

**HEATH CHARNOCK PARISH COUNCIL MEETING**  
**7.30 pm Thursday 11 October 2018**  
**Adlington Community Centre, Railway Road, Adlington**  
**AGENDA**

**Attendance and Apologies:**

**Declaration of any pecuniary interests:**

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. **Minutes of 13 September 2018:** Proposed: Seconded:

**2. Matters Arising:**

- a. Update on proposed works required to the replacement fence at rear of Waterford Close
- b. **Public consultation: Call for Sites Central Lancashire Local Plan** before 9 November 2018 – only for sites proposed for development (not to protect greenbelt &/or safeguarded land
- c. Covenant for land at junction of Wigan & Rawlinson Lane - potential for **community orchard**

**3. Planning:**

**For Comment prior to Decision:**

- a. **18/00905/FUL:** Change of use of the land to a residential Gypsy and Traveller site involving the siting of two mobile homes and five touring caravans and retention of the utility block and access at 2, Heath Paddock, Hut Lane, PR6 9FP for 5 years (Previous approval granted on 20 July 2018 for 3 years to 18/00024/FUL for change of use of the land to a residential Gypsy and Traveller site involving the siting of two mobile homes and three touring caravans (one of which is for storage only when not away travelling) and retention of the utility block and access)
- b. **18/00909/FULHH:** Single storey rear extension at Hill Cot, Bolton Road, PR7 4AJ

**For information- Planning consent granted**

- c. **18/00140/FUL:** Erection of 1no. dwellinghouse and detached garage / garden room following demolition of existing dwellinghouse at 113 Chorley Road Heath Charnock Chorley PR6 9JL

**4. Community Matters:**

- a. **Report from the Remembrance Sunday Planning meeting** 26 September 2018 –
- b. HCPC contribution to 13 large poppies and display of 6 on HCPC lamp posts to be arranged
- c. Chorley Council- request **confirmation of assets/grassed land maintained within Parish** – see email spreadsheet and maps (forwarded with meeting papers) by 15 October 2018
- d. Nominations for Parishioner of the Year 2018
- e. Parish Newsletter – suggestions for additional topics and proposed timetable
- f. Heath Charnock CIL Income - Parish Council Report April to October 2018 – None
- g. Update on Chorley Election Review – taken from October's in the boro (attached)

**5. Update on Parish Gateway Stone:**

- a. Newground progress update: amendment to flat end design at extra cost of £596, variation to planning consent & progress on site (see photos)
- b. Design of Memorial commemoration – cast Zinc sign with raised ‘zinc’ colour (silver) and a painted background at 700mm x 490mm, net cost £1,060 net of VAT
- c. Unveiling ceremony
- d. Any other issues – Insurance cover

#### **6. Financial Update:**

- a. **Balance at Bank:** £15,266.82 based on 25 September 2018 Bank Statement
- b. **Paid since 7 June 2018 meeting:**
  - i. Clerk Salary (September 2018) – £269.68
  - ii. Clerk Expenses: (August 18) – Stationery & postage = nil & mileage £8.00 Total = £8.00
  - iii. Donation for wreath(s) for Remembrance Service & Stone unveiling-£34
- c. **Parish Income and expenditure update** (summary attached)
- d. **Accounts to be authorised for payment:**
  - iv. Clerk Salary (October 2018) – £269.68
  - v. Clerk Expenses: (September 18) – Stationery & postage = nil & mileage £7.25 Total = £7.25
  - vi. HCPC contribution to Remembrance Sunday. Revised 3 way split: Large poppy display to give 6 for Parish own use at £65 & contribution to refreshments at £120. Total cost £185.
  - vii. Quarter 2 (July-September PAYE for Parish Clerk) =£202.20
  - vii. Gateway Stone construction cost based on the agreed tender price of £7,186.56 plus £596 = £7,782.56 net of Vat & commemoration sign at £1,060 net of VAT. Total net cost £8.842.56
- e. Update if any of sale or return basis for purchase of chain for Parish (consider in November)
- f. **Response to Parish accounts 2017/18** from External Auditor – if received before meeting

#### **7. Correspondence:**

- a. **Chorley Liaison meeting, 17 October at 6.30pm** – update on Ironman UK 2019 requested
- b. In the boro – October forwarded by email
- c. Need for a public access defibrillator to be located within HCPC area

#### **8. Any Other Business**

#### **9. Date of Next Meetings**

Thursday, 15 November at 7.30pm at Adlington Community Centre and Thursday 17 January 2019