

HEATH CHARNOCK PARISH COUNCIL MEETING
Thursday 11 April 2019 at 7.30 pm in
Adlington Community Centre, Railway Road, Adlington
AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. **Minutes of 14 March 2019:** Proposed: Seconded:

2. Matters Arising:

- a. Promotion/advertising of the **Spring Clean** skip on the White Horse pub carpark on Saturday 13 April from 9am – 1pm and agreement of rota to manage it.
- b. Response to circulation of Lower Rawlinson Lane bulletin, April 19 (copy attached) re width restriction on bridge and to the enhancement of the land at the junction with Wigan Lane
- c. Outcome of site meeting with Chorley Council, HCPC & contractor re fence at Waterford Close
- d. Concerns of residents about the use of Amenity land on Wigan Lane and CC Planning's response
- e. CC proposal for digital skills training for Parish Councillors re LCC and CC website (6 hours in total)
- f. LCC response to concerns re recent resurfacing on Babylon Lane (awaited)

3. Planning:

For Comment prior to Decision:

- a. **19/00236/FULHH:** Proposed alterations to the external elevations of the existing dwellinghouse, including the enlargement of a number of windows and introduction of a Juliette balcony at Kays Farmhouse, Back Lane, PR6 9DW
- b. **19/00224/FULHH:** Erection of single storey garden room, following demolition of existing workshop at Kays Farmhouse, Back Lane, PR6 9DW
- c. **19/00222/FUL:** Erection of single storey stable block at Kays Farmhouse, Back Lane, PR6 9DW
- d. **19/00307/NOT:** Notice of intention to install 1no. light wooden telecommunications pole, pathway outside 113, Chorley Road, PR6 9JL

4. Community Matters:

- a Support from AiB for enhancement /community benefit from use of open land at Wigan and Rawlinson Lanes.
- b. Final recommendations from Local Government Boundary Commission and HCPC kept as one Parish in South East Chorley and Heath Charnock Ward (summary map & electorate data attached)
- c. Cllr Williams report from Adlington TC's Remembrance Sunday initial planning meeting, 4th April 2019
- d. Proposals and initial costs for enhancement of land at the junction of Rawlinson and Wigan Lanes

5. Update on Parish Gateway Stone:

- a. Engagement of stone mason to correct damaged corner of Stone Plinth – Update from Cllr Ashworth
- b. Planting proposals and indicative costs from Michelle Gray in pots inside walled structure (see email, photos/sketch)
- c. Cleaning the stone wall to remove moss

6. Financial Update:

- a. **Balance at Bank:** £3,203.56 at 25 March 2019 Bank Statement
- b. **Paid since 14 March 2019 meeting:**
 - i. Clerk Salary (March 2019) – £269.68
 - ii. Clerk Expenses: (February 19) – Stationery =£23.74 & mileage £15.25 Total = £ 38.99
 - iii. Q4 (3 months) Tax on Clerk’s salary, due from 5.4.19 = £202.20 (to be debited from account)
 - iv. Foal donation for 2019/20 -£2
- c. Payment from Chorley Council of HCPC precept for 2019/20 as £8,100
- d. **Accounts to be authorised for payment:**
 - iv. Clerk Salary (April 2019) – £276.33
 - v. Clerk Expenses: (March 19) – Heart Internet mail box renewal =£12 & mileage £17.50 Total = £ 29.50
- e. Initial summary of 2018/19 Parish income and expenditure
- f. VAT reclaim from HMRC – estimated at £1,919.67 to be checked and submitted
- g. Timetable and requirements for internal audit and year end submission for external verification

7. Correspondence:

- a. April 19 In the Boro – circulated to all Councillors
- b. Trading Standards - Consumer Alerts April 2019 (Circulated)
- c. Chorley Liaison Meeting, Wednesday 20 March at 6.30pm – Plan of Ironman route 2019 (attached) and Standards in Public Life were discussed. HCPC not represented.
- d. Chorley Council Community Funding Evening, Tuesday 14 May at 6pm in the Lancastrian Suite
- e. The Chorley 10K Event 2019 around Chorley Town Centre, 12th May 2019, 8am-12 noon.
- f. Brownedge Parish and Community Festival 2019, 4 - 10 May 2019 in St Mary’s RC Church, Bamber Bridge

8. Any Other Business

9. Date of Next Meetings

Thursday 9 May at 7pm for Parish meeting, Parish Annual General Meeting at 7.15pm and Parish Council meeting at 7.30pm and Thursday 13 June 2019 at 7.30pm at Adlington Community Centre