

HEATH CHARNOCK PARISH COUNCIL MEETING

Thursday 11 February 2021 at 7.30 pm

Due to the corona virus this meeting was conducted on line by Zoom teleconference facility

Attendance:

Cllrs Graham Ashworth (Chair), David Carpenter, , Robert Darbyshire, Tricia Power, County Cllr Kim Snape and Christine Bailey, Parish Clerk.

Apologies: Cllrs Ian Oakes (Vice Chair), Kathleen Maidment and Richard Cornes.

Declarations of Interest: None.

1. Minutes of 7 January 2021: These were proposed by Cllr Carpenter, seconded by Cllr Ashworth to be signed by Cllr Ashworth after the meeting.

2. Matters Arising and not on the Agenda:

- a. The Clerk's monthly check on the grit bin will continue by a photo record to show the amount of litter that has been placed in the grit bin at Skew Bridge to support of the Parish Council's request for a litter bin to be placed at the Skew Bridge junction.
- b. The AED cabinet has been ordered with a 3 week delivery to be installed outside Frederick's Ice Cream parlour to be a 24/7 accessible facility.
- c. LCC has said that the proposed 'no parking' stickers cannot be used on lamp posts in addition to the display of double yellow lines at the road junction of the Asshawes and Bolton Road.

3.Planning: these planning applications were discussed:

- a. **21/00079/FULHH:** Single storey rear extension, rear dormer (following demolition of existing single storey rear extension) at 204 Babylon Lane, PR6 9ES. In principle no objection. The views of the adjoining property should be taken into consideration.
- b. **21/00027/CPLUD:** Application for a certificate of lawfulness for the proposed removal of existing external garage walls to facilitate the provision of a covered seating area including associated hard standing and retaining walls at Frederick's Ice Cream Garage Store, Bolton Road, PR7 4AL. The Parish Council has no objection in principle and no comment to make on this application.
- c. **20/01391/FULHH:** Part two storey/part single storey side/rear extension at 25 Heathfields, PR6 9LA. Overall this is a very large extension when considered against the size of the original dwelling. It should be considered in light of Chorley Council's Policy on House Extensions HS5b to ensure that there is no unacceptable adverse impact on the amenity at the rear of the adjoining property through the reduction in daylight and to their sight lines. The views of neighbouring properties should be taken into consideration.
- d. **21/00007/FULHH:** Front porch at 212, Babylon Lane, PR6 9ES. In principle there is no objection. No 208 Babylon Lane has a similar front porch which abuts onto the rear of the public footpath. The concern for the impact on the street scene. The precedent has been set.
- e. It was noted that the public hearing in respect of the Hallsworth Manor appeal has been postponed due to corona virus.

4. Community Issues:

- a. **The re-designed Parish website.** Cllr Carpenter said that he had had a problem with server errors which he had now overcome. Currently the Site's archive now gives access to the April – June 2020 Parish meeting minutes, the February meeting Agenda, the Register of Interest for each Councillor, the year- end accounts for 2018/19 and 2019/20; and the annual Parish Newsletter from 2017-2020. The site says it is 'under development'. The next step is to ensure compliance with the accessibility legislation for people using a mobile phone or tablet and anyone with specific visual impairment or a disability and to add more content.
- b. It was noted that the Imperial War Museum's online directory of War Memorials now has a link to the Gateway Stone. The Council thanked Stuart Clewlow a local military historian for setting this up.

5. Financial Update:

a. **Balance at Bank:** £11,134.68 at 25 January 2021 statement. The cost of the AED cabinet has not yet been deducted. The Parish Council paid a net cost of £529.00 for the AED cabinet. This comprised the LCC Champions grant of £350 and £199 which was agreed from the Parish Council's own budget. The total cost paid for the AED cabinet with VAT was £634.80. The Parish Council will reclaim back the VAT of £105.80 from HMRC at the year-end.

b. The approved expenditure debited from HCPC bank account in January 2021 comprised:

i. Clerk's Salary (Dec 20 & Jan 21): £350.42 per month. Total £700.84.

ii. Clerk's Expenses (Nov 20 & Dec 20): Admin: postage & stationery: £9 and Mileage: £8 = £17

iii. Information Commissioner Annual data protection renewal fee due 24 January 21 = £40

d. Items of expenditure for approval at 11 February 2021 meeting were agreed as:

iv. Clerk's Salary (Feb 21) – £350.42 as confirmed by APL Accountants Ltd

ii. Clerk's Expenses (Jan 2021): Admin: clear plastic wallets & a ream A4 paper: £6.20 and Clerk's mileage 23 miles@25ppm = £ 5.75. Total £11.95

iii. The repair of the log roll at Skew Bridge had been agreed at the previous meeting to be implemented as the weather improves. This invoice will be considered at the next meeting.

6. Correspondence:

a. 'In the Boro' February 2020. This has been forwarded and the contents noted.

b. February Consumer Alerts from LCC Trading Standards. These were noted.

c. The information from the Lancashire Association of Local Councils on the 2021 training opportunities for Council Chairs, Councillors and Clerks was discussed.

d. The Parish Council noted Chorley Council's consultation on the suitability of the proposed boundaries of the Bretherton Neighbourhood Plan Area about which it has no specific concern.

e. Cllr Ashworth and the Clerk will join the next on-line Chorley Liaison Meeting on Wednesday, 17 February at 6.30pm using Microsoft Teams.

f. The temporary closure of Rawlinson Lane, Heath Charnock from its junction with Gilbertson Road travelling in either direction for approximately 25 metres proposed from Monday 8 – Wednesday 10 March with diversion in place was noted.

g. The on-line AGM for the Friends of Adlington (FoAL) on 16 February 2021 at 6pm was noted.

7. Any Other Business

a. Cllr Ashworth asked all Councillors to consider whether they would wish to put their names forward for re-election prior to the May 2021 elections which Chorley Council will arrange.

b. The opportunity to take part in the LCC County Councillor information sessions was noted.

c. It was noted that Chorley Council on-line public consultations on: budget options which closes on 17 February 2021; and the Public Open Space, Sport and Recreation (OSSR) Action Plan 2020-2036 is open from 15 February to 29 March 2021 for comment.

d. Cllr Ashworth said that the Parish Council used the model 'Standing Orders' on how to conduct its meetings and that its Councillors were expected to follow the model Code of Conduct.

8. Date of Next Meetings: to be held by teleconference and email until further notice:

Thursday, 11 March 2021 and Thursday 8 April 2021

Christine Bailey,
Parish Clerk,
20 February 2021.