

**HEATH CHARNOCK PARISH COUNCIL MEETING**  
**7.30 pm Thursday 12 October 2017**  
**Adlington Community Centre, Railway Road, Adlington**  
**MINUTES**

**Present:** Cllrs Graham Ashworth (Chair), Ian Oakes (Vice Chair), Paul Williams, Richard Cornes, David Carpenter and Kathleen Maidment, County Cllr Kim Snape and Christine Bailey, Parish Clerk

**Apologies:** Cllr Robert Davison

**Declarations of Interest:** None

**1. Approval of Minutes of 14 September 2017 meeting:** These were proposed by: Cllr Oakes, seconded by Cllr Williams and signed by Cllr Ashworth

**2. Matters Arising:**

- a. **Poor condition of/ damage to LCC fence on Hut Lane, off Long Lane, PR6 9EH** – Residents and the Parish Council are concerned by LCC's decision not to repair the broken fence panels to prevent an accident on the M61 should anything get through the fence.
- b. **Replacement of fence to rear of Waterford Drive** along FP which passes Lower Hill Drive. Morris Homes is to replace the fence by accessing the final CIL monies remaining in the scheme budget towards these costs. Parish to review progress made at January 2018 meeting.
- c. Cutting of overgrown vegetation to **footpath between Lower Hill Drive and Chorley Road (A673)**. LCC has asked a homeowner to cut back an overhanging tree: the rest of vegetation has died back so footpath is accessible. Adjacent owners have cut back the overhanging vegetation along the middle ginnel. No further action required.
- d. **Tree growing out of the wall 35 metres south west of Appenzell** – LCC suggest it is subject of a TPO and will investigate. Parish Council believes this is not the tree that is causing the problem.  
**Action:** County Cllr Snape to inform LCC.

**3. Planning:**

- a. **17/00900/FULHH at Robin Hill Long Lane Heath Charnock Chorley PR6 9EQ:** single storey extension to rear - HCPC has no objection in principle to the proposed extension providing that it complies with the requirements of policy HS5 in terms of its size. HCPC notes the concern of neighbours at Little Bindon due to the potential impact from the difference in land levels at the rear of these two properties, the potential for loss of light and site lines. HCPC asks CC to consider these points and suggests the proposed extension could be designed with a hipped roof instead of a gable and pike to minimise the impact on the neighbouring property. **Action:** Clerk
- b. **17/00928/FULHH at 56 Lower Hill Drive Heath Charnock Chorley PR6 9JP:** Two dormers to front elevation (following removal of existing front dormer) - No objection. **Action:** Clerk
- c. **17/00845/FUL at land 65M East Of Oakdene 16 Long Lane Heath Charnock:** Proposed stable block accommodating 2 no. loose boxes and 1 no. storage area – HCPC is concerned as this application is on a prominent site in an elevated position in the greenbelt. The duck and hen houses on the site are not covered by planning consent. HCPC is concerned by three recent instances where vacant stables have become the subject of planning applications to build a house. The Parish Council would want to avoid the potential for this situation arising on this particular site to maintain the openness of the greenbelt and existing character of the area.

Should Chorley Council deem that consent be granted the Parish Council would want it to be conditioned that the planning permission is temporary, subject either to renewal or re-instatement of the site to its current condition providing this condition would be effective in protecting the future use of this land. If not, the Parish Council asks that this application be refused. **Action:** Clerk

#### 4. Community Matters:

- a. **HCPC Parishioner of the Year Award:** This was agreed based on the criteria circulated. Cllr Carpenter will finalise the design of the draft Certificate, to be awarded annually, framed and signed by the Chair. The Parish will nominate the first 2017 winner, to be featured being presented with the Certificate in the Parish annual newsletter. The agreed criteria and requests for nominations will be invited for future years. **Action:** Cllrs Williams, Carpenter & Clerk
- b. Proposed siting & style of **new planter at Rawlinson Lane** by Adlington in Bloom. This is now proposed as a 5 tier planter with 2 design options. HCPC will arrange to meet AIB representatives on site to agree the precise location in due course. **Action:** Clerk
- c. **Remembrance Sunday Service, 12 November 2017** at St Pauls Church, Adlington – Cllr Oakes will attend to lay the wreath on behalf of Parishioners.
- d. Feedback from **PACT meeting on 18 September 2017** - Cllr Williams reported that the police were not at the meeting as now down to one Officer. The Adlington TCM figures were discussed. There were no crimes in the Heath Charnock Parish area recorded in these figures.
- e. Partnership with Lancashire Adult Learning to **provide FREE ICT courses for the residents** of the Chorley Borough – FoAL is to lead on interest from Parishioners for local courses/training as it has evidence from its research of local needs/interests
- f. **HCPC Newsletter 2018:** The proposed topic content will be circulated with the draft meeting Minutes for the Newsletter to be published in spring 2018. **Action:** Clerk
- g. **Condition of Adlington Circular Walk** - Cllr Carpenter advised that the worst part of the track near the Golf Club that crosses Slack's Farm where all the stiles are very muddy. **Action:** Chair to get a quote for hard-core to be compacted near each stile to improve access within the LCC budget available to the Parish. Cllr Carpenter to advise contractor on positioning of materials

#### 5. Memorial Stone:

- a. A revised Technical drawing was discussed based on issued the site visit 4 October 2017. HCPC understands health and safety concerns must to be met but the extra cost will include the additional works to secure the foundations and the second nameplate. CC has not given a specific NPG budget award so the additional costs and how these are paid for will have to be discussed with CC. **Action:** Clerk to discuss with CC and to ask for cost estimates to make progress to allow the licences and overall scheme costs to be identified.
- b. Research of names: The meeting was updated on progress and the difficulty of verifying Parish residency to agree a list. It was suggested that the full list could be included on the Parish website with a more general plaque. **Action:** Cllr Williams to circulate an example in Cornwall
- c. LCC Parish Champion Grant of £400.00 has been awarded towards the Memorial Stone.

#### 6. Financial Update:

- a. **Balance at Bank:** £11,336.06 – 25 September 2017 Bank Statement
- b. **Paid since 14 September 2017 meeting:**

- i. Clerk Salary (September) – £261.68
- ii. Clerk Expenses: (August) Mileage = £5.25 & office expenses: paper – £0.00 = £5.25
- iii. HMRC PAYE for Parish Clerk Q2 (3 months) July-September = £196.20
- iv. Wreath for Remembrance Sunday – Order placed 5.10.17 at donation requested of £17.00

**c. Accounts to be paid:**

- v. Clerk Salary (September) – £261.68
- vi. Clerk Expenses: (August) Mileage =£14.00 & office expenses: £0.00 = £14.00
- vii. Signcraft for replacement plaque at Weavers Brow- £63 plus VAT at £12.60 = £75.60

**7. Correspondence:**

- a. **Friends of Adlington Circular Walk** - It has been agreed to advertise once more for new volunteers to avoid the organisation being wound up with the remaining funds proposed to be split between the 3 Parish Councils and arrangements to be agreed for future footpath oversight/maintenance
- b. **100th anniversary of Royal Air Force** 1 April 2018 – This was noted.
- c. **Chorley Liaison** meeting Wednesday 18 October at 6.30pm – Agenda includes response to Ironman Race. **Action:** Cllr Ashworth & Clerk to attend
- d. **Planning in Practice, 13 November** at 5.45pm until approx. 7.45pm on the Householders Design Guidance Supplementary Planning Document which was approved at a Council meeting on 24 January 2017. **Action:** Cllr Ashworth & Clerk to attend.
- d. **Local Government Boundary Commission for England (LGBCE):** Parish Briefing meeting re-arranged for Wed 6 December 2017 – 2 representatives invited to be agreed at November meeting
- e. **Adoption of Central Lancashire Employment Skills Supplementary Planning Document** : Noted.
- f. **Lancashire NHS Care Foundation Membership Conference & AGM 2017**, Chorley Town Hall, Wed 25 October from 9.30-3.15: **Action:** Clerk to send information to Cllr Carpenter

**8. Any Other Business**

- a. The repainting of lines at junction of The Asshawes and Chorley Road has not been delayed due to bad weather: Completed.
- b. Cllr Carpenter met with staff from the Canal/River Trust. No action can effectively be taken but the situation should be monitored.
- c. It was reported that Long Lane has been marked up for repairs to the road surface
- d. County Cllr Snape update the meeting on the funding for and progress with the Travellers site

**9. Date of Next Meetings**

Thursday 9 November and 18 January 2017 at 7.30pm at Adlington Community Centre, Railway Road, Adlington

The meeting closed at 8.55pm

Christine Bailey,  
Parish Clerk,  
17 October 2017