

HEATH CHARNOCK PARISH COUNCIL (HCPC) MEETING

Thursday 13 October 2016 at Adlington Community Centre, Railway Road, Adlington

MINUTES

Present: Cllrs Graham Ashworth (Chair), Ian Oakes (Vice Chair), David Carpenter, Richard Cornes, Robert Davison, Kathy Maidment, Paul Williams, County Cllr Kim Snape and Christine Bailey Parish Clerk

Apologies: None

Declarations of Interest: None

1. Minutes of 15 September 2016 meeting: Proposed by Cllr Davison; seconded by Cllr Carpenter and signed by Cllr Ashworth.

2. Matters Arising:

- a. Replacement notice board due to be installed on Tuesday 25 October at 10am. **Clerk & Cllr Williams to attend.**
- b. Proposed repair of waterlogged footpath between Slacks & Lonsdale Farms – **Cllr Carpenter to assess length & requirements. Cllr Ashworth to ask Roger Derbyshire for an estimate, subject to Cllr Carpenter's assessment**
- c. Replacement of way marker signs along the Heath Charnock stretch of the Adlington Circular Walk. **Cllr Carpenter to order replacements and fixings & inform Clerk of cost**
- d. LCC has confirmed there is no overhanging vegetation on the footpath between 216 -274 Babylon Lane. **No further action will be taken.**
- e. **Community Clean-up day**, Saturday 15 October with a skip at the Whitehorse Pub carpark. Cllr Snape has distributed leaflets to residents

3. Planning:

- a. 16/00827/FUL: Erection of building to be used as a toilet and accommodation block by Bolton Scouts Trust at Bibbys Farm Back Lane Heath Charnock Chorley PR6 9DL. Not visible from the road and matching materials to be used. **No objection.**
- b. 16/00851/CLPUD: Application for Certificate of Lawfulness for proposed rear extension at 10 Flag Lane Heath Charnock Chorley PR6 9ED. No impact. **No objection.**
- c. 16/00833/FULHH: Erection of annexe at Appenzell Babylon Lane Heath Charnock Chorley PR6 9EU. Proposed building is at the rear of the site, adjacent to a retaining wall. **No objection in principle but Parish notes that the proposal is in an area of safeguarded land.**
- d. Consultation on CBC's revised guidance for Household Extensions is being considered for discussion at November meeting. **Cllr Snape asked to advise the Parish Council.**

4. Community Matters

- a. **Memorial Stone:** Cllr Snape to ask for more information from CBC, including the contractor. Parish to consider application to the Neighbourhood Fund at the November meeting. It was

agreed that: a large stone would be appropriate with no individual names, just a roll of honour inscription and to consult the Parish in the annual newsletter.

- b. Cllr Carpenter to have draft of **annual Parish newsletter ready for 19 January 2017 meeting**
- c. **Remembrance Sunday** – Cllrs Oakes and Williams to attend the Remembrance Service and Ceremony on Sunday 13 November 2016. Clerk to give the wreath to Cllr Oakes.

5. Finance Update

a. **Balance at Bank:** £10,051.07, Bank Statement dated 23 September 2016

b. Paid since last meet:

- i. Clerk Salary – (September) - £233.33
- ii. Clerk Parish Mileage - £11.25 & office expenses: stamps, stationery & copying - £12.20 = £23.45
- iii. Clerk PAYE – (September) - £58.33
- iv. Wreath for Remembrance Sunday - £18.50

c. Accounts to be paid:

- i. 50% balance on Limbrick replacement Noticeboard - £822 payable after installation
- ii. Clerk Salary – (October) - £233.33
- iii. Clerk Parish Mileage - £5.25 & office expenses: stamps, stationery & copying - £9.20 = £14.45
- iv. Clerk PAYE – (October) - £58.33
- v. Parish contribution to cost of refreshments at Remembrance Service - £120

d. Donations to be considered at the November meeting:

- i. Junior Rivington & Adlington Band - £50
- ii. St John's Ambulance, if in attendance at Remembrance Sunday service – Suggested as £25

e. Cllr Carpenter to buy Parish laptop, software and scanner for Parish Clerk to use, with actual costs to be reimbursed

6. Correspondence

- a. LCC – Information events to become a County Councillor: at 5.30pm on Monday 10 and Tuesday 25 October in County Hall, Preston. **Noted**
- b. Central Lancashire Community Transport Service – Dial A Ride – door to door bus service; day trips and volunteer car scheme - **Noted**
- c. CBC offer of 1,000 daffodil bulbs to each Parish for planting. Cllr Williams to collect. Planting will be agreed with Alan Styles, Chair of Adlington in Bloom, bearing in mind CBC's grass cutting programme. Suggested locations were: under the Parish notice boards, around the perimeter of Skew Bridge; Pork Pie bend; Babylon Lane; junction of Rawlinson & Wigan Lanes

7. Any Other Business:

- a. CBC has agreed to fund Adlington Library till 31 March 2018 to give time for the Friends of Adlington Library (FoAL) to develop a business plan and secure partners & funding for its continued operation from 1 April 2018 onwards. Parish will be asked to be a partner in this process.
- b. Parish agreed to the joint letter from all Chorley Parishes acknowledging that the proposed part time opening of Chorley Hospital A and E department in 2017 is a step in the right direction but more is required to meet local needs for medical and emergency care
- c. The Parish expressed its condolences following the sudden death of Brian Parkinson, and agreed to make a donation of £25 in his memory to the charity chosen by his family
- d. Parish noted that land at Skew Bridge is for sale.
- e. Network Rail's briefing on electrification works, Thursday 20 October – Cllr Williams to report back
- f. Chorley Liaison Meeting, 19 October 2016 – Cllr Ashworth to give apologies from the Parish

The meeting closed at 21.50pm.

8. Date of Next Meeting

Thursday, 10 November 2016 at 7.30pm at Adlington Community Centre

Christine Bailey,

Parish Clerk

28.10.16