

**HEATH CHARNOCK PARISH COUNCIL
ANNUAL GENERAL MEETING
Thursday 11th May 2017 at 7.05pm
at Adlington Community Centre, Railway Road.
MINUTES**

Attendance List: Cllrs. Ashworth (Chair), Cllr Oakes (Vice Chair), Davison, Williams, Carpenter, Maidment, Cornes, Ms Bailey (Clerk).

Apologies: C.Cllr. Snape,

Cllr. Ashworth thanked the Councillors for their support over the last 12 months. The Chair and Vice Chair stood down. The Clerk chaired the meeting inviting all Councillors to nominate a Chair for the coming year 2017/18.

Appointments:

Chair Cllr Oakes proposed and Cllr Davison seconded that Cllr Ashworth be re-appointed Chair of the Parish Council for the forthcoming year. This was carried. Cllr Ashworth thanked the Councillors for their support and said he would be happy to continue as the Chair. As Chair of the meeting Cllr Ashworth continued to invite nominations for Vice Chair.

Vice Chair Cllr Williams proposed and Cllr Davison seconded that Cllr Oakes be re-appointed as Vice Chair. This was carried. Cllr Oakes agreed to accept this role for further 12 months only.

Acceptance of Office: All Councillors signed a declaration of acceptance of the Office and the Code of Conduct which was witnessed by the Clerk.

Register of Interests: All Councillors will complete and return an updated form to the Clerk.

Minutes: Minutes of the previous meeting on 12 May 2016 were proposed by Cllr Oakes and seconded by Cllr Williams and duly signed by the Chair.

There were no matters arising.

Code of Conduct

It was resolved that "in accordance with the requirements of the Local Government Act 2002, and subsequent updates that the Parish Council would adopt as its Members Code of Conduct, the attached current guidance for those in public office". Copies were given and out and will be emailed to each Councillor. This was carried.

Expenditure: confirmation of receipt of the Precept for 2017/18 of £7,750 from Chorley Council was noted and accepted.

Councillor Representations on various Committees and Trusts 2017 -2018

| Organisation/Committee | Councillor |
|---|---|
| Friends of Adlington Circular Walk | Clr Carpenter |
| 3 Tier Forum | Clr. Ashworth, Clr Oakes, Clerk |
| South Eastern Parishes | Clr Cornes |
| Rivington and Brinscall Advisory Group | Clr Ashworth |
| Rivington Heritage | Clr Ashworth |
| Shaws Trust (combined role) | Clr Ashworth Kathleen Maidment is an Independent Trustee |
| Adlington & District Community Centre x 2 | Clr William, Clr Cornes |
| Remembrance Day | Clr Williams, Clr Oakes |
| Planning in Practice | Clr Williams |
| PACT & District Neighbourhood Watch Committee | Clr Williams |
| Friends of Adlington (FoAL) | Clrs Cornes, Carpenter and Maidment |
| Newsletter | Clr Carpenter |

Notice of Future Meeting dates:

Thursday 8 June 2017
Thursday 10 August 2017
Thursday 14 September 2017
Thursday 12 October 2017
Thursday 9 November 2017
Thursday 18 January 2018
Thursday 8 February 2018
Thursday 15 March 2018
Thursday 12 April 2018
Thursday 10 May 2018

Next Meeting date: Arranged for 10th May 2018.

There being no further business the Chair closed the meeting at 7.25 pm.

Signed: Chairman

Dated

Draft Minutes prepared by Christine Bailey, HCPC Clerk 17.5.2017. Approved 10.5.18.