

HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting on
Thursday 5 August 2021 at 7.30 pm at Adlington Community Centre, Railway Road

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. Introductions and co-option of an additional Parish Councillor following the advertised vacancy, discussion and the signing of the Declaration of Office and Register of Interest forms

2. **Consideration and approval of Minutes of 10 June 2021:** Proposer; seconder; signature.

3. Matters arising for information only:

a. Information from Chorley Council on Electric vehicle charge point installation (enclosed)

4. Planning: for consideration and comment as a consultee (information enclosed)

a. **21/00769/FULHH:** Erection of 2no. single storey front extensions and a single storey rear extension at Pavilion House, 168, Rawlinson Lane, PR7 4DJ

b. **21/00775/FULHH:** Erection of a single storey rear extension at 2 Fairfield Villas, Wigan Lane, PR7 4DA

c. **21/00663/FULHH:** Single storey side/rear extension following conversion of attached garage to habitable accommodation and demolition of existing conservatory at 5, Danesway, PR7 4EY

d. **21/00780/FULHH:** Erection of a detached garage at The Coach House, Slacks Lane, PR6 9EL

e. **21/00705/FULHH:** Single storey front/side extension with balcony above and single storey side/rear extension at Limbrick House Long Lane Heath Charnock Chorley PR6 9EE

f. **21/00576/FULHH:** Single storey rear extension and first floor side extension (following demolition of existing conservatory) at 9, Long Lane, PR6 9EE

g. **21/00523/FUL:** Erection of detached bungalow, following demolition of existing garage at Hoole Cottage, Wigan Lane, PR7 4BY

5. Community Issues:

a. Discussion of potential impact of proposed planning reforms on local consultation in areas proposed for growth and renewal (see enclosure from Cllr Carpenter)

b. Feedback from the online Chorley Liaison Meeting, 21 July 2021 which included a presentation on Neighbourhood Planning (copy enclosed)

c. Update on the Parish Council's request to Chorley Council to site a litter bin to replace the grit bin at Skew Bridge

d. LCC Public Footpath Maintenance 20/21 Report required and offer letter, grant terms and conditions and reporting requirements for £500 Footpath maintenance grant for 2021/22 (see enclosures) to be submitted by 31 August 2021

- e. Summary and additional information from Cllr Carpenter on allotments for discussion as one option for use of CIL Monies of £5,919.73 (see enclosures)
- f. Update on quotes for /response to the repair of the log roll at Skew Bridge from Cllr Darbyshire
- g. Draft response PCC & CC Housing Need & Demand Study Questionnaire for discussion and approval (enclosed)
- h. Feedback from the skip event, 24 July 2021. Photos forwarded to Chorley Council.

6. Financial Update:

- a. **Balance at Bank:** £20,582.84 at 25 July 2021 statement from Virgin Money. HMRC payment of the VAT reclaim for 2020/21 financial year of £137.38 was made on 8 June 2021
- b. **Approved expenditure debited since the 10 June 2021 meeting:**
 - i. Clerk Salary (June 21): net £308.38
 - ii. Clerk Expenses (May 21): Mileage: 40 miles @ 0.25ppm £10.00
 - iii. Annual donations to:
 - North West Ambulance Service - £200
 - Shop Mobility - £50
 - iv. HMRC Q1 PAYE 2021/22 on Clerk's salary = £138.60
- c. **HCPC 2021/22 income and expenditure budget** update and **Quarter 1 reconciliation** with 25 July Bank statement (enclosed) for information and approval for annual independent audit
- d. **Expenditure to be considered for approval at 5 August 2021 meeting:**
 - i. Clerk Salary (July & August 21): net £308.18 per month = £616.36.
 - ii. Clerk Expenses (June & July 21): Admin - £0.00 and Mileage: 66 miles = £16.50. Total £16.50
 - iii. APL Accountants Ltd – 2021/22 year-end independent audit £100 plus VAT@20% = £120
 - iv. Paul Podesta for HCPC website redesign to comply with WCAG2.1 and Clerk's training = £350

7. Correspondence:

- a. In the Boro June and July 2021 (forwarded)
- b. Notice of proposed temporary road closure on Bolton Road, Anderton from 07/10/21 to 21/10/21 to enable Lancashire County Council to carry out the reconstruction of a collapsed retaining wall.
- c. Enquiry from a resident asking, "why the grass on the verge on the A6 from Rawlinson Lane junction to the houses towards Skew Bridge is not been cut." Reply from Chorley Council requested.
- d. LCC poster campaign to encourage pot holes to be reported.

8. Any Other Business

9. Date of Next Meetings confirmed:

Thursday, 2 September 2021 at 7.30pm and Thursday, 7 October 2021 at 7.30pm and at Adlington Community Centre, Railway Road.

Christine Bailey,
HCPC Clerk,
30.07.2021