

HEATH CHARNOCK PARISH COUNCIL MEETING

7.30 pm Thursday 19th January 2017

Adlington Community Centre, Railway Road, Adlington

MINUTES

Present: Cllrs Graham Ashworth (Chair), Ian Oakes (Vice Chair), Richard Cornes, David Carpenter, Kathy Maidment, Robert Davison, Paul Williams, County Cllr Kim Snape and Christine Bailey, Parish Clerk

Apologies: None

Declarations of Interest: None

1. Approval of Minutes of Previous Parish Meetings

a. Revised Minutes of 10 November 2016 meeting: Under item 5 d iv Cllr Williams asked that it be noted that in the split of costs for Remembrance Sunday, Adlington Town Council was to pay the donation to St John's Ambulance and not HCPC. The Clerk confirmed HCPC has not met this cost. Subject to this amendment of item 5 d iv, the Minutes were proposed by Cllr Oakes; seconded by Cllr Williams and signed by Cllr Ashworth

b. Minutes of Extraordinary Meeting on 8 December 2016: Proposed by Cllr Williams; seconded by Cllr Cornes; and signed by Cllr Ashworth

2. Matters Arising:

a. Memorial Stone: The application to Chorley Council's Neighbourhood Priority Projects Fund was acknowledged 9 December 2016. Newground Ltd has confirmed that the price quoted does include all text proposed on a cast plaque of up to 600x550mm in size with no carving on the stone plinth.

Actions: Cllr Cornes to attend the South Eastern Parishes meeting on Monday 20 February 2017 **and Cllr Kim Snape** to follow up asking Lancashire County Council for in principle agreement to the proposed siting on land at Skew Bridge.

b. Cllr Carpenter presented a design and wording, for a series of **direction signs** to denote Public Footpath and where appropriate to mark the Heath Charnock section of the Adlington Circular Walk. Cllr Carpenter has cutback vegetation and will attach these signs onto the existing posts. The cost will be about 70 pence per sign, so estimated at around £20 in total to be reimbursed by the Parish.

Action: Cllr Carpenter

c. Rebuilding of New Road planter has been delayed due to bad weather. The contractor has told Anderton Parish Council that it should be completed by the end of January 2017. **Action: Clerk** to ask about the proposals for planting and on-going maintenance of the planter.

3. Planning:

- a. **Planning application no. 16/00905/FUL:** Demolition of existing stables and replacement with one single storey domestic dwelling on land adjacent to Gilbertson Road, Rawlinson Lane, Heath Charnock – Consultation on coal mining is taking place. **Awaiting Decision from Chorley Council**
- b. **16/01178/MNMA:** Bramblewood Nursery Wigan Lane Heath Charnock PR7 4DD- Non-Material Amendment following grant of planning permission ref 14/00626/FUL on 28 October 2014 to erect an eco-dwelling with an ancillary storage building and gatehouse to relocate the position of the dwelling and ancillary storage building. **No objection from Parish Council**

4. Community Matters:

a. **The draft text of Parish Newsletter Spring 2017** was discussed. It was agreed to include a Chairman's letter and to focus on issues of local interest and concern. **Action: Chairman & Cllr Carpenter** to prepare a revised draft text to go out with the February meeting Agenda

b. Proposals from Gary Hall, CE Chorley Council on **Working Together to Maintain Services for Communities** were discussed. **Action: Clerk to invite Gary Hall to a future Parish meeting.** *This has now been agreed for 9 February 2017*

c. **Request for donation** of £50-100 to police for camera and car CCTV system to support local crime prevention, reduction and detection initiatives. **Action: Clerk to invite PC Paddy Stewart to next meeting to explain benefits to Heath Charnock Parish before a decision is made.** *PC Stewart has said that the Police Force is not proceeding with this initiative, so a donation is not required.*

d. **Chorley Liaison meeting**, Wednesday, 18 January 2017 was attended by the Chairman and Clerk. Items discussed included: the proposed extension to the Market Walk in enhancing the local economy, reducing the impact from loss of parking and the trialling of street locations for market stall holders and future support for the continuation of local library and bus services

5. Financial Update:

a. **Balance at Bank:** Was £7877.35 on 23 December 2016.

b. Payments since 10 November 2016 meeting:

- i. Clerk Salary – (November) – £259.17
- ii. Clerk Mileage - £ 17.25 & office expenses: stamps, stationery & copying - £9.55 = £26.80
- iii. Clerk PAYE – (November) – £65.20
- iv. Donation to Rivington & Adlington Junior Band - £50
- v. Parish Annual Membership of Friends of Adlington Library -£2
- vi. Parish Insurance renewed with Aviva on a three year deal at a reduced annual fee as advised by Came and Company - £277.73
- vii. Chorley Council Waste and Street Scene Services – hanging baskets - £639.94

c. Accounts to be paid:

- viii. Clerk Salary (December - £258.95 and January – £258.95) = £517.90
- ix. Clerk Mileage (November - £6.75 and December -£8.50) - & office expenses: stamps, stationery & copying – (November-£13.10 and December £10.70) = £39.05

- x. Clerk PAYE (December - £64.27 and January – £64.80) = £129.07
- xi. Parish laptop (£329), scanner/printer (£175), software ,security& set-up from PC World (£120.98) = £624.98, with VAT of £103.17 to be reclaimed
- xii. Serif Software (£19.99 and manual £9.99) to update/extend Parish Website

d. Proposed Budget for 2017/18 (based on Appendix 1 to Minutes, 10 November 2016) was reviewed and agreed with a proposed precept of £7,750. It was noted that Adlington in Bloom currently have insufficient volunteers to agree to maintain the New Road planter. **Action: Clerk to inform Chorley Council of proposed precept**

6. Correspondence:

a. West Pennine Moor enlarged boundary SSSI Notice dated 17 November 2016 was noted

b. Chorley District Flood Recommendations Report, November 2016 – The actions taken in Limbrick and the Anderton area of Adlington were noted

c. Planning in Practice, Monday 13 March from 5.30-7.30pm – Cllr Williams to attend. **Action: Clerk**

7. Any Other Business:

a. Draft Parish meeting dates for 2017-18 were agreed. **Action: Clerk to book the venue**

b. Invitation to ordination of Fr Eddie Carr at St Paul's Church, Wednesday, 25 January at 7.30pm – The Parish is unable to attend. **Action: Clerk to inform Fr Arnold**

8. Date of Next Meeting

Thursday, 9 February 2017 at 7.30pm at Adlington Community Centre

The meeting ended at 9.15pm

Christine Bailey,

Parish Clerk,

27.01.17