

HEATH CHARNOCK PARISH COUNCIL MEETING

7.30 pm Thursday 9th February 2017

Adlington Community Centre, Railway Road, Adlington

MINUTES

Present: Cllrs Graham Ashworth (Chair), Richard Cornes, David Carpenter, Kathy Maidment, Robert Davison, County Cllr Kim Snape and Christine Bailey, Parish Clerk

Apologies: Cllrs Ian Oakes (Vice Chair), Paul Williams

Declarations of Interest: None

1. A financial overview and discussion led by Mr Gary Hall, CEO, Chorley Council – Working Together to Maintain Services for Communities and related financial modelling issues. **Agreed** HCPC will work with Chorley and other Parish Councils to try to resolve funding issues to maintain local services.

2. **Approval of Minutes of 19 January 2017 meeting:** These were proposed by: Cllr Carpenter and seconded by Cllr Maidment and were signed by Cllr Ashworth

3. Matters Arising:

a. **Memorial Stone: Actions: Cllr Cornes** to attend the South Eastern Parishes meeting on Monday 20 February 2017 **and Cty Cllr Kim Snape** to continue to ask Lancashire County Council for in principle agreement to the proposed siting of the Memorial Stone on land at Skew Bridge.

b. **New Road planter** is being **rebuilt**. Anderton Parish Council meets in March 17. The Clerk will ask for an update on progress, proposals for planting and on-going maintenance of the planter.

c. The police **request for a donation** is not required as the initiative is not proceeding

d. **Planning in Practice**, Monday 13 March from 5.30 -7.30pm – Cllr Williams and the Clerk are to attend and report back

e. **Calendar of HCPC dates** – The revised dates for next year were agreed as Thursday 8 June 2017, Thursday 10 August 2017, Thursday 14 September 2017, Thursday 12 October 2017, Thursday 9 November 2017, Thursday 18 January 2018, Thursday 8 February 2018, Thursday 15 March 2018, Thursday 12 April 2018 and Thursday 10 May 2018 from 7pm . The ACC meeting room has been booked.

f. It was noted that **Chorley Council Householder Design Guidance** Supplementary Planning Document – **is adopted**

3. Planning:

a. **Planning application no. 16/00905/FUL:** Demolition of existing stables and replacement with one single storey domestic dwelling on land adjacent to Gilbertson Road, Rawlinson Lane, Heath

Charnock – **Planning permission has been granted by Chorley Council contrary to views of the Parish Council**

- b. **16/01188/FULHH:** Two storey rear and single storey rear extension at Gardeners Cottage, 83 Rawlinson Lane, Heath Charnock Chorley PR7 4DE. **No objection - not visible at rear.**
- c. **17/00085/FUL/S.73: S.73** application for minor material amendment to approval granted under 14/00626/FUL to amend the details of the proposed ancillary building to re-orientate through 90 degrees, position within the site, dimensions, window and door openings, the inclusion of solar pv panels on the south facing roof slope and reduce proposed associated hardstanding at Bramblewood Nursery Wigan Lane Heath Charnock PR7 4DD. **No objection.**

4. Community Matters:

a. **The draft text of Parish Newsletter Spring 2017** was discussed. It was agreed to include mention of the Guides on page 4. This change was made. As at 17 February the Newsletter is printed. It has been handed over for distribution. Completed as at 26 February 2017.

5. Financial Update:

a. **Balance at Bank:** £6,477.04 at 25 January 2017

b. Payments since 9 February 2016 meeting:

- i. Clerk Salary (December - £258.95 and January – £258.95) = £517.90
- ii. Clerk Mileage (November - £6.75 and December -£8.50) - & office expenses: stamps, stationery & copying – (November-£13.10 and December £10.70) = £39.05
- iii. Clerk PAYE (December - £64.27and January – £64.80) = £129.07
- iv. Parish laptop (£329), scanner/printer (£175), software ,security& set-up from PC World (£120.98) = £624.98, with VAT of £103.17 to be reclaimed
- v. Serif Software (£19.99 and manual £9.99) to update/extend Parish Website

c. Payments agreed at the meeting:

- i. Clerk Salary (February) – £258.95
- ii. Clerk Mileage (January- £12) - & office expenses: stamps, stationery & copying – (January £8.10) = £20.10
- iii. Clerk PAYE (February) – £64.80
- iv. HCPC Newsletter – the lowest quote of 3 for £180 for 900 copies, A3 folded to A4 double sided, 130gsm from Insights was accepted as the quality of the work was known

d. Appointment of external accountant to verify HCPC year -end expenditure from March 2017.

The Clerk has followed up suggestions made at and since the meeting without success. The Parish agreed to appoint APL Accountants at a nominal fee of £100. **Action: The Clerk to confirm.**

6. Correspondence:

The Council noted the following:

a. **Central Lancashire Employment Skills Supplementary Planning Document Consultation**

- b. Adlington & District **PACT crime stats** info, Jan 2017 – as emailed
- c. Chorley Council consultation on proposed changes to its **Private Sector Housing Assistance policy** to make effective use of the increased Disabled Facilities Grant (DFG) funds. The Parish agreed with the three questions posed by Chorley Council.
- d. Chorley Council Rural Community Grant Scheme Funding 2017 – applications by 24 March 2017.
Action: Included on page 4 of the Parish newsletter and the Clerk will advertise.
- e. Temporary closure Footpaths 39 & 44, from 27 January – 6 March 2017 for railway works
- f. South Ribble Borough Council – Draft Greenbelt Infill SPD Consultation till 13 March 17

7. Any Other Business:

LCC Conference for Parish Councillors, Preston, Saturday 25 February from 9.30 am -12.30pm

Adlington Community Library AGM 7 February draft Minutes have been received and circulated

8. Date of Next Meetings

Thursday, 16 March 2017 at 7.30pm at Adlington Community Centre, Thursday 20th April 2017, and Thursday 11th May 2017 from 7pm for the Parish AGM, Annual Meeting and May Parish meeting

The meeting ended at 9.10pm

Christine Bailey,

Parish Clerk,

17.02.17