

HEATH CHARNOCK PARISH COUNCIL MEETING
7.30 pm – 9pm, Thursday 14 September 2017
Adlington Community Centre, Railway Road, Adlington
MINUTES

Present: Cllrs Graham Ashworth (Chair), Ian Oakes (Vice Chair), Paul Williams, Richard Cornes, David Carpenter and Kathleen Maidment and Christine Bailey, Parish Clerk

Apologies: Cllr Robert Davison and County Cllr Kim Snape

Declarations of Interest: None

1. Approval of Minutes of 10 August 2017 meeting: These were proposed by: Cllr Oakes, seconded by Cllr Williams and signed by Cllr Ashworth

2. Matters Arising:

- a. **Ironman:** HCPC views have now been submitted to LCC & to CC as part of a consultation with Parish Councils.
- b. **Access to Scout camp via Back Lane** – No action can be taken to restrict access by large coaches/vehicles providing there is no infringement of the Highway Code.
- c. **Junction Flag Lane and Weavers Brow** – Chevrons to be replaced again within 8 weeks
- d. **Poor condition of/ damage to LCC fence on Hut Lane, off Long Lane, PR6 9EH** – Residents & the Parish Council are concerned by LCC's position. It was reported that a car had recently gone through the fence, so it is broken on both sides. Sheep are grazing in the field and could present a traffic hazard on the Motorway. **Action:** Cty Cllr Kim Snape & Clerk
- e. Condition of fence to **rear of Waterford Drive** along FP which passes Lower Hill Drive. Morris Homes are to repair it. **Action:** Parish Clerk to check and monitor on site
- f. LCC asked by Cty Cllr Kim Snape to cut overgrown vegetation to footpath between Lower Hill Drive and Chorley Road (A673) and proposed cutting back of vegetation along length of footpath. If LCC have not programmed this work, HCPC will use its maintenance grant to cut back the vegetation. **Action:** Parish Clerk to liaise with Cty Cllr Kim Snape & LCC to resolve.

3. Planning:

- a. HCPC meeting with Head of CC Planning: Cllr Ashworth and Clerk reported the discussion with Adele Hayes and one of the Planning Officers in respect of some recent planning decisions on sites within the greenbelt. **Action:** Clerk to prepare an Advice Note of the key points.
- b. **17/00052/FUL at Cockers Farm Long Lane Heath Charnock Chorley PR6 9EE:** retrospective application for the proposed placement of 11 shipping containers was refused at Committee.
- c. **17/00782/FULHH17 at 17 Stonegate Fold Heath Charnock Chorley PR6 9DX:** Erection of a first floor extension above detached garage and two storey front extension linking garage to the original dwelling. This property is in an elevated position. There was a lot of opposition to its initial construction in 1992 leading to the proposed house being built as a bungalow and later to the installation of dormer windows. The proposed extension is large so is likely to make the situation worse. The Clerk reported seven objections from neighbouring properties are on CC's planning website. The Parish Council expressed concerns that it will impact adversely on neighbouring properties from loss of light, overlooking and be too dominant in scale. The Parish Council will ask CC to consider the neighbour objections and to refuse this application. **Action:** Clerk

- d. **17/00768/FUL at Limbrick Fisheries Long Lane Heath Charnock Chorley PR6 9EF:** Temporary (3 years) siting of lodge caravan for residential use to establish fish farming enterprise. The Parish Council is sympathetic to trying to support new business in the greenbelt but wants to protect the openness and character of the greenbelt. Due to the site history, the Parish Council is concerned is that the main purpose is to enable a future application to construct a permanent home on greenbelt land in 3 years. **Action:** Review Policy, LDF and agree HCPC response
- e. **17/00765/CLPUD at 97 Rawlinson Lane Heath Charnock Chorley PR7 4DE:** Application for a Certificate of Lawfulness for a new single storey rear extension. No Objection. **Action:** Clerk
- f. **17/00821/FULHH at 97 The Asshawes Heath Charnock Chorley PR6 9JN:** Erection of a single storey side/rear extension and first floor extension above integral garage (as alternative to 17/00661/FULHH: proposed erection of a two storey side extension - withdrawn). The Parish is concerned that the proposal might exceed the 50% volumetric increase allowed under HS5 and about the impact on neighbours. **Action:** Clerk
- g. **17/00823/TPO 18 Stonegate Fold Heath Charnock Chorley PR6 9DX:** Crown raise and crown thin to Sycamore tree covered by TPO 1 (Heath Charnock) 1980. No Objection. **Action:** Clerk
- h. **17/00870/TPO43 Rawlinson Lane Heath Charnock Chorley PR6 9JU:** T2 Sycamore - crown thin by 20% and crown lift to 3m. No Objection. **Action:** Clerk

4. Community Matters:

- a. **Replacement of Plaque to Roy Howard at Weavers Brow:** The proposed wording was agreed based on the draft proof; the current cost of £63 plus VAT for a 7 inch diameter matt brass effect plaque was agreed subject to the Clerk re-measuring to check whether a circular plaque of 8 inch in diameter can be positioned on it and the securing an alternative cost. The plaque will be resin bonded onto the Heath Charnock side of the Boundary stone. Payment will be authorised at the October meeting. **Action:** Clerk
- b. **HCPC Parishioner of the Year Award:** This was agreed in principle. Cllr Williams will propose draft criteria for the Award to be discussed. Nominations to be published in the next HCPC Annual Newsletter along with the first winner to be nominated by the Parish. **Action:** Clerk
- c. **HCPC Newsletter 2018:** The proposed topic content will be discussed at the October meeting for the Newsletter to be published in spring 2018. **Action:** Clerk

5. Memorial Stone:

- a. Due to CC staff changes the draft technical drawing is still to be amended. The Parish Council agreed its preferred location is adjacent to the footpath, with the higher edge of the stone wall facing Chorley, with the name of the Parish bent around it as a gateway marker and a general plaque to commemorate the WW1 fallen from the Parish on the opposite side. **Action:** The Clerk will liaise with CC's Project Officer to arrange a meeting on site. The Chair will discuss the proposed design changes with the Officer asked to revise the drawing. Once the design is agreed, the Newground proposal and cost will need to be revised. **Action:** Clerk
- b. **LCC Licence requirements** – CC has provided some information. The Clerk will discuss with CC's Project Officer to reflect the design changes now proposed. **Action:** Clerk
- c. Cllr Carpenter will help to verify the accuracy of residency in the proposed list of names prepared by the Clerk but a more general plaque may be the most appropriate option. **Action:** Cllr Carpenter

6. Financial Update:

a. **Balance at Bank:** £11,602.99 estimated by Clerk as 25 August 2017 Bank Statement awaited

b. Paid since 10 August 2017 meeting:

i. Clerk Salary (July and August) – £523.36

ii. Clerk Expenses: (June and July) Mileage = £22.25 & office expenses: paper – £3.92 = £26.17

c. Accounts to be paid:

iii. Clerk Salary (September) – £261.68

iv. Clerk Expenses: (August) Mileage = £5.25 & office expenses: paper – £0.00 = £5.25

v. HMRC PAYE for Parish Clerk Q2 (3 months) July-September £196.20

d. Response to HCPC Annual Return 2017 from external auditor: The external audit has advised by the Parish Council to separate the precept and top-up grant received from Chorley Council under the income headings and reimbursement of the Clerk's Parish Mileage only and not the Administrative expenses should be included in the salary cost breakdown in future years. The completion of the audit, the annual return and signed certificate has to be advertised for at least 14 days before the 30 September and be available for public access for at least 5 years. **Action:** Clerk

7. Correspondence:

a. Road closure Horrobin Lane from New Lane- Rivington Embankment for road works, 22 September from 6am-6pm. This was noted

b. Residents request to remove manure away from homes adjacent to 152 Babylon Lane. The Chair has written to ask that contact be made with the landowner to ask that the manure be used and removed or further relocated away from the homes.

c. Chorley Liaison: request for Agenda items by 29 September for 18 October meeting. Action: The Chair and Clerk to attend.

8. Any Other Business

a. The repainting of lines at junction of The Asshawes and Chorley Road has not been delayed due to bad weather. It is in the LCC programme.

b. Concern was expressed that metal items are being taken from gardens without permission

c. Cllr Carpenter is to meet with staff from the Canal/River Trust and report back on advice or action that might be taken to reduce nuisance from motorbikes along the canal in the evening.

c. Planning for Remembrance Sunday – Cllrs Oakes and Williams will attend on 4 October at 7pm

d. AiB has asked if a three tier planter can be located on the land owned by the Parish at the junction of Wigan Road and Rawlinson Lane. This was agreed in principle, but with request for delayed implementation, with a map requested to determine the precise location. **Action:** Clerk

e. The Chair reported a tree growing out of the wall 35 metres south west of Appenzell which is now causing the wall to lean into Babylon Lane. **Action:** Clerk to ask Cty Cllr Snape for LCC to action

f. Some residents have expressed concern to CC's Environmental Health about green conifer cuttings being burnt on Waggon Farm. It is understood that this has been dealt with.

9. Date of Next Meetings

Thursday 12 October and Thursday 9 November at 7.30pm at Adlington Community Centre, Railway Road, Adlington

Christine Bailey, Parish Clerk, 18 September 2017