

HEATH CHARNOCK PARISH COUNCIL MEETING
7.30 pm Thursday 9 November 2017
Adlington Community Centre, Railway Road, Adlington
MINUTES

Present: Cllrs Graham Ashworth (Chair), Ian Oakes (Vice Chair), Paul Williams, Robert Davison, David Carpenter and Kathleen Maidment, County Cllr Kim Snape and Christine Bailey, Parish Clerk

Apologies: Cllr Richard Cornes

Declarations of Interest: None

1. Approval of Minutes of 12 October 2017 meeting: These were proposed by: Cllr Oakes, seconded by Cllr Carpenter and signed by Cllr Ashworth

2. Matters Arising:

- a. Proposed **footpath/access improvements** - compacting hardcore around the styles on the Adlington Circular Walk from the Golf Club towards Slack's Farm and Shaw Place within the budget available from LCC. **Action: Cllr Carpenter to progress with the contractor and County Cllr Snape to pass on LCC contact for Footpath signs to Cllr Carpenter**
- b. **Tree growing out of the wall** 35 metres south west of Appenzell – LCC is following up this issue to make sure wall doesn't collapse into Babylon Lane. **Action: County Cllr Snape to inform LCC.**
- c. **Replacement of fence to rear of Waterford Drive** along FP to rear of Lower Hill Drive. Morris Homes is to replace the fence using the final CIL monies in the scheme budget subject to agreement by Chorley Council. **Action: Cllr Kim Snape and Parish to monitor progress.**

3. Planning:

- a. **17/00995/ADV at Cockers Farm Long Lane Heath Charnock Chorley PR6 9EE:** Erection of 2 advanced warning signs to direct to Cockers Farm Business Park. The Parish Council considered the proposed wording and the sign locations are inappropriate and initially recommended refusal to Chorley Council. Since the meeting the Clerk has been advised that LCC Highways has consented to the repositioning of the proposed signs. Based on the advice of LCC as Highway authority and Chorley Council as the local planning authority, the Parish Council has now withdrawn its concerns. **Action: Clerk**
- b. **17/00975/FULHH at 1 Olde Stoneheath Court Heath Charnock Chorley PR6 9EH:** Erection of part single and part two storey rear extension and single storey side extension. No objection if the increase is less than a 50% of existing size and no neighbour concerns. **Action: Clerk**
- c. **17/01001/FULHH at Arnside Long Lane Heath Charnock Chorley PR6 9EQ:** Brick wall to maximum height of 2.63m built on the north western boundary (retrospective). Objection as height is inappropriate to a rural location; is detrimental to street scene; and forward position impedes Department of Transport sight lines for vehicles exiting onto Long Lane. **Action: Clerk**
- d. **17/01013/FULHH at 9 Nickleton Brow Heath Charnock Chorley PR6 9EP:** Erection of a detached garage. No objection but would prefer natural stone construction with slate roof to match existing materials in this part of the greenbelt. **Action: Clerk**
- e. **17/01035/CLPUD at Linesmans Cottage Long Lane Heath Charnock Chorley PR6 9EE:** Proposed conversion of existing single storey attached garage to habitable accommodation. No Objection. **Action: Clerk**

4. Community Matters:

- a. **HCPC Parishioner of the Year Award:** The Parish will nominate the first (2017) winner. Cllr Carpenter will finalise the design of the Certificate to be framed and signed by the Chair. The Parish's nominee will be featured with the Certificate in the Spring 2018 annual newsletter. The agreed criteria and requests for annual nominations will be invited for future years. **Action: Cllrs Williams, Carpenter & Clerk**
- b. **Remembrance Sunday Service, 12 November 2017** at St Pauls Church, Adlington – Cllr Oakes will attend to lay the wreath on behalf of Parishioners.
- c. Proposed siting & style of new planter at Rawlinson Lane by Adlington in Bloom. To be agreed in March 2018. **Action: Clerk**
- d. **HCPC Newsletter 2018:** The first draft of content to include Chairman's Report and the HCPC Parishioner of the Year for 2017 Award will be discussed at the next meeting for publication in spring 2018. **Action: Cllrs Carpenter, Williams, Ashworth and Clerk**

5. Memorial Stone:

- a. The revised technical drawing and cost estimate from Newground – These were discussed. Two additional quotes have been requested by Chorley Council (CC). A decision on the contractor needs to be made as soon as possible to enable a commitment to start on site to avoid cost increase. **Action: It was agreed that agreement of details would be delegated to the Chair.**
- b. The current Parish and CC contributions were discussed and the options for securing the expected shortfall, with the work being phased across two financial years if necessary. **Action:** The Parish will make provision in the 2018/19 budget under item 6d below subject to CC's actual NPF grant contribution in 2017/18 financial year. **Action: Parish Council and Clerk**
- c. LCC Licence requirements – the Clerk will work with CC to identify the licences required to progress this for the next meeting. **Action: Clerk**

6. Financial Update:

- a. **Balance at Bank:** £ 11,261.18 including £400 from LCC grant at 25 October 2017 Bank Statement
- b. **Paid since 12 October 2017 meeting:**
 - i. Clerk Salary (October) – £261.68
 - ii. Clerk Expenses: (September) Mileage =£14.00 & office expenses: £0.00 = £14.00
 - iii. Roy Howard plaque at Weavers Brow- £63 plus VAT at £12.60 = £75.60
 - iv. Wreath for Remembrance Sunday - £17.00
- c. **Accounts to be paid:**
 - v. Clerk Salary (November) – £261.68
 - vi. Clerk Expenses: (October) - Office Stationery £4.92 & Mileage =£12.25 = £17.17
- d. **Budget Review:** The Parish Council considered the previous budgets set for 2016/17 and 2017/18, an update on income received and actual/committed expenditure, and discussed the proposed budget heads for the provisional budget and precept for 2018/19. This will be reviewed again at the next meeting. **Action: Clerk**

7. Correspondence:

- a. **Feedback from Chorley Liaison meeting Wednesday 18 October** - The points raised from all Parishes about the Ironman Race will be put for discussion in a meeting between LCC and Race Organisers. The Chair asked if he could attend this meeting to represent the interests of HCPC.

b. **Planning in Practice** 13 November on the Householders Design Guidance Supplementary Planning Document: **Action: Cllr Ashworth to attend and report back**

c. **Local Government Boundary Commission for England (LGBCE):** Parish Briefing meeting, Wednesday 6 December 2017 at 6.30pm in Committee Room 1, Town Hall, Chorley: Action: Parish Clerk and possibly Cllr Carpenter to attend. **Action: Clerk to confirm attendance**

d. **240 Bulbs** donated by Chorley Council will be planted. **Action: Cllrs Ashworth, Oakes, Williams & Davison**

e. **Obstruction to Footpath at Hole House Farm** – A fence has been placed across the Public Right of Way to keep deer in which it is understood are being bred on the Farm. Cllr Snape said she would ask LCC if there is a minimum width for a Footpath and what action could be taken to maintain public access. Since the meeting the Parish Council understand that the matter has been resolved.

f. **Invitation to Adlington Luncheon Club Christmas Dinner, 13 December. Action: Cllr Maidment to attend. Clerk to inform ALC.**

8. Any Other Business

a. Cllr Williams reported that a recent Community Road Watch was held on Babylon Lane on 24 October reported 188 vehicles passing within 1 hour, of which 23 were exceeding the speed limit and 1 driver was not wearing a seat belt. The Parish Council thanked the volunteers involved.

b. Changes to local policing, PACT meetings and Neighbourhood Watch volunteer initiatives were noted with a requirement to be registered with the Lancashire Volunteer Group in future. It was also noted that there has been an increase in crime in the locality and that everyone should be vigilant especially at this time of year.

c. The Clerk was asked to notify Parishioners in the Parish noticeboard and website of the requirement for a minimum of 2 days in-advance notice of any business they want to raise at a Parish meeting and/or of their intention to attend to assist the smooth running of the meetings.

Action: Clerk

d. It was reported that another car had gone through the fencing on Hut Lane, so two sections of fencing were missing as a result. **Action: Cty Cllr Snape & Clerk to inform LCC for fence repairs**

e. It was reported that that branches have been dumped on the footpath on Bridleway 86 and are partially blocking access. **Action: Clerk to inform LCC**

f. It was reported that the dustbin wagon and several large vehicles had all damaged the grass verge at the end of Springfield Mews and its junction with Whitebeam Close. **Action: Cllr Snape to report**

h. Footpath 39 and 44 – extended closure till 5 December for railway electrification works.

i. A temporary road closure on Dean Head Lane, Rivington Chorley from the 15th January 2018 until 23rd February 2018 to enable utility works to take place was reported by the Clerk.

9. Date of Next Meetings

Thursday 18 January 2017 and 8 February 2018 at 7.30pm at Adlington Community Centre, Railway Road, Adlington

The meeting closed at 9.20pm

Christine Bailey, Parish Clerk, 21 November 2017