

HEATH CHARNOCK PARISH COUNCIL MEETING

Thursday 7 May 2020 at 7.30 pm in

Due to the corona virus the business was conducted on line by Zoom teleconference facility
Minutes

Attendance:

Cllrs Graham Ashworth (Chair), David Carpenter, Richard Cornes, Kathleen Maidment, Robert Darbyshire, County Cllr Kim Snape and Christine Bailey, Parish Clerk.

Apologies Cllr Ian Oakes (Vice Chair)

Declarations of Interest: Cllr Robert Darbyshire declared an interest and did not take part in the discussion of item 3a as he knows the applicant.

1. Minutes of 9 April 2020: These were proposed by Cllr Cornes, seconded by Cllr Carpenter and will be signed by Cllr Ashworth.

2. Matters Arising:

It was noted that LCC is in discussion with the resident who expressed concern about recent severe flooding of the Bridleway at rear of 18 Olde Stone Heath Court.

3. Planning:

a. **20/00308/FUL:** Erection of an agricultural building and construction of an access track from existing highway access on Back Lane on land adjacent to Gillett Playing Fields, Weavers Brow.

HCPC expressed concern that this is a prominent location in a visible position within the Greenbelt and that on this basis it is inappropriate and should not be approved.

b. **20/00370/FULHH:** Erection of a two storey side extension (following demolition of existing detached garage) at Rose Cottage, Back Lane, PR6 9DW. This proposal is considered acceptable providing that it complies with the maximum 50% increase limit in the approved Plan.

4. Community Matters:

a. Recent concerns expressed by a resident to protect the open space at Rawlinson Lane triangle by installing a low level protective fence or wooden posts were discussed. Chorley Council's letter to local residents about the land adjacent to Wigan Lodge and opposite to the open space was noted. HCPC will monitor the situation. Current circumstances and cost do not justify taking action at this time.

b. Dates for HCPC meetings in 2020/21 – It was agreed to change the September date to Thursday 17 September to guarantee room availability in the Community Centre if social distancing measures have been eased to allow face to face meetings to take place.

c. NWAS has said it cannot register a mobile defibrillator. NWAS has said its preference is for an AED to be located at Fredericks. HCPC said it would support this proposal.

d. The response to the Parish Councillor vacancy was discussed. One application had been received after the published deadline, and was not considered for this reason. It was agreed that the successful applicant would be contacted to offer co-option onto the Parish Council from the 11 June 2020 meeting until the deferred election timetabled for May 2021.

5. Financial Update:

The following were noted:

a. **Balance at Bank:** £13,191.90 at 24 April 2020 Bank Statement to include 2020/21 precept

b. Approved expenditure debited in the 24 April statement:

- i. HMRC PAYE on Clerk's salary – quarter 4 - £207.40
- ii. PAYE underpayment in quarter 3, 2019/20 - £10.00
- iii. Clerk Salary (April 2020) – £288.88
- iv. Clerk Expenses (March 2020): Administration- stamps - £10.10 & mileage £8.75. Total = £18.85

c. Approved expenditure still to be debited from 2019/20 year-end accounts:

- v. The Print Quarter – Printing of HCPC Annual Newsletter - £169.00
- vi. BT Payphones for adoption of Red Kiosk, Rawlinson Lane - £1.00
- d. Chorley Council 20/21 precept and top-up grant paid to HCPC totalling £8,250
- e. VAT 2019/20 reclaim submitted to HMRC of £332.31: payment awaited
- F. The 2019/20 revised timetable for the preparation of year end accounts and submission to the external auditor, with the 30 day public notice starting on or before 1 September 2020.

g. Items authorised for payment at the 7 May 2020 meeting:

- vii. Clerk Salary (May 2020) – £288.76 confirmed by APL Accountants Ltd.
- viii. Clerk Expenses (April 2020): Administration £2.99 & mileage £9.25. Total = £12.24
- ix. Annual Donations due in May 20, based amounts included in 2020/21 Parish budget:
 - Adlington in Bloom - £200 – requested payment deferral till activity restarts
 - Adlington Lunch Club - £100 - requested payment deferral till activity restarts
 - North West Air Ambulance - £200
 - Shop Mobility - £50

6. Correspondence:

- a. It was noted that all three Central Lancashire Councils have approved the Central Lancashire Memorandum of Understanding (MOU) and Statement of Co-operation on the apportionment of annual new house building across the area with effect from April 2020.
- b. Notice of cancellation of Bolton Ironman Race, July 2020 was noted.

7. Any Other Business

These items were noted:

- a. LCC Highways resurfacing programme, May- August 2020 will include Babylon Lane.
- b. Covid 19 advice note for local councils using online teleconference facilities.
- c. It was agreed to apply for an LCC Footpath maintenance grant application for 20/21 by 1 June 2020 based on the work carried out by Cllr Carpenter in the previous year. It was noted that awards have been increased to £500 and the scope of works has been broadened due

8. Date of Next Meetings: to be held by teleconference and email until further notice:

Thursday 11 June at 7.30pm and Thursday 6 August 2020 at 7.30pm.

Christine Bailey,
HCPC Clerk,
8 May 2020