

**HEATH CHARNOCK PARISH COUNCIL MEETING**

**Thursday 6 May 2021 at 7.40 pm**

**Due to the corona virus this meeting was conducted on line by Zoom teleconference facility**

**Attendance:**

Cllrs Graham Ashworth (Chair), David Carpenter, Robert Darbyshire, Tricia Power, & Christine Bailey, Clerk.

**Apologies:** Cllrs Ian Oakes (Vice Chair), Richard Cornes and County Cllr Kim Snape

**Declarations of Interest:** None.

1. **Minutes of 8 April 2021:** These were proposed by Cllr Carpenter, seconded by Cllr Power to be signed by Cllr Ashworth after the meeting.

2. **Matters arising for information: None.**

3. **Planning:**

a. **21/00072/FUL:** Change of use of the land to a residential Gypsy and Traveller site involving the siting of two mobile homes and five touring caravans and retention of the utility block and access at 2, Heath Paddock, Hut Lane, PR6 9FP. The Parish Council considered the additional information it had received from the applicant and its previous comments at the 8 April meeting. Chorley Council, the Local Planning Authority is required under the approved Local Development Plan to make statutory provision in the District for five permanent and three mobile Gypsy and Traveller pitches at its chosen site at Cowling Brow. Chorley Council continues to progress this initiative. In the interim the Parish Council asks the Local Planning Authority to consider a further temporary extension of the previous consent 18/00905/FUL which is due to expire in July 2021 until the Cowling Brow site is ready for occupation. There should be no increase in the intensity of the use of the Hut Lane site from an additional touring caravan and no business activity at/from this site.

b. **21/00328/FUL:** Change of use from residential dwellinghouse (Use Class C3) to family residential assessment centre (Use Class C2) at 169, Chorley Road, PR6 9JL. The Parish Council recognises the need for this type of facility to provide 24 hours practical parenting skills advice and support. If the facility is managed and operated as proposed with appropriately qualified staff on duty at the property at all times, the Parish Council has no objection. The facility operators have a duty of care to their clients and to surrounding neighbours. The Local Planning Authority should take into account the view of neighbouring properties.

c. **20/01053/FULMAJ:** Erection of seven buildings comprising light industrial business units on land South of Mercer Court and East of Westhoughton Road Adlington. The Parish Council considered the amended plans. The proposal remains as previously submitted with marginal change only. The Parish Council reiterated its previous concerns. The access to the site is not appropriate nor is the introduction of light industrial use close to and at the rear of a significant number of existing residential properties in this locality.

d. **21/00434/FULHH:** Single storey rear extension and front porch at 63, The Asshawes, PR6 9JN. The Parish Council has no objection to this proposal providing there is no objection from neighbouring properties.

4. **Community Issues:**

a. The new Council was asked to complete and return the Declaration of Acceptance of Office and Register of Interest forms to the Clerk and to abide by the Code of Conduct for the Parish Council.

b. It was agreed to defer the advertising of the current vacancy on the Parish Council until the June meeting.

c. Cllr Darbyshire has spoken with the Resident's Group. They have an agreed action plan. Cllr Darbyshire will jet wash the kiosk. Residents will jointly pay for red paint to upgrade its appearance, to install a solar panel to light it and will consider suggestions for possible re-use. They will contact HCPC if they need any other support.

d. Councillors were asked to view and comment on the re-design of the HCPC website which is still under development. The comments made will be considered.

e. The UK Government requires local council meetings from 7 May 2021 to be held in on a face to face basis in a covid-19 compliant way. The 10 June 2021 meeting will be held at Adlington Community Centre as a hybrid meeting to allow for individual shielding preferences to be respected. The Centre has WiFi.

f. The Clerk's monthly check on the grit bin at Skew Bridge showed a small amount of litter being placed within it which Chorley Council is emptying regularly. There is no response from Chorley Council to the request to replace the grit bin with a litter bin due to the distance for the waste to be carried to the bin wagon.

g. Cllr Darbyshire confirmed he would obtain three quotes for the replacement of logs in the log roll at Skew Bridge.

**5. Financial Update:**

- a. The balance at Bank is £17,119.86 at 23 April 2021 statement from Virgin Money (was Yorkshire Bank)
- b. Income received: Annual precept and top-up grant = £7,800 in the 23 April 21 bank statement
- c. Notice of a CIL payment for the period 01/10/2020 - 31/03/2021 of £ 4,565.38, not received at the 23 April Bank statement. Total CIL monies awarded in respect of the 2020/21 financial year = £5,910.73. It was agreed that discussion should take place on the options to be considered for how the CIL monies might be spent.
- d. VAT reclaim for 2020/21 Financial year – To be calculated and submitted to HMRC.
- e. The approved expenditure debited in the 23 April 2021 Statement from HCPC bank account comprised:
  - i. Clerk Salary (April 21): net £308.38 as confirmed by APL Accountants Ltd with the agreed inflation increase
  - ii. Balance due to the Clerk from the Feb 21 Clerk's expenses on printer black ink and mileage = £20.27
  - iii. Clerk Expenses (March 21): Admin: Laptop repair: £30 and Mileage: £11.50 = £41.50
  - iv. HCPC Winserve initial transfer fee, annual web host and HCPC domain name fees = £85.13 paid as a reimbursement of Clerk who has made this payment directly.
- f. The expenditure for approval at 6 May 2021 meeting was agreed as:
  - i. Clerk Salary (May 21): £308.38 as confirmed by APL Accountants Ltd after the meeting
  - ii. Clerk Expenses (March 21): Admin: 12 second class stamps - £7.92: and Mileage: 66 miles @ 0.25ppm £16.50 = £24.42
  - iii. Annual Donations due in May 21, based amounts included in 2021/22 Parish budget for:
    - North West Ambulance Service - £200
    - Adlington in Bloom - £200
    - Adlington Luncheon Club – £100 payment deferred from 2020/21 till activity restarts
    - Shop Mobility - £50

**6. Correspondence:**

- a. In the Boro May 2020 and the May Consumer Alerts from LCC Trading Standards have been forwarded.
- b. The Queens Award for Voluntary Service in Lancashire for 2022 was noted. The closing date for nominations is 15 September 21

**7. Any Other Business**

- a. The Council noted that the Ironman Race proposed route on Sunday 4 July 2021 did not include Long Lane but along New Road as per the last 2019 Race.

**8. Date of Next Meetings**

These were confirmed as on Thursday, 10 June 2021 at 7.30pm and Thursday, 5 August 2021 at 7.30pm at Adlington Community Centre, Railway Road with involvement on line to be tried if required as a hybrid meeting.

Christine Bailey,  
Parish Clerk,  
12 May 2021.