

HEATH CHARNOCK PARISH COUNCIL MEETING
Wednesday 5 December 2018 at 7.30 pm in
Adlington Community Centre, Railway Road, Adlington
AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. **Minutes of 15 November 2018:** Proposed: Seconded:

2. Matters Arising (if response available):

- a. Update on the dropped kerb near Skew Bridge from Cty Cllr Snape
- b. Update on the complaint about the height of a development hoarding on Long Lane from Chorley Council Planning department
- c. The complaint about an 'A' board sign advertising the Bus Café at Ellerbrook boatyard restricting access on the canal footpath - Acknowledgment from the NW Canal and River Trust
- d. The sensor fault on the first lamp post in Whitebeam Close: Acknowledgement from LCC

3. Planning:

For Comment prior to Decision:

- a. **18/00905/FUL:** Change of use of the land to a residential Gypsy and Traveller site involving the siting of two mobile homes and five touring caravans and retention of the utility block and access at 2,Heath Paddock, Hut Lane, PR6 9FP for 5 years (Previous approval granted on 20 July 2018 for 3 years to 18/00024/FUL for change of use of the land to a residential Gypsy and Traveller site involving the siting of two mobile homes and three touring caravans (one of which is for storage only when not away travelling) and retention of the utility block and access). Following notification that the Planning Committee would consider this application with a recommendation of refusal on 21 November 2018, it has been amended as shown in italics to: Change of use of the land *for a temporary period* to a residential Gypsy and Traveller site involving the siting of two mobile homes and *four* touring caravans and retention of the utility block and access.
- b. **18/00956/FUL:** Change of use of land for the storage of cars associated with the adjacent garage at Suttons Skew Bridge, Garage Bolton Road, PR7 4BA
- c. **Decision- For information – Permission granted:**
18/00912/FUL: Erection of one two bedroom bungalow following demolition of existing stables and store - Land Adjacent To 60 Rawlinson Lane Heath Charnock Chorley PR7 4BB

4. Community Matters:

- a. **Nominations for Parishioner of the Year 2018:** accepted
- b. Parish Newsletter 2019 – first draft to be considered at 17 Januray 2019 meeting
- c. **LGBC Proposed ward boundaries for Chorley Election Review: information available (as emailed) for HCPC views to be agreed for the public consultation - main discussion on 5 December 2018**

5. Update on Parish Gateway Stone:

- a. Newground progress update: resolution of issues on site and sign off of works as completed
- b. Final costs

6. Financial Update:

- a. **Balance at Bank:** £16,532.37 at 25 November 2018 Bank Statement
- b. Additional income: LCC footpath payment £250 received 26 October 2018 (in the above total)
- c. Paid since 15 November 2018 meeting:**
 - i. Clerk Salary (October 2018) – £269.68
 - ii. Clerk Expenses: (October 18) – Stationery & laminator =£19.20 & mileage £5.25 Total = £24.45
 - iii. Renewal of Insurance for 2019 = £299.98 due 1 December 2018
 - iv. Donation to Rivington Junior Brass Band - £50
- d. Accounts to be authorised for payment:**
 - v. Clerk Salary (December 2018) – £269.68
 - vi. Clerk Expenses: (November 18) – Stationery =£0.00 & mileage £20.50 Total = £20.50
 - vii. Annual membership 2018/19 to FOAL: £2.00
 - viii. Gateway Stone construction cost based on the agreed tender price of £7,186.56 plus £596 = £7,782.56 net of Vat & commemoration sign at £1,060 net of VAT. Total net cost £8,842.56
 - ix. HMRC tax on Clerk salary for Quarter 3 (October - December 18) = £202.20
 - x. Chorley Council Invoice for Hanging baskets dated 21 November 2018 £652.79 including VAT at £108.80 to be reclaimed. Net cost =£543.99
- e. **Response to Parish accounts 2017/18** from External Auditor – if received before meeting
- f. Proposed use of CIL monies: initial discussion (see attached proposal)
- g. **First draft budget and proposed Parish precept for 2019/2020** : as proposed in November 2018 for discussion on 17 January 2018
- h. **Discussion of proposal for CIL monies** (attached)

7. Correspondence:

- a. **Borough Council/Parish Clerks Liaison meeting**, with session on CIL Thursday, 6th December 2018, from 1.00 pm
- b. Confirmation of Rail Crossing Diversion Order 2017, HEATH CHARNOCK FOOTPATH 44 (PART)
- c. Lancashire County Council Cabinet decisions – Information for stakeholders (as emailed).

8. Any Other Business

9. Date of Next Meetings

Thursday 17 January and Thursday 14 February 2019 at 7.30pm at Adlington Community Centre