

## HEATH CHARNOCK PARISH COUNCIL (HCPC) MEETING

Thursday 11 August 2016 at Adlington Community Centre, Railway Road

### MINUTES

**Apologies:** Cllr Richard Cornes

**Present:** Cllrs Graham Ashworth (Chair), Ian Oakes (Vice Chair), David Carpenter, Robert Davidson, , Kathleen Maidment, Paul Williams, County Cllr Kim Snape and Christine Bailey Parish Clerk

**Declarations of Interest:** None

**1. Minutes of 9 June 2016 meeting:** Proposed by Cllr Oakes, seconded by Cllr Kathleen Maidment and signed by Cllr Ashworth.

#### **2. Matters Arising:**

- a. **Cherry trees at Rawlinson Lane** - LCC inspection and discussion with neighbours – not an issue
- b. **Overgrown hedges at Rawlinson Lane** – LCC has asked occupiers at 101 and 103 to cut the hedges back. The landowner has been given 14 days to do the work. LCC will re-inspect.
- c. Representation on **Shaw's Educational Trust** – The Parish Council's representative is Cllr Graham Ashworth. Kathleen Maidment has expressed interest to the Trust to serve as an individual co-opted member.
- d. **New Road flowerbed** - CBC has declined to maintain the flower bed. One of Anderton Parish Councillors has agree in the interim to maintain and replant it following its reconstruction

#### **3. Planning:**

- a. **16/00615/TPO** – 9, Olde Stoneheath Court, Charnock, Chorley, PR6 9EH- tree maintenance removal of lowest limb- Approved by Parish
- b. **16/00505/DIS: Arnside, Long Lane, PR6 9EQ** – Parish expressed concern that CBC has approved as Parish did consider it not in keeping with scale of adjacent properties. Design details noted.
- c. **16/00617/FULHH: Fairways, 3 Lower Hill Drive, PR6 9JP** – Proposed rear extension & garage - No objection
- d. **16/00616/FULHH: 26 Long Lane, PR6 9EN** –Erection of free standing adapted residential care unit for persons with disabilities. Parish is sympathetic to the circumstances but on principle has always refused new build applications on safeguarded or greenbelt land, as it did with the previous application on this site
- e. **16/00671/CLPUD: 136 Rawlinson Lane, PR7 4DF** - Application for Certificate of Lawfulness - proposed rear dormer and single storey side extension to confirm that the proposed development is within the property's permitted development rights. No objection.
- f. **16/00674/PDE: 136 Rawlinson Lane, PR7 4DF** - Application for rear flat roof single storey extension – This together with the above application is expected to exceed the 50% volumetric increase as per CBC's HEDG design guidelines. The Parish considers the scale and design to be inappropriate in the greenbelt

#### 4. Community Matters

- a. **Feedback from meetings: South Eastern Parishes meeting** – The Parish has assessed the **condition of its footpaths**. It has asked LCC to carry out strimming to allow continued access to two footpaths: one leading to Lonsdale Farm to the back of Sutton Lane and the other from Millbrook Row to New House and has asked County Cllr Kim Snape to ask LCC to repair the stream's boundary along the bridleway BW 86 to the rear of 18 Olde Stoneheath Court up to the River Yarrow.
- b. **Feedback from The Liaison Meeting**-CBC outlined its new management structure, its approach to the use of new technologies to improve customer service and the reduction to the frequency of its gully cleansing programme to minimise cost and un-necessary work.
- c. **Adlington Library** – Friends of Adlington Library (FoAL) are to lead a local campaign to save the library. FoAL has asked the Parish for financial support towards its administration costs. The Parish asked for more information but agreed to give a donation of £25.00

#### 5. Finance Update

a. **Balance at Bank:** Confirmed as £11,032.81 at 20 July 2016

b. Actual expenditure as at 20 July 2016 is £1,318.22

c. The Parish agreed to bring forward the **replacement of the Limbrick notice board** into 2015/16 to take advantage of a 20% reduction on the purchase price at a total cost of £1,644, inclusive of £250 towards installation and VAT of £274, which will be reclaimed at the year end. The application submitted to the Parish Champions Fund, if successful, will make a contribution towards these costs

d. The Clerk has submitted an application for £579 net of VAT towards the cost of the Parish purchasing its own pc, scanner, IT software and some training for the Clerk to enable the Parish to **comply with the requirements of the Transparency Code.**

e. **Paid since last meeting:**

- Clerk's Salary for June - £200
- Clerk's stationery costs at £31.09 and mileage expenses at £10.25. Total – £41.34
- HMRC for clerk for May and June at £50 per month – Total £100 as Quarter 1 payment
- Room hire at Adlington Community Centre - £181
- Donation to Adlington & District Community Centre - £19
- Parish Council Internet annual hosting net VAT fee – reimburse former Cllr Alan Styles - £31.88

g. The Parish agreed to the terms and conditions of employment offered to the Clerk at appointment after a successful 3 months probationary period

h. **Accounts to be paid:**

- Clerk's Salary for July ( £200) and at the increased rate in August (£233.33) – Total £433.33
- Clerk's stationery costs at £9.10 and mileage expenses at £11.25. Total – £20.35
- HMRC for clerk for July at £50 per month and August at £58.33 per month – Total £108.33

- Parish Council's Internet annual hosting fee- VAT only – reimburse A Styles - £6.38
- Item 4c above - £25 donation to Friends of Adlington Library (FoAL)
- Item 5c above -50% deposit on Limbrick replacement noticeboard (£822 inclusive of VAT)

## 6. Correspondence

### County Cllr Kim Snape update the Parish on:

- Babylon Lane Neighbourhood Priority Scheme** on measures to be implemented to improve safety outside Anderton Primary School and to reduce vehicle speed
- Back Lane-** blocked drain property and road flooding near Holly Cottage and Ainsworth Farm – LCC are investigating the cause of the problems since the flooding in December 2015

## 7. Any Other Business:

a. Concerns around the **continuing closure of Chorley Hospital A&E** were discussed. The Parish agreed to write again. However a joint letter from all the Parishes in Chorley to Hospital Trustees has been proposed which may have more impact. The Clerk has asked for more information.

b. **Planning Meeting** for Remembrance Sunday, 14 September 2016 – Cllrs Williams and Oakes to attend

c. The Parish has received a complaint about **overhanging hedges and overgrown vegetation across the footpath** from 152 Babylon Lane to Bramble Bank and overgrown hedges between 216 -274 Babylon Lane (along the frontage of Shaws land). The Clerk will ask for the vegetation to be cut back by the adjacent land owners/users.

d. **Access for residents with medical and/or care needs** not allowed by Iron Man Race marshals despite prior agreement. County Cllr Snape is to follow this up.

e. Proposal that the Parish should **provide footpath signage** where currently unmarked. To be discussed at a future meeting.

## 8. Next Meeting:

**Thursday, 15 September at 7.30pm** at Adlington Community Centre, Railway Road, Adlington.

There being no more business the meeting closed at 9.55pm.

Christine Bailey, Parish Clerk

16.08.16