

HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting to be held on Thursday 6 May 2021 at 7.30 pm by Zoom online teleconference facility and email due to the corona virus

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. **Consideration and approval of Minutes of 8 April 2021:** Proposer; seconder; signature.

2. **Matters arising for information and not on the Agenda:**

3. **Planning: for consideration and comment as a consultee (information enclosed)**

- a. **21/00072/FUL:** Change of use of the land to a residential Gypsy and Traveller site involving the siting of two mobile homes and five touring caravans and retention of the utility block and access at 2, Heath Paddock, Hut Lane, PR6 9FP – Considered in April. For further consideration.
- b. **21/00328/FUL:** Change of use from residential dwellinghouse (Use Class C3) to family residential assessment centre (Use Class C2) at 169, Chorley Road, PR6 9JL
- c. **20/01053/FULMAJ:** Erection of seven buildings comprising light industrial business units on land South Of Mercer Court And East Of Westhoughton Road Adlington. Amended plan received.
- d. **21/00434/FULHH:** Single storey rear extension and front porch at 63, The Asshawes, PR6 9JN

4. **Community Issues:**

- a. Request to complete and return to the Clerk the Declaration of Acceptance of Office, Register of Interest forms and agreement to abide by the Code of Conduct as the new Parish Council.
- b. Agreement of the procedure to advertise the current vacancy on the Parish Council by co-option
- c. To consider an update if available from Cllr Darbyshire on contact made with the Resident's Group about the proposal to clean, maintain/restore the adopted vacant phone kiosk on Rawlinson Lane and to identify suggestions for its possible re-use and to consider necessary actions and an indicative budget for these costs.
- d. View the re-design of the HCPC website still under development at www.heathcharnock.org.uk
- e. Amended meeting calendar for 2021/22 (enclosed) and format for 10 June 2021 meeting to be finalised subject to Government guidance, Covid-19 compliance and individual preference
- f. Clerk's monthly check on the grit bin at Skew Bridge and feedback from Chorley Council

5. **Financial Update:**

- a. **Balance at Bank:** £17,119.86 at 23 April 2021 statement from Virgin Money (was Yorkshire Bank)
- b. **Income received :** Annual precept and top-up grant = £7,800 in the 23 April 21 bank statement
- c. CIL payment for period 01/10/2020 - 31/03/2021 = £ 4,565.38, not received in 23 April Bank statement. Total CIL monies awarded in respect of the 2020/21 financial year = £5,910.73

d. VAT reclaim for 2020/21 Financial year – To be calculated and submitted to HMRC.

e. Approved expenditure debited in the 23 April 2021 Statement from HCPC bank account:

i. Clerk Salary (April 21): net £308.38 as confirmed by APL Accountants Ltd with the inflation increase

ii. Balance due from Feb 21 Clerk's expenses on printer black ink and mileage = £20.27

iii. Clerk Expenses (March 21): Admin: Laptop repair: £30 and Mileage: £11.50 = £41.50

iv. HCPC Winserve initial transfer fee, annual web host and HCPC domain name fees = £85.13 reimbursement of Clerk

f. Expenditure for approval at 6 May 2021 meeting

i. Clerk Salary (May 21): £308.38. APL Accountants Ltd will confirm from 7 May onwards

ii. Clerk Expenses (March 21): Admin: 12 second class stamps - £7.92: and Mileage: 66 miles @ 0.25ppm £16.50 = £24.42

iii. Annual Donations due in May 21, based amounts included in 2021/22 Parish budget for:

- North West Ambulance Service - £200
- Adlington in Bloom - £200
- Adlington Luncheon Club – £100 payment deferred from 2020/21 till activity restarts
- Shop Mobility - £50

6. Correspondence:

a. In the Boro May 2020 (to be forwarded)

b. May Consumer Alerts from LCC Trading Standards (to be forwarded)

c. The Queens Award for Voluntary Service in Lancashire for 2022 (enclosed). Closing date for nominations - 15 September 21

7. Any Other Business

8. Date of Next Meetings with format (face to face, hybrid or online) to be confirmed:

Thursday, 10 June 2021 at 7.30pm and Thursday, 5 August 2021 at 7.30pm

Christine Bailey,
HCPC Clerk,
30.04.2021