

HEATH CHARNOCK PARISH COUNCIL MEETING

Thursday 11 March 2021 at 7.30 pm

To be conducted by Zoom online teleconference facility and email due to the corona virus

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. **Consideration and approval of Minutes of 11 February 2021:** Proposer; seconder; signature.

2. Matters arising for information and not on the Agenda:

a. AED cabinet delivered to Frederick's Ice Cream parlour for installation on external wall

3. Planning: to consider and comment on these planning applications with plans enclosed:

a. **21/00184/CLPUD:** Application for a certificate of lawfulness for a proposed rear dormer at Hillgate Slacks Lane, PR6 9EJ

b. **21/00208/FULMAJ:** Formation of temporary vehicular access from Chorley Road (A673) and erection of temporary compound to facilitate ground stabilisation and remedial works to support operational railway line at Railway Bridge, Chorley Road, Heath Charnock

c. **21/00168/FULHH:** Single storey rear extension with decking and glass balustrade (Resubmission of planning permission ref 20/01128/FULHH) at Ythan Long Lane Heath Charnock Chorley PR6 9EQ

d. **21/00156/AGR:** Agricultural determination for a steel portal framed building and yard to be used for the storage of agricultural machinery and produce at Brindles Farm, Long Lane, PR6 9EG

4. Community Issues:

a. To note the forthcoming 6 May 2021 local elections for Parish Councils and the procedures involved in standing for election (enclosed: The Electoral Commission Guidance for Candidates Overview, January 2020) and for information only the duties of local Councils and Councillors (The Governance Toolkit 2009 and Councillor Guidance, 2016)

b. To regularise the position of the Parish Council in respect of Cllr Ian Oakes' absence due the corona virus social distancing measures and reliance upon online meeting technology.

c. To consider the report back from the online Chorley Liaison held on Wednesday, 17 February 21

d. To consider the re-designed Parish website – www.heathcharnock.org.uk, additional information required, monthly updating, compliance with accessibility legislation (enclosed: NALC Briefing Note November 2018 on compliance requirements for local councils) and to agree the next steps.

e. To discuss the cleanliness and condition of the adopted vacant phone kiosk on Rawlinson Lane, the possibility of its future re-use and to agree necessary actions and a budget for these costs.

f. LCC is inviting applications for the Parish Champions grant – HCPC has been awarded a grant in 2021 towards the AED cabinet. Does the Parish wish to apply again and for which project?

g. To consider the report back from the online Friends of Adlington (FoAL) February 2021 AGM

- h. To consider and to agree a Parish response to LCC Flood Risk Management Strategy 2021-2027 public consultation due by 19 March 2021 (see enclosed)
- i. To consider and to agree a Parish response to Chorley Council's Open Space, Sports and Recreation Strategy public consultation due by 29 March 2021 (see enclosed)
- j. Clerk's monthly check on the grit bin at Skew Bridge

5. Financial Update:

- a. **Balance at Bank:** £10,137.51 at 25 February 2021 statement.
- b. **Expenditure debited in the February 2021 Statement from HCPC bank account:**
 - i. The AED cabinet £634.80.
 - ii. Clerk Salary (Feb 21) – £350.42.
 - iii. Clerk Expenses (Jan 2021): Admin: clear plastic wallets & a ream A4 paper: £6.20 and Clerk's mileage 23 miles@25ppm = £ 5.75. Total £11.95
- c. **Expenditure for approval at 11 March 2021 meeting**
 - iv. Clerk Salary (March 21): £350.42 .Confirmed by APL Accountants Ltd
 - v. Clerk Expenses (Feb 21): Admin: Printer black ink & stationery: £24.47 and Mileage: £7.75 = £32.22

6. Correspondence:

- a. In the Boro March 2020 (forwarded)
- b. February Consumer Alerts from LCC Trading Standards (enclosed)
- c. LCC Winter bulletin w/c 26 February 2021 – (enclosed)
- d. Report that the footpath sign and post on Back Lane, at its bend by Bibby's Farm has been knocked down. LCC PROW Team have been asked to re-instate it.

7. Any Other Business

8. Date of Next Meetings: to be held by teleconference and email until further notice:

Thursday 8 April 2021 and Thursday, 6 May 2021 Annual Parish Meeting at 7pm, the Parish Council AGM at 7.10pm and the monthly May Parish Council meeting at 7.30pm

Christine Bailey,
HCPC Clerk,
04.03.2021