion/advertising of the annual **Great British Spring Clean** will be between 22 March and 22 April 2019 with a skip on the carpark at the White Horse pub
- d. Update re LCC response to traffic accidents at Flag Lane/Weavers Brow from Cty Cllr Snape
- e. Update neighbourhood issue from Cty Cllr Snape

3. Planning:

For Comment prior to Decision:

- a. **18/01205/FUL:** Change of use of land to domestic garden use at 274, Babylon Lane, PR6 9ER
Update: proposed for Full Planning Permission at Development Committee on 5 February 2019
- b. 18/00905/FUL: Change of use of the land *for a temporary period* to a residential Gypsy and Traveller site involving the siting of two mobile homes and *four* touring caravans and retention of the utility block and access at 2, Heath Paddock, Hut Lane, PR6 9FP (Previous approval granted on 20 July 2018 for 3 years to 18/00024/FUL for change of use of the land to a residential Gypsy and Traveller site involving the siting of two mobile homes and three touring caravans (one of which is for storage only when not away travelling) and retention of the utility block and access).
- c. Consultation by Chorley Council on **Draft Statement of Community Involvement 2019** (attached) on how it will involve community groups, stakeholders and other organisations in the preparation and review of planning policy documents, and in the consideration of planning applications.

4. Community Matters:

- a. **Parishioner of the Year 2018:** Certificate awarded. Photo and write up completed for Parish newsletter
- b. **Parish Newsletter 2019** – Agreed text and layout with printer. Distribution planned from mid-February 2019 .
- c. **Pocket Parks grant application** to support enhancement /community benefit from use of open land at Wigan and Rawlinson Lanes submitted by Cllr Carpenter (copy attached).
- d. HCPC draft calendar of meeting dates for 2019/20

- e. Consultation with Parish Councils and residents on proposed changes to the days and times Household Waste Recycling Centres (HWRCs) will open based on how busy they are and/or how close they are to another centre (Attached letter/link to respond).
- f. Part 2 Call for Sites for the Central Lancashire Local Plan Review from developers and interested parties till Friday 5th April 2019 for consideration/inclusion over next 16 years (See email).

5. Update on Parish Gateway Stone:

- a. Resolution of issues on site and sign off of works as completed
- b. Final costs and agreement to pay Invoice
- c. Engagement of stone mason to correct damaged corner of Stone Plinth
- d. Breakdown of funding of Gateway Stone project: Grants, Use of CIL monies & Parish contribution

6. Financial Update:

- a. **Balance at Bank:** £14,747.04 at 25 January 2019 Bank Statement
- b. **Paid since 17 January 2019 meeting:**
 - i. Clerk Salary (January 2019) – £269.68
 - ii. Clerk Expenses: (December 18) – Stationery =£0.00 & mileage £8.50 Total = £8.50
 - iii. Information Commission: annual renewal of data protection fee from 24 January 2019 - £40
- c. **Accounts to be authorised for payment:**
 - iv. Clerk Salary (February 2019) – £269.68
 - v. Clerk Expenses: (January 19) – Stationery =£16.19 & mileage £12.25 Total = £28.44
 - vi. Gateway Stone construction cost based on the flat end tender of £7,782.56 & commemoration sign at £1,060, plus the new turf at £98.62. Total net cost £8,937.24 less agreed £200 deduction for damaged corner to stone plinth for HCPC to rectify. Final invoiced cost - £8,737.24 plus VAT at £1,747.45 = £10,484.69. The Clerk will reclaim the VAT from HMRC.
 - vii HCPC Newsletter print – 900 copies A3 full colour folded to A4 at £175 net of Vat
 - viii. HCPC Newsletter delivery - £200
- e. Notification from Chorley Council of HCPC precept for 2019/20, if known

7. Correspondence:

- a. **Southeast Parishes Neighbourhood Area Meeting, Tuesday, 19 February 2019 at 5.00pm.**
Agenda to be published on Monday, 11 February 2019.
- b. Campaign for volunteers at the Royal Voluntary at Chorley & South Ribble Hospital On Ward Visiting Service (attached press release and poster)
- c. Concern from local residents that the weight restriction of 7.5 T on the lower part of Rawlinson Lane is being disregarded frequently on a daily basis
- d. Concern about the huge potholes in the middle of Chorley Road, by the bus stop, between the Asshawes and Skew Bridge.

8. Any Other Business

9. Date of Next Meetings

Thursday 14 March 2019 and Thursday 11 April 2019 at 7.30pm at Adlington Community Centre