

## HEATH CHARNOCK PARISH COUNCIL

A meeting of the Parish Council was held on Thursday, 12 January 2012, at the Community Centre, Railway Road, beginning at 7.30.

**1/12 Apologies:** Cllr Howard; police volunteer, Ms Chamberlain

**2/12 Present:** Cllrs Ashworth (in the Chair), Adams; Davison; Hendrickson, Oakes; Styles

### **3/12 Police matters**

The PACT meeting advised that there have been a number of thefts of catalytic converters.

### **4/12 Minutes:**

Proposed by Cllr Styles, seconded by Cllr Hendrickson that the minutes of the last meeting be passed as a correct record.

### **5/12 Planning**

#### **Public Inquiry**

The appeal relating to land at Hut Lane will be heard on 7 February

### **6/12 Parish boundary sign**

Forwarded for further action within LCC Highways, 28 November 2011.

### **7/12 Contract of Employment**

Deferred to next meeting for approval by the Chair.

### **8/12 Representations**

**Borough & Parish Liaison** meeting, 18 January, to be attended by Cllrs Ashworth and Styles.

**Planning workshop** to be attended by Cllrs Ashworth and Davison.

**Rivington Heritage**, was attended by Cllr Ashworth. The terraced gardens were discussed.

**Rivington & Brinscall Advisory Group**, was attended by Cllr Ashworth.

### **9/12 Queen's Diamond Jubilee**

It was agreed to join with Adlington TC and Anderton PC in commemorating the jubilee. Two members are to represent on the joint committee.

### **10/12 Precept**

The elections office advised that the cost of a contested election for the new council in May would be £3,102.65. If uncontested, the fee would be £341.31. It was unanimously agreed that the precept should be £8,250, with a commitment to reduce the precept in 2013, should the 2012 election be uncontested.

### **11/12 Accounts**

Clerk's salary for December and January, £540.00 + expenses and mileage @ 25p a mile, £9.61.

**Balance 23 December** : £5,596.59.

### **12/12 Rivington & Blackrod Grammar School Foundation**

There is a vacancy for a trustee representing Heath Charnock Parish Council. None of the present members wished to fill this vacancy, and it was agreed that it should be placed on the notice boards.

### **13/12 Correspondence**

Notice was received of the new non-emergency police telephone number, i.e. 101.

The *CravenRail* newsletter was received.

North West Air Ambulance, appeal for donation. It was unanimously agreed that £100 be donated under S137.

Wildlife Trust, appeal for funding for Chat Moss. Unanimously agreed that it would not be appropriate to donate.

LCC: Connect2Buy procurement portal

*Clerks & Councils Direct*, including yearbook and administrative advice.

Adlington Town Council, letter of thanks for the contributions towards Remembrance Day.

**14/12 Governing documents for parish councils.**

Deferred to the next meeting, for discussion with the Chair.

**15/12 Any other business**

Cllr Ashworth reported that lamp no. 1, Whitebeam Close, lights intermittently.

Cllr Styles reported that he had received communication from Adlington Town Councillor Snape regarding a speed survey for Westhoughton Road.

Cllr Styles also reported damage to lighting column 35, Chorley Road, on which there is a bracket for a hanging basket.

There being no further business, the Chairman declared the meeting closed at 8.50.

**Next meeting: 9 February 2012**

## HEATH CHARNOCK PARISH COUNCIL

**The meeting scheduled for 9 February was cancelled due to weather conditions.**

A meeting of the Parish Council was held on Thursday, 1 March 2012, at the Community Centre, Railway Road, beginning at 7.30.

**16/12 Apologies:** Cllr Howard; Cllr Davison; police volunteer, Ms Chamberlain

**17/12 Present:** Cllrs Ashworth (in the Chair), Adams; Hendrickson, Oakes; Styles

**18/12 Minutes:**

Proposed by Cllr Oakes, seconded by Cllr Hendrickson that the minutes of the last meeting be passed as a correct record.

**19/12 Parish Plan.**

Cllr Oakes presented the final draft for discussion in April.

**20/12 Planning**

**20/12:1 New applications**

12/00083/FUL, Barn, Rawlinson Lane: convert to residential. No objection

12/00111/TPO, 63 Rawlinson Lane, treeworks: no objection

12/00119/FUL, Lowe Farm Cottage, Rawlinson Lane, demolish and rebuild: the visual impact is a concern.

12/00147/FUL, Holly Cottage, Back Lane: definition of garden area: no objection.

**21/12 Parish boundary sign**

Now in place.

**22/12 Contract of Employment**

Deferred to the new council in May

**23/12 Representations**

**Borough & Parish Liaison** meeting, 18 January, attended by Cllrs Ashworth and Styles. More consideration to be given in future to the opportunity to put questions to Chorley Council. Reported from the meeting that Chorley Council Streetscene will now be dealing with all grass cutting and with problems with overhanging vegetation.

**24/12 Queen's Diamond Jubilee**

The parish council was represented at a joint meeting by Cllrs Styles and Adams. The committee proposed a stone bench, with an appropriate plaque, to be placed outside the library. The members agreed to this proposal and to an equal proportion of the cost.

**25/12 Accounts** Clerk's salary for February and March £540.00 + expenses and mileage @ 25p a mile, £56.58.

**Balance 24 February:** £4,946.98.

**26/12 Community Infrastructure Levy.**

Document advising of the replacement for Section 106.

**27/12 Correspondence**

NW Air Ambulance: letter of thanks for donation

LCC: Conference on Better Working Between LCC and Parish & Town Councils. Cllr Adams to attend.

Notice of biennial Civic Society awards.

Invitation to induction of the new Vicar of St Paul's: Cllr Adams to attend.

**28/12 Governing documents for parish councils.**

Deferred to the new council in May.

**29/12 Any other business**

Cllr Adams attended the Hut Lane appeal, which is to continue, with the final session on 30 March.

Cllr Styles reported that the Martins Avenue nameplate is missing at the Bolton Road end; and that there is a problem with dog fouling on Rawlinson Lane, adjacent to the railway bridge.

Cllr Oakes noted an improvement in parking on Chorley Road, adjacent to The Asshawes' access roads, but reported uneven pavements on the estate.

There being no further business, the Chairman declared the meeting closed at 8.45.

**Next meeting: 12 April 2012**

## HEATH CHARNOCK PARISH COUNCIL

A meeting of the Parish Council was held on Thursday, 12 April 2012, at the Community Centre, Railway Road, beginning at 7.30.

**30/12 Apologies:** Cllr Howard

**31/12 Present:** Cllrs Ashworth (in the Chair), Adams; Davison; Hendrickson, Oakes; Styles; police volunteer Ms Chamberlain

**32/12 Police matters**

Ms Chamberlain informed members that the new 20mph signs which have been placed in the parish are advisory. A new PCSO has been appointed (Felicity Riding) from 1 May.

**33/12 Minutes:**

Proposed by Cllr Styles, seconded by Cllr Hendrickson that the minutes of the last meeting be passed as a correct record.

**34/12 Parish Plan.**

Ready for distribution by the new council in May.

**35/12 LDF & Open Spaces report**

A presentation was made by planning officer Mr Peter McAnespie at the Borough Council and Clerks' meeting. The consultation has looked at the current provision for open spaces, and in the light of the forthcoming report, some decisions will be made affecting the LDF. This includes the Bramblewood site in Heath Charnock.

**36/12 Planning**

**36/12:1 New applications**

12/00237/LBC, Holland Fold Farm, swimming pool. No objection.

12/00293/TPO, 1 Springfield Mews: removal of branch of sycamore. No objection.

12/00300/FUL, *Appenzell*, Babylon Lane: ancillary accommodation. No objection if not in the Green Belt.

**37/12 Queen's Diamond Jubilee**

No progress with this project.

**38/12 Accounts** Adlington & District Community Association: annual donation £250

Cllr Styles, replacement for lost cheque no 538: £44.96

Clerk's salary for April £270 + expenses and mileage £8.75

Balance @ 25 March was £4,350.40.

**39/12 Annual Return**

**39/12:1 Statement of accounts.**

Reviewed, discussed and found correct.

**39/12:2 Governance statement**

Reviewed, discussed and found correct.

**40/12 Other business**

**40/12:1** Noted that Cllr Howard does not seek re-election to the parish council on 3 May, and that the current council is returned uncontested, with one vacancy. Cllr Ashworth proposed, and it was agreed, that a record should be placed in the parish to mark Cllr Howard's long service. The form of the feature is to be decided by Cllr Howard.

**40/12:2** Cllr Adams reported that she had attended the Hut Lane travellers' appeal and the presentation on better working between LCC and parish and town councils.

**40/12:3** It was agreed that the trees on the parish council land, Rawlinson Lane/Wigan Lane, should be examined by a tree surgeon.

**40/12:4** Resolved to write again the Lancashire Constabulary regarding community policing.

**40/12:5** Cllr Adams reported continuing dog fouling on Babylon Lane.

**40/12:6** Cllr Davison commented that he was pleased to note the street cleaning of Long Lane.

There being no further business, the Chairman declared the meeting closed at 8.45.

**Next meeting: 10 May 2012**

## HEATH CHARNOCK PARISH COUNCIL

A meeting of the Parish Council was held on Thursday, 10 May 2012, at the Community Centre, Railway Road, beginning at 7.30.

This was the first meeting of the council returned by uncontested election on 3 May. Cllr Howard did not seek re-election.

**41/12 Apologies:** None

**42/12 Present:** The elected Chair 2012-13 Cllr Oakes; the elected Deputy Chair Cllr Ashworth; Cllrs Adams; Davison; Hendrickson, Styles; Borough Cllr Snape; police volunteer Ms Chamberlain

**43/12 Borough Cllr Snape**

The Chair welcomed Cllr Snape, the newly elected Borough Councillor for Heath Charnock & Rivington.

**44/12 Police matters**

The clerk received a telephone call from Inspector Robinson, in reply to our letter regarding the police areas. Inspector Robinson explained that the reason that Heath Charnock & Rivington had been placed with Wheelton was in order to allot an equal area to each CBM. He promised full co-operation between the areas and maximum crossover in working practice.

Cllr Styles asked that crime statistics for Heath Charnock be forwarded from CBM Mark Etheridge to the police volunteer or the clerk.

Cllr Snape reported that she had been promised that PCSOs would monitor dog-fouling on Chorley Road (Skew Bridge).

**45/12 Minutes:**

Proposed by Cllr Hendrickson, seconded by Cllr Davison, that the minutes of the last meeting be passed as a correct record.

**46/12 Parish Plan and newsletter**

Quotes for printing and delivery to be obtained.

**47/12 Planning**

**47/12:1 Permission granted**

12/00119/FUL, Holly Cottage, Back lane: garden cartilage

12/00147/FUL, Lowe Farm Cottage, Rawlinson Lane: replacement dwelling.

**47/12:2 New applications**

12/00296/FUL Hall o' th' Hill Farm: wind turbines. To object on the grounds of visual amenity.

12/00314/ADV, Cockers Farm: 2 freestanding signs. No objection provided that the existing signs are removed.

12/00315/FUL, *Mayfield*, Bolton Road: extension. No objection.

12/00337/FUL, *Arnside*, Long Lane: replacement dwelling and access. To object on the grounds that it is too large and high a dwelling in the Green Belt and would be visually intrusive.

12/00372/FUL, 4 Danesway: single storey extension. No objection.

**47/12:3** Documents relating to supplementary planning papers and the National Planning Policy Framework were circulated.

**48/12 Bramblewood**

A further communication was received from GL Consultancy, advising that the site is not included in the Open Spaces report and requesting a meeting with the council.

Agreed to invite Mr Luxton to the June meeting and to extend an invitation to Rawlinson Lane and Martins Avenue residents who might be affected by any changes at *Bramblewood*.

**49/12 New street name.**

The council was consulted on a name for the new development on the Weldbank Plastics site. The proposed name is Springfield Gardens. The council were not in favour of this name as there are already Springfield Terrace, Springfield Farm, Springfield Cottages, Springfield House and Springfield Mews.

**50/12 Queen's Diamond Jubilee**

The clerk showed a drawing by Adlington Dry Stone Walling for the proposed bench. It was agreed that the council would give £800-900 towards the provision of a bench.

**51/12 LCC: offer of service delegation for public rights of way**

Noted.

**52/12 Roy Howard: commemoration of long service**

Mr Howard's preferred tribute would be in the form of a bench to be placed near the foot of Weavers Brow. The clerk to consult with Highways.

**53/12 Adlington Carnival**

It was agreed to donate £50 towards this year's carnival.

**54/12 Accounts**

Clerk's salary for May £270 + expenses and mileage £12.19  
Balance @ 25 April was £12,071.65.

**55/12 Annual Return**

The internal audit was completed and the return submitted.

**56/12 Correspondence**

Notice received of the Luncheon Club AGM and lunch and the Jubilee party. Cllr Adams to attend both functions.

Community Association: receipt for donation received.

*Clerks & Councils Direct.*

**57/12 Any other business**

Governing documents were deferred to a future meeting.

Cllr Styles reported boats moored and used for residence, and asked for another examination to be made of the hedge on Bolton Road.

There being no further business, the Chairman declared the meeting closed at 9.00

**Next meeting: 14 June 2012**

## TOWNSHIP OF HEATH CHARNOCK

The Annual Parish Meeting was held on Thursday, 10 May 2012 at the Community Centre, Railway Road, beginning at 7.00

**Apologies:** None

**Present:** Cllrs Ashworth; Oakes; Davison; Hendrickson; Styles; Adams; Borough Cllr Snape; the police volunteer, Ms Chamberlain

**Appointment of Chair of Parish Council:**

Cllr Davison proposed and Cllr Ashworth seconded, that Cllr Oakes should be Chair of the parish council for the forthcoming year. Carried.

**Appointment of Deputy Chair of Parish Council:**

Cllr Adams proposed and Cllr Davison seconded, that Cllr Ashworth should be Deputy Chair of the Parish Council. Carried.

**Minutes of the Annual Meeting 2011:**

Proposed by Cllr Ashworth, seconded by Cllr Hendrickson, with all in favour, that the minutes of the annual meeting be passed.

**Matters arising:** There were no matters arising from the minutes.

**Expenditure 2012-2013:**

The precept for 2012-13, of £8,250, was confirmed on a proposal by Cllr Styles, seconded by Cllr Hendrickson.

**Appointments:** The following appointments were made:

Community Association – Cllrs Styles and Hendrickson

Shaw's Charity – Cllr Ashworth

Shaw's Educational Endowment – Cllrs Oakes and Adams

There was no further business and the Chairman declared the meeting closed at 7.20.

## HEATH CHARNOCK PARISH COUNCIL

A meeting of the Parish Council was held on Thursday, 14 June 2012, at the Community Centre, Railway Road, beginning at 7.30.

**58/12 Apologies:** Ms Chamberlain (police volunteer)

**59/12 Present:** The Chair Cllr Oakes; the Deputy Chair Cllr Ashworth; Cllrs Adams; Davison; Hendrickson, Styles; Borough Cllr Snape. Mr Luxton and residents attended for the Open Forum.

### **60/12 Open Forum**

Mr Luxton (GL Consultancy) was introduced to the meeting to speak about the *Bramblewood* site. Mr Luxton said that he was acting for a client who was on the point of exchanging contracts and completing the purchase of *Bramblewood*. He said that he wished to speak to the council and residents before submitting plans, so that any problems could be addressed. Mr Luxton pointed out that under current legislation there could be development of a brownfield site within the Green Belt, and limited infilling could be permitted. All the persons present agreed that they would oppose a private house, but would accept a properly run nursery/garden centre.

### **61/12 Police matters**

Arrangements are being made to hold PACT meetings locally.

### **62/12 Minutes:**

Proposed by Cllr Davison, seconded by Cllr Hendrickson, that the minutes of the last meeting be passed as a correct record.

### **63/12 Parish Plan and newsletter**

The quote of £155 from *Sprintprint* was accepted, and it was agreed to ask Lucy Snape to deliver.

### **64/12 Planning**

#### **New application**

12/00493/FUL, 46 Chorley Road: extension. No objection.

### **65/12 Queen's Diamond Jubilee**

Adlington Drystone Walling have quoted £2,000 + the cost of a plaque. The cost is to be shared equally by the three parishes.

### **66/12 Roy Howard: commemoration of service**

A new photograph to be submitted to Highways, showing the preferred site.

### **67/12 Accounts**

#### **Paid between meetings**

BDO Audit fee £144

#### **Pass for payment**

Cllr Styles, refund of cost of domain name £38.26

Clerk's salary for June £270 + expenses and mileage

Balance @ 25 May was £11,694.50.

### **68/12 Annual Return**

The annual return was received and there were no issues. The accounts will now be made available for inspection.

### **69/12 Correspondence**

The Enforcement Officer reported that the canal boat issue has resolved itself and the boat has been removed. There is no action appropriate concerning the hedge.

Mr Owen emailed his concern about speeding traffic on Rawlinson Lane, and intends to take the matter to the next PACT meeting.

An invitation was received for the Chair to attend the Town Mayor of Adlington's Civic Sunday, 8 July.

**70/12 Any other business**

There has been slight damage to the New Road flower bed. The clerk has asked Adlington Drystone Walling to rectify, on behalf of the two parishes.

Lamp 14, Babylon Lane reported out of order.

Weed spraying required, The Asslawes and Whitebeam Close.

There being no further business, the Chairman declared the meeting closed at 9.00

**Next meeting: 9 August 2012**

## HEATH CHARNOCK PARISH COUNCIL

A meeting of the Parish Council was held on Thursday, 9 August 2012, at the Community Centre, Railway Road, beginning at 7.30.

**71/12 Apologies:** Cllr Davison

**72/12 Present:** The Chair Cllr Oakes; the Deputy Chair Cllr Ashworth; Cllrs Adams; Hendrickson, Styles; Borough Cllr Snape.; police volunteer Ms Chamberlain; councillor-elect Mr Paul Williams

**73/12 Co-option**

Mr Williams was co-opted to the parish council and signed the declaration

**74/12 Police matters**

Ms Chamberlain summarised the August PACT meeting. Relevant items from the questionnaire responses were passed on.

**75/12 Minutes:**

Proposed by Cllr Adams, seconded by Cllr Styles, that the minutes of the last meeting be passed as a correct record, with the addition of a minute that it was agreed to invite Cllr Williams to be co-opted.

**76/12 Parish Plan and newsletter**

The questionnaire was distributed efficiently and a good response has been forthcoming .

**77/12 Bramblewood**

It is understood that the premises are still on the market, and there will be no outcome from the presentation by Mr Luxton.

**78/12 Planning**

**Permission granted**

11/00948/TPO, 18 Stonegate Fold: tree pruning

12/00493/FUL, 46 Chorley Road: extension

12/00372/FUL, 4 Danesway: extension

**Permission refused**

12/00337/FUL, *Arnside*, Long lane, replacement dwelling

**New applications**

12/00538/FUL, 8 Bent Row: extension & porch. No objection

12/00711/FUL 5 Flag Lane: porch. No objection

12/00753/FUL, Newlands Cottage: replace conservatory. No objection.

**79/12 Development on Weldbank Plastics site**

Cllr Ashworth declared a non-pecuniary interest in this item. It was noted that the street name will be Field Spring Gardens.

**80/12 Queen's Diamond Jubilee**

Adlington Drystone Walling to construct the bench. The plaque to be supplied by Benegraph Signs.

**81/12 Roy Howard: commemoration of service**

Alternatives to a bench to be discussed by Cllr Oakes and Mr Howard

**82/12 Horse riding on parish council land**

A letter was sent to the appropriate establishment, and the practice appears to have ceased.

**83/12 Street furniture, condition of**

It was agreed on a recommendation by Cllr Oakes that the notice boards should be replaced over the next 3 years.

**84/12 Lengthsman**

It was noted that some early responses to the questionnaire had identified litter and dog fouling as concerns. It was resolved to approach Adlington Town Council and Anderton Parish Council for discussion of the feasibility of employing a lengthsman.

**85/12 Borough/Parish Liaison meeting & Localism Act**

Cllr Oakes reported that parishes would be encouraged to formulate Neighbourhood Plans. More information to be available online. Planning enforcement will become more stringent.

**86/12 Accounts**

**Paid between meetings**

Lucy Snape for distribution £200  
*Sprintprint* for printing £155.00 (cash)

**Pass for payment**

Clerk's salary for July & August £540 + expenses and mileage £19.20  
Refund to clerk £155.00 for printing  
Balance @ 25 June was £11,197.76.

**87/12 Correspondence**

Bowland Pennine Mountain Rescue: appeal for donation. Resolved to donate £50.00  
Email from Enforcement to the effect that the fencing at Skew Bridge is over the permitted height, and should either be lowered at once, or a planning application submitted.

**88/12 Any other business**

Cllr Styles: Some re-seeding required to the verge, Westhoughton Road, where a gas main was replaced last year.  
Cllr Styles: A fence adjacent to the canal towpath exceeds the permitted height.

**89/12 Heath Charnock Parish Council: equal partner or poor relation?**

Cllr Oakes informed the members that he intends to raise the profile of Heath Charnock, and will encourage the Council to be more pro-active.

There being no further business, the Chairman declared the meeting closed at 9.00

**Next meeting: 13 September 2012**

## HEATH CHARNOCK PARISH COUNCIL

A meeting of the Parish Council was held on Thursday, 13 September 2012, at the Community Centre, Railway Road, beginning at 7.30.

**90/12 Apologies:** Cllr Davison; Borough Cllr Snape

**91/12 Present:** The Chair Cllr Oakes; the Deputy Chair Cllr Ashworth; Cllrs Adams; Hendrickson, Styles; Williams; police volunteer Ms Chamberlain.

**92/12 Police matters**

Ms Chamberlain summarised the September PACT meeting. Matters mentioned in the questionnaires were investigated by the police, and were unfounded at the time

**93/12 Minutes:**

Proposed by Cllr Styles, seconded by Cllr Hendrickson, that the minutes of the last meeting be passed as a correct record.

**94/12 Parish Plan, questionnaire responses and newsletter**

150 responses to the questionnaire were received. The summaries and comments were circulated for discussion next month. A parish plan can then be undertaken. Resolved to produce a newsletter, provisionally twice a year.

**95/12 Planning**

**Permission granted**

12/00596/TPO, 41 Rawlinson Lane: crowning and thinning sycamore.

12/00296/FUL, Hall o' th' Hill Farm: 2 wind turbines.

**New applications**

12/00843/FUL, 16 Chatsworth Court: extension to porch. No objection.

12/00845/FUL Barn, Rawlinson Lane: conversion to dwelling. Concern about sight lines and access close to the bridge.

**96/12 Queen's Diamond Jubilee**

The bench is to be constructed in October. The insurance will be covered by Adlington Town Council.

**97/12 Roy Howard: commemoration of service**

To be in the form of renovating the Chorley/Heath Charnock boundary stone at Weavers Brow, and creating a flower bed round it.

**98/12 Street furniture**

The first notice board to be replaced will be the one currently at Hole House Bridge, which will also be relocated. A fourth board may be desirable at the junction of Rawlinson Lane/Westhoughton Road. Resolved to contact CC Mike Otter, the Parish Champion, who has grant money available for parish projects.

**99/12 Litter bins**

Cllr Snape has arranged for a new bin at the junction of Rawlinson Lane/Westhoughton Road. The preferred position was marked on a photograph, to be submitted to Chorley Council.

**100/12 Lengthsman**

Awaiting a decision by the neighbouring councils.

**101/12 Luncheon Club**

A donation of £100 was approved.

**102/12 Accounts**

**Pass for payment**

Clerk's salary for September £270 + expenses and mileage £10.18

Balance @ 24 August was £10,842.76

**103/12 Correspondence**

Action has been taken to bring the fencing at Skew Bridge, and adjacent to the canal towing path down to permitted heights. It was noted that the verge is becoming damaged by parked vehicles. To be monitored and reported.

Bowland Pennine Mountain Rescue: letter of thanks for donation.

Swarco Traffic Ltd offering for purchase, Mobile Vehicle Activated Signs. Resolved to enquire whether the occasional SPIDs will be deployed regularly.

*Clerks & Councils Direct.*

**104/12 Clerk's job description**

The model was accepted, with minor amendments.

**105/12 Any other business**

Re-seeding of the junction Rawlinson Lane/Westthoughton Road has been carried out by Transco.

Cllr Oakes is investigating designs of badges, or pendants, for the Chair of the parish council.

Cllr Adams: Cover of lamp 3, Factory Lane, is loose.

Cllr Ashworth attended a meeting of Rivington Heritage Trust.

There being no further business, the Chairman declared the meeting closed at 9.00

**Next meeting: 11 October 2012**

## HEATH CHARNOCK PARISH COUNCIL

A meeting of the Parish Council was held on Thursday, 11 October 2012, at the Community Centre, Railway Road, beginning at 7.30.

**106/12 Apologies:** Cllr Davison

**107/12 Present:** The Chair Cllr Oakes; the Deputy Chair Cllr Ashworth; Cllrs Adams; Hendrickson, Styles; Williams; Borough Cllr Snape; police volunteer Ms Chamberlain.

**108/12 Police matters**

Ms Chamberlain summarised the October PACT meeting. Cllr Williams spoke about the car parking problems adjacent to Fredericks. It was agreed that all instances of parking infringements that are noted should be reported to Parkwise. Evening parking at Factory Lane is to be monitored.

**109/12 Minutes:**

Proposed by Cllr Styles, seconded by Cllr Ashworth, that the minutes of the last meeting be passed as a correct record.

**110/12 Matters arising**

**110/12:1 Clerk's job description**

Now finalised.

**110/12:2 Regalia**

The medallion was chosen from the Fattorini catalogue, and it was agreed to purchase at a cost of £950.

**111/12 Parish Plan, questionnaire responses and newsletter**

There was significant agreement in the responses that Heath Charnock is a clean and safe environment, now made more attractive by the planting that has taken place. The subcommittee to produce the next newsletter, in February, is: Cllrs Styles, Williams and Adams and the clerk.

**112/12 Planning**

**112/12:1 Permission granted**

12/00753/FUL, Newlands Cottage: garden room to replace conservatory.

**112/12:2 Permission refused**

12/00293/TPO, 1 Springfield Mews: felling one branch of sycamore.

**112/12:3 New application**

12/00895/FULMAJ, Land off Babylon Lane: 14 houses. Objections on the grounds that it is safeguarded land under the terms of the current local plan; there is insufficient infrastructure to support it; there will be an increase in traffic; there has already been a disproportionate level of development in Adlington and district.

**112/12:4 Hut Lane**

It was noted that the illegally occupied site will be cleared in March 2013, and the land reinstated at a charge which will be reflected in the level of fines imposed.

**113/12 Weavers Brow/Cowling boundary stone**

The clerk is investigating the renovation of the stone.

**114/12 Street furniture**

It was agreed to purchase a new board @ £1,150 + installation and carriage. Cllr Otter advised that he has allocated all his funds for this year. It was resolved to go ahead with the first board, and to apply for a grant next year for one, or two, more.

**115/12 Litter bins**

A request was received to move the new bin to a site where it would more easily be used. The clerk has explained that it could not be placed near to the footpath because

of the underground gas installations. It was agreed to leave the bin, and to monitor the usage and the wear and tear on the grass.

New bins are to be placed on the canal towing path, with advisory notices on the existing Adlington Circular Walk posts.

**116/12 Lengthsman**

Anderton PC are in favour of employing a lengthsman. Adlington TC will discuss on Monday, 15 October.

**117/12 Accounts**

**Pass for payment**

Clerk's salary for October £270 + expenses and mileage £40.16.

Balance @ 25 September was £10,512.58

**118/12 Correspondence**

A reply was received from LCC Highways, advising that the SPID is being deployed as a reminder of the 20mph zones, when requested.

Luncheon Club: letter of thanks for donation.

There will be a canal clean-up day, 3 November.

Notice of the next borough/parish liaison meeting, 21 November. Items for the agenda to be submitted by noon, 8 November.

Questionnaires were received for views on Electricity NW and on policing.

**119/12 Matters of interest**

Remembrance Day arrangements were circulated. The matter of a contribution towards payment of the Band was discussed. It was agreed that the usual contribution of £100 should be made. Cllr Hendrickson proposed an amendment, that the contribution should be raised to £150, and this was agreed.

Adlington & District in Bloom. The In Bloom group has been nominated for an award in North West in Bloom.

Skew Bridge moorings. Possible unauthorised moorings are being investigated by Enforcement and by the Canal & Rivers Trust. It was noted that the verge is increasingly being damaged by parked cars; Highways and Cllr Mrs Case to be notified.

**120/12 Clerk's salary**

The clerk left the room for this item. It was agreed that the salary should be raised from 1 November by £20 a month, and by a further £20 a month on 1 November 2013. The salary will then be at the starting point of the NJC scale.

There being no further business, the Chairman declared the meeting closed at 9.40

**Next meeting: 8 November 2012**



## **HEATH CHARNOCK PARISH COUNCIL**

A meeting of the Parish Council was held on Thursday, 8 November 2012, at the Community Centre, Railway Road, beginning at 7.30.

### **OPEN FORUM**

**Apologies:** Cllrs Adams; Williams

**Present:** Cllrs Oakes (Chair); Ashworth (Deputy Chair); Davison; Styles; Hendrickson; Borough Cllr Snape; Cllr Horsfield (Chair Anderton PC); police volunteer; Ms Chamberlain; Mr Lamb and Ms Sutcliffe (Chorley Council).

Mr Lamb introduced the latest phase of the LDF, and confirmed that the land off Babylon Lane will retain its safeguarded status. It was noted that a planning application for 14 houses had been submitted, and so would have to be considered, but the provisions of the LDF would carry weight.

### **PARISH COUNCIL**

**121/12 Apologies:** As above

**122/12 Present:** Cllr Oakes; Cllr Ashworth; Cllrs Hendrickson, Styles; Borough Cllr Snape; police volunteer Ms Chamberlain.

#### **123/12 Police matters**

Ms Chamberlain summarised the November PACT meeting.

#### **124/12 Minutes:**

Proposed by Cllr Ashworth, seconded by Cllr Styles that the minutes of the last meeting be passed as a correct record.

#### **125/12 Matters arising**

##### **125/12:1 Regalia**

The Chairman asked councillors to think of alternative designs, if the council logo should prove to be too complicated to reproduce.

##### **125/12:2 Notice board**

Clarification awaited as to the land owner at Skew Bridge. Messrs Kevills have replied that they no longer own any land there.

##### **125/12:3 Skew Bridge verge**

Borough Cllr Snape and the clerk to remind LCC Highways that the verge is being churned up by parking, and preventative measures are needed.

##### **125/12:4 Skew Bridge canal moorings**

The mooring regulations were received by Borough Cllr Snape from the Canal & River Trust.

#### **126/12 Newsletter**

It was agreed that Cllr Styles will make enquiries as to costs for colour and photos.

#### **127/12 Planning**

##### **127/12:1 Permission granted**

12/00845/FUL, Barn, Rawlinson Lane: convert to dwelling

12/00843/FUL, 16 Chatsworth Court: extension to porch.

12/00888/FUL, 97 The Asshaws: new access to Chorley Road.

##### **127/12:2 New application**

12/00971/TPO, 1 Olde Stoneheath Court: crown-thin sycamore. Refer to arboricultural officer.

**128/12 Weavers Brow/Cowling boundary stone**

The clerk is discussing with Streetscene.

**129/12 Litter bins**

Chorley Council consulted about locations for new and replacement bins. A request was made for a bin near the top of Babylon Lane.

**130/12 Lengthsman**

The suggestion was rejected by Adlington TC. Enquiries are to be made regarding extra services from Chorley Council.

**131/12 Accounts**

**Paid between meetings**

50% of cost of notice board £837.00  
Royal British Legion poppy wreath £17.00

**Pass for payment**

Remainder of cost of notice board  
Parish Council insurance £265.00  
Lancashire Wildlife Trust subscription £60.00  
CPRE subscription, due December  
One-third of cost of Jubilee bench  
Clerk's salary for November £290 + expenses and mileage £5.34.  
Balance @ 25 October was £8706.22

**132/12 Payment to Rivington & Adlington Band**

It was confirmed that the council should pay £100.00 to Adlington Town Council as its contribution towards the Band's invoice for services, and also give £50 to the Band as a donation, and £10 to Adlington Town Council as a contribution towards refreshments. Cllr Davison wished to place on record that he deplores the payment to the Band.

**133/12 Correspondence**

Central Lancashire CIL Draft Charging Schedule

A new TPO for trees on land off Chorley Road, adjacent to Skew Bridge, which could be affected by the new access from 97 The Asshawes to Chorley Road.

*Clerks & Councils Direct*

**134/12 Matters of interest**

Remembrance Day. The wreath has been received.

Adlington & District in Bloom. The In Bloom group were awarded a Silver medal.

Members were reminded that, although they may raise topics under **Matters of Interest**, at the Chairman's discretion, it is unlawful to make a decision on any matter that has not been on the agenda and displayed on the public notice board for 3 clear days before the meeting.

Agenda items **Financial Planning** and **Tenure of Chairmanship** were deferred to a special meeting to be held 13 December.

There being no further business, the Chairman declared the meeting closed at 9.00

**Next meeting: 13 December 2012**



## HEATH CHARNOCK PARISH COUNCIL

A meeting of the Parish Council was held on Thursday, 13 December 2012, at the Community Centre, Railway Road, beginning at 7.30.

**Apologies:** Cllr Williams

**Present:** Cllrs Oakes (Chair); Ashworth (Deputy Chair); Davison; Styles; Hendrickson; Adams; Borough Cllr Snape.

**135/12 Minutes:**

Proposed by Cllr Hendrickson, seconded by Cllr Styles that the minutes of the last meeting be passed as a correct record.

**136/12 Matters arising**

**136/12:1 Regalia**

A design is awaited from Messrs Fattorini.

**136/12:2 Notice board**

50% of the payment was made, and instructions sent to the Church Notice Board Co. as to the location for the board.

**137/12 Financial Planning**

The Chairman listed the expenses for the current and next years. Details to be circulated in a separate document.

**138/12 Tenure of chairmanship**

It was resolved that the Chair should be taken for a fixed period. It was agreed that one year is insufficient time to carry through policies, and it was resolved that 2 years would be an adequate length of time, and would fit in with the election timetable.

**139/12 Accounts**

**Paid between meetings**

Adlington Dry Stone Walling for one-third of cost of Jubilee bench £666.66

**Pass for payment**

Clerk's salary for December (net of PAYE) £120 + expenses and mileage £18.14.

HMRC for PAYE October, November, December £170.00

Balance @ 23 November was £7,925.88

There being no further business, the Chairman declared the meeting closed at 8.20

**Next meeting: 10 January 2013 (14 February; 14 March; 11 April; 16 May; 13 June)**

