

HEATH CHARNOCK PARISH COUNCIL MEETING

7.30 pm Thursday 11 May 2017

Adlington Community Centre, Railway Road, Adlington

MINUTES

Present: Cllrs Graham Ashworth (Chair), Ian Oakes (Vice Chair), Richard Cornes, Kathleen Maidment, David Carpenter, Robert Davison, Paul Williams, County Cllr Kim Snape and Christine Bailey, Parish Clerk

Apologies: None

Declarations of Interest: None

1. Approval of Minutes of 20 March 2017 meeting: These were proposed by: Cllr Cornes, seconded by Cllr Carpenter and signed by Cllr Ashworth

2. Matters Arising:

a. Memorial Stone: Cllr Ashworth expressed continuing concern around timescales given the cost quote was obtained in December 2016. Clarification from LCC is that Highways England own the sub-soil layer but LCC have 'highway extent' on the surface. Cllr Snape advised the Parish to secure the support of the Neighbourhood Fund Officers once their funding has been announced to obtain the necessary approvals. The Chair asked for a meeting of Council Officers with C Cllr Snape and Parish representatives on site as soon as possible. **Actions:** Cty Cllr Kim Snape to press both LCC and CC to resolve siting ASAP and clarify the next steps and timetable

b. New Road planter: The Clerk has asked APC to get the contractor to remove the surplus stone and Adlington in Bloom (AIB) has begun the planting and on-going maintenance

c. Long Lane Fisheries: The operation meets planning requirements with the exception of the caravan which owner has been given 28 days to apply or enforcement action will be taken

d. CCTV Survey, Investigations and Remedial Repairs, Back Lane: Piecemeal repairs have been undertaken with further progress to be reported. **Action:** County Cllr Snape

e. Iron Man Race Course Information and access agreed for Babylon Lane residents during race: Not thought to be good enough. It's up to the Race Marshalls to allow traffic through when it is safe to do so. Residents in Babylon Lane need access at all times when it is safe to do so. **Action: Parish to email Iron Man Race organisers and invite to next Parish meeting to discuss**

f. LCC Footpaths Local Delivery Scheme: HCPC Report acknowledged. LCC to address flooding on FP 72; a grant of £250 will be awarded in 2017/18 giving a total FP budget of £480. Parish to alert LCC if it identifies work to FP's beyond cutting back of vegetation or signs which LCC can supply

g. LCC confirms will consider HCPC suggestions for **Highways Capital programme** subject to funding

3. Planning:

a.17/00412/FUL at Arnside Long Lane Heath Charnock Chorley PR6 9EQ: Demolition of existing bungalow and construction of one two storey dwelling. Parish Council views on the previous application 13/00506/FUL granted on 7 August 2013 have not changed. The proposal is not in keeping with the size and scale of residential properties in this part of Long Lane; the design is considered inappropriate and detrimental to the existing street scene; and the site is close to two road junctions so traffic implications need to be considered. **Objection in-appropriate development**

b. Proposed draft letter to CC Planning to express Parish Council concerns about recent approvals in the greenbelt irrespective of local views was discussed and amendments agreed: **Action: Clerk to circulate a revised draft letter.** Once agreed to be issued to Chorley Council: Head of Planning, the CEO and Council Leader for a response/meeting and suggesting this as a future subject for Planning in Practice as it affects other Parish Councils

c.17/00483/FUL at Liptrot Farm Gilbertson Road Rawlinson Lane Heath Charnock: proposed demolition of existing equestrian centre to be replaced with 4 dwelling-houses – This application is being uploaded to the CC weekly planning register. No plans available. **Action:** Defer to June meeting

4. Community Matters: None arising

a. In principle approval of asset transfer Adlington Library to Foal by the outgoing LCC administration by end of March 2018 and FoAL is now a registered charity.

b. PACT /NWM 3 May 2017 Agenda and update report were noted with 519 calls to the police in March and April, of which 42 were emergencies; 50 related to Anti-social behaviour and 18 were burglaries. See correspondence item 6d.

5. Financial Update:

a. Balance at Bank: £13,004.72 at 25 April 2017 (includes CC precept of £7,750.) It was noted that payment of: the VAT refund for 2016/17 submitted at £493.21 from HMRC; the £500 Small Grant from Chorley Council and £250 from LCC for FP maintenance work have not yet been received .

b. Paid since 20 April 2017 meeting:

i Clerk Salary (April) – £261.68

ii. Clerk Mileage (March- £13.54) - & office expenses: stamp, stationery & copying – (March £11.00) = £24.54

iii £50 to AIB for re-planting and maintenance of New Road planter bed

c. Accounts to be paid:

i. Clerk Salary (May) – £261.68

ii. Clerk Mileage (April- £5.25) - & office expenses: stamp & envelopes – (April £19.27) = £24.52

iii Annual Donations due in May 2017, based amounts included in 2017/18 annual Parish budget:

- Adlington in Bloom - £200
- Adlington Lunch Club -£100
- Adlington Senior Citizens Club -£75
- North West Air Ambulance -£200
- Shop Mobility -£50

iv. Heart Internet annual fee for hosting Parish Website -£55.04, already paid by Clerk

v. Room hire invoice from Adlington & District Community Association for meeting rooms in 2017/18 for £181 plus £9 donation totalling £200

vi. Clerk PAYE (May) – £65.40 Amount to be noted to be paid by 19 July as tax due in quarter one.

d. The Risk Management Register has been updated. It was agreed and was signed by the Chair.

e. Annual Governance Statement 2016/17 Section 1 of the Annual Return was discussed and agreed. It was signed by the Chair at the meeting and witnessed by the Clerk

f. Revised Asset Register at 31 March 2017– APL in carrying out the internal audit has recommended that web software is a consumable item so is to be removed from the list. Annual depreciation could be applied to each item. The main requirement is for the value of any obsolete item to be removed which the Parish has done. The Chair signed the revised asset Register totalling £11,245 in purchased items bought with public sector funding only and £6,820 in gifts to the Parish as at 31 March 2017.

g. Accounting Statement: Parish Income and expenditure for 2016/17 and timetable for public display– The year end carry over from 31 March 2017 is £5,255.12 net of the VAT refund. APL accountants have independently audited the Parish’s financial procedures and all income and expenditure transactions during the year. APL has signed Section 3 of the Annual Return form dated 10 May 2017. Section 2 (accounting statement) of the Annual Return was signed by the Chair at the meeting and witnessed by the Clerk to be forwarded to the external Government auditors before 26 June 2017 and displayed on the website and in the Noticeboards for 30 working days. **Action: Clerk**

6. Correspondence:

a. **LCC -Temporary closure of Footpaths 39 and 40** from 5 May-5 November 2017. Noted

b. **Closure: Dean Head Lane**, Rivington - Sheep House Lane to Wilcock’s Farm for carriageway resurfacing works between 2 -30 June, from 6am-5pm

c **Adlington Luncheon Club AGM** – HCPC was represented by Cllr Maidment

d. Email from Sandra Carroll proposing consideration of hiring a private security patrol given local crime statistics. This matter was considered and referred to the local police. The two local Police officers do follow up all leads; Adlington area is relatively low in crime and anti-social behaviour compared to other areas in Chorley. This proposal is not considered to be necessary or affordable.

7. Any Other Business:

a. **Boulders at edge of road at Limbrick** – The Clerk has reported this to CC in response to the retrospective planning application for the fence. **Action: C Cllr Snape was asked to follow this up**

b. **Informal advice, proposed development at Babylon Lane** – The Parish is not changed in its views from the previous application on this site which was refused on appeal and the subsequent public enquiry. Chorley Council has continued to provide enough land annually to meet its commitment for new housing across the Borough without the need to use land safeguarded till 2026.

8. Date of Next Parish Council Meetings

Thursday, 8 June at 7.30pm and Thursday 10 August 2017 at 7.30pm at Adlington Community Centre

Christine Bailey, Parish Clerk, 16 May 2017