

HEATH CHARNOCK PARISH COUNCIL MEETING

Thursday 11 June 2020 at 7.30 pm

To be conducted by Zoom on line teleconference facility and email due to the corona virus

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. Introductions and welcome of Cllr Patricia Power

2. **Minutes of 7 May 2020:** Proposed: Seconded:

3. Matters Arising: not on the Agenda

- a. LCC Public Footpath maintenance report and map 2019/20 and the 20/21 application for £500 grant and waymarking signs submitted. Payment invoice received for 2 June 2020.
- c. Signed Phone box Adoption agreement – awaited from BT. £1 cheque not yet cashed.
- d. Parish Councillor representation for 2020/21: Shaw's Trust, Adlington & District Community Centre and Chorley Council advised of agreed representatives.

3. Planning: (site and plan proposals by email)

- a. **20/00393/FUL:** Erection of an outbuilding and change of use of residential dwelling (Use Class C3) and attached field to mixed use as residential (Use Class C3) and dog boarding, sitting, walking and exercise area (Sui Generis) at Hallsworth Manor, Long Lane, PR6 9EG
- b. **20/00423/FULHH:** Single storey rear extension at Corner Croft, Wigan Lane, PR7 4DD.
- c. **20/00383/FULHH:** Two storey side extension following demolition of conservatory, single storey front extension and formation of new vehicular access at Rawlinson House, 3 Mercer Court, PR7 4EE

4. Community Issues

- a. Re-design of Parish website to comply with accessibility legislation by 23 September 2020. Three alternative cost options attached for discussion and agreement to proceed.

5. Financial Update:

a. **Balance at Bank:** £13,054.21 at 22 May 2020 Bank Statement including 2019/20 VAT reclaim of £332.31

b. Approved expenditure debited in the 22 May statement:

- i. The Print Quarter – Printing of HCPC Annual Newsletter - £169.00
- ii. Clerk Salary (May 2020) – £288.76
- iii. Clerk Expenses (April 2020): Administration £2.99 & mileage £9.25. Total = £12.24

c. Approved expenditure still to be debited from 2019/20 year-end accounts:

iv. BT Payphones for adoption of Red Kiosk, Rawlinson Lane - £1.00

d. Items authorised for payment on the 7 May 2020 but not debited at 22 May 2020:

v. Annual Donations:

- North West Air Ambulance - £200
- Shop Mobility - £50

e. Expenditure for approval at 11 June 2020 meeting

vi Clerk Salary (June 2020) – £288.82- Confirmed by APL Accts Ltd

vii. Clerk Expenses (May 2020): Admin:postage £3.66 & mileage £6.75. Total = £10.41

viii. HMRC PAYE on Clerk's salary: April – June, Quarter 1- £184.80

Re-imburement of invoices paid by Clerk on credit card to Heart Internet:

ix. Parish web hosting annual fee net - £47.88, plus Vat £9.58, Total £57.46

x. Clerk email annual premium mail box renewal -£10.00, plus Vat £2.00, Total £12.00

6. Correspondence:

a. LCC social distancing arrangements for the re-opening of waste and recycling centres – briefing enclosed.

b. The Neighbourhood Area Meetings scheduled for June and July 20 have been cancelled.

c. LCC funding approved to repair the reservoir retaining wall on Bolton Road, Anderton.

d. Nominations for the 2021 Queen's Award for Voluntary Service – guidance enclosed

7. Any Other Business

8. Date of Next Meetings: to be held by teleconference and email until further notice:

Thursday 6 August at 7.30pm and Thursday 17 September 2020.

Christine Bailey,

HCPC Clerk,

4.6.2020