

HEATH CHARNOCK PARISH COUNCIL MEETING

Thursday 12 November 2020 at 7.30 pm

To be conducted by Zoom on line teleconference facility and email due to the corona virus

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. **Minutes of 8 October 2020:** Proposed: Seconded:

2. **Matters Arising: not on the Agenda - None**

3. Planning:

For comment:

- a. **20/01128/FULHH:** Single storey rear extension with decking and glass balustrade at Ythan Long Lane, PR6 9EQ
- b. **20/01053/FULMAJ:** Erection of seven buildings (each comprising 2 units) comprising light industrial business units on and South Of Mercer Court And East Of Westhoughton Road Adlington with access proposed from Rawlinson Lane, Heath Charnock.
- c. **20/01139/S106A:** Request under Section 106A of the Town and Country Planning Act 1990 (as amended) and the Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992 to discharge a planning obligation (Unilateral Undertaking removing Permitted Development Rights) dated 12th May 2013 associated with planning approval reference 12/01121/FUL, which was for the erection of a replacement dwelling at Cardwell House Rawlinson Lane, PR7 4DF
- d. **20/01186/OUT:** Outline planning application for the erection of 1no. detached dwellinghouse at Lowe Farm, 123, Rawlinson Lane, PR7 4DF
- e. Discussion of the need for a Parish Plan and whether an additional meeting in December 2020 is required with a date to be agreed.

4. Community Issues

- a. **Update** from Cllr Carpenter on the re-design of Parish website to comply with accessibility legislation effective from 23 September 2020.
- b. Feedback on the pre-recorded Adlington Remembrance Event, Sunday 8 November 2020 based on link for on-line viewing.
- c. Feedback from the Act of Remembrance of Parish fallen at the Gateway Stone
- d. Need for a litter bin at Skew Bridge as along ACW and the Grit bin is often full of litter
- e. AiB concern about the condition of the dedicated log roll at Skew Bridge proposing that the logs which are falling apart are replaced to prolong its life providing not obscuring the Gateway Stone.
- f. NWAS donation of Parish AED to Frederick's and request for a donation from HCPC towards estimated £500 cost of a cabinet. No response yet to LCC Champions Grant application.
- g. How can HCPC identify & help people in the Parish who are struggling now and in the future?

h. FoAL Historical Memorabilia Project - chosen for the Co-op Local Community Funding until October 2021 (see email)

5. Financial Update:

a. **Balance at Bank:** £11,067.62 at 23 October 2020 Statement excluding CIL monies and total expenditure in 2020/21 financial year = £3,225.32 (see breakdown).

b. Approved expenditure debited in this Statement from HCPC bank account:

i. Clerk Salary (Oct 20) – £350.42. Confirmed by APL Accountants Ltd

ii. Clerk Expenses (Sept 2020): Admin – envelopes and noticeboard magnets: £6.58 & mileage £8.50. Total = £15.08

iii. Two Wreaths for HCPC and Adlington Remembrance Services - £34. 00

c. Approved expenditure not yet debited from HCPC bank account:

iv. APL Independent Audit of HCPC year-end accounts 19/20 - £120 – Invoice received

d. **CIL income** April – September 2020 received - £1,354.35

e. Expenditure for approval at 12 October 2020 meeting

vi. Clerk Salary (Nov 20) – £350.42. Confirmed by APL Accountants Ltd.

v. Clerk Expenses (Oct 2020): Mileage only £3.75

vi. A Gallagher Company - Came and Company Annual Insurance renewal - £355.28

vii. Annual donation to Adlington and Rivington Junior Band - £50

viii. Parish contribution, if agreed to AED cabinet at Fredericks Ice-cream parlour, subject to LCC response. AED estimated cost at £500

f. Discussion of first draft Budget for HCPC for 2021/22 financial year and precept -template

6. Correspondence:

a. In the Boro November 2020 – forwarded

b. Monthly Consumer Alerts from LCC Trading Standards

c. NHS Chorley & South Ribble Hospital Trust: opening of Emergency Department

d. Formal Notification - TTRO - Sheep House Lane, Rivington 18.11.20 to 23.11.20

e. LCC Severe weather briefing note and email – enclosed

f. NWAS – Donation requested to pay for a "How To Save A Life" billboard into every High school and every Primary school – see email

g. Chorley Together: Request for Volunteers to assist – see email

7. Any Other Business

8. Date of Next Meetings: to be held by teleconference and email until further notice:

A date in December – TBA if required, Thursday 7 January 2021 and Thursday, 11 February 2021

Christine Bailey,
HCPC Clerk, 10.11.2020