

HEATH CHARNOCK PARISH COUNCIL MEETING

Thursday 11 February 2021 at 7.30 pm

To be conducted by Zoom online teleconference facility and email due to the corona virus

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. Consideration and approval of Minutes of 7 January 2021: Proposed and seconded by:

2. Matters arising for information and not on the Agenda:

- a. Clerk's monthly check on the grit bin at Skew Bridge
- b. Order placed and cheque issued for AED cabinet at Frederick's Ice Cream parlour: 3 week delivery.

3. Planning: to consider and comment on these planning applications with plans enclosed:

- a. **21/00079/FULHH:** Single storey rear extension, rear dormer (following demolition of existing single storey rear extension) at 204 Babylon Lane, PR6 9ES
- b. **21/00027/CPLUD:** Application for a certificate of lawfulness for the proposed removal of existing external garage walls to facilitate the provision of a covered seating area including associated hard standing and retaining walls at Frederick's Ice Cream Garage Store, Bolton Road, PR7 4AL
- c. **20/01391/FULHH:** Part two storey/part single storey side/rear extension at 25 Heathfields, PR6 9LA
- d. **21/00007/FULHH:** Front porch at 212, Babylon Lane, PR6 9ES.

4. Community Issues:

- a. Update from Cllr Carpenter on the re-designed Parish website – www.heathcharnock.org.uk, additional information and the next steps to ensure compliance with accessibility legislation.
- b. The Imperial War Museum's online directory of War Memorials: Link to Gateway Stone set up by Stuart Clewlow (see email enclosed).

5. Financial Update:

- a. **Balance at Bank:** £11,134.68 at 25 January 2021 statement. The AED cabinet has not been deducted. Net: £529.00 (met by the LCC Champions grant and HCPC) Vat: £105.80 Total £634.80. VAT will be reclaimed at the year-end.
- b. **Expenditure debited in the January 2021 Statement from HCPC bank account:**
 - i. Clerk Salary (Dec 20 & Jan 21): £350.42 per month. Total £700.84.
 - ii. Clerk Expenses (Nov 20 & Dec 20): Admin: postage & stationery: £9 and Mileage: £8 = £17
 - iii. Information Commissioner Annual data protection renewal fee due 24 January 21 = £40
- c. **Expenditure for approval at 7 January 2021 meeting**
 - iv. Clerk Salary (Feb 21) – £350.42. Confirmed by APL Accountants Ltd

- ii. Clerk Expenses (Jan 2021): Admin: clear plastic wallets & a ream A4 paper: £6.20 and Clerk's mileage 23 miles@25ppm = £ 5.75. Total £11.95
- iii. Cost of repair of the log roll at Skew Bridge, to be agreed if known

6. Correspondence:

- a. In the Boro February 2020 – forwarded
- b. February Consumer Alerts from LCC Trading Standards
- c. Lancashire Association of Local Councils training for Council Chairs, Councillors and Clerks: dates, times, topics and course costs in the enclosed information Course bookings and costs to be agreed at the meeting for those wishing to take part in any of the training.
- d. Consultation on the application to develop a Neighbourhood Plan in the Parish area of Bretherton and its proposed boundaries. Chorley Council asks is this a suitable area for the Plan to cover? (see email enclosed)
- e. Invitation to HCPC to join the next Chorley Liaison due to be held on Wednesday, 17 February at 6.30pm using Microsoft Teams.
- f. Temporary closure of Rawlinson Lane, Heath Charnock from its junction with Gilbertson Road travelling in either direction for approximately 25 metres proposed from Monday 8 – Wednesday 10 March with diversion in place. (see email)
- g. Friends of Adlington (FoAL) AGM by Zoom on 16 February 2021 at 6pm.

7. Any Other Business

8. Date of Next Meetings: to be held by teleconference and email until further notice:

Thursday, 11 March 2021 and Thursday 8 April 2021

Christine Bailey,
HCPC Clerk,
03.02.2021