

HEATH CHARNOCK PARISH COUNCIL MEETING

Thursday 10 June 2021 at 7.30 pm at Adlington & District Community Centre, Railway Road, PR6 9RF

Attendance:

Cllrs Graham Ashworth (Chair), Robert Darbyshire, Tricia Power, County Cllr Kim Snape and South East Chorley Ward Councillor Cllr Samir Khan & Christine Bailey, Clerk with Cllr David Carpenter (Vice Chair) joining by on-line link.

Apologies: Cllrs Ian Oakes and Richard Cornes.

Welcome and Introductions: The Chair welcomed Cllr Samir Khan to the meeting. Cllr Khan said he would be attending Parish Council meetings but all information should be sent to the three SE Chorley and HC Ward Councillors to keep them informed. Cty Cllr Snape said she would continue to attend in her role as County Councillor on behalf of Lancashire County Council.

Declarations of Interest: Cllr Ashworth said he wished to explain the issues in respect of item 2b below, planning application 21: 00270/FULMAJ but he would abstain from any vote as he might be impacted as a neighbour to the site should item 2b be approved by Chorley Council as the Local Planning Authority. Cllr Darbyshire said he knew one of the land owners. He wished to abstain from the discussion and any vote on item 2b. This was noted and agreed.

1. **Minutes of 6 May 2021:** These were proposed by Cllr Carpenter, seconded by Cllr Darbyshire to be signed by Cllr Ashworth after the meeting.

2. **Matters arising for information: None.**

3. Planning:

a. 21/00484/FULHH: Part two storey rear extension, part hip-to-gable roof extension and raised ridge height over existing garage to provide habitable room accommodation in roof, single storey front extension, and associated elevational alterations at 93, Rawlinson Lane, PR7 4DE. The Parish Council is concerned by the size of the proposed extension as this property is believed to have been previously extended. The proposal might conflict with Planning Policy HS5d. This restricts proposed extensions in the Greenbelt to a maximum of up to 50% of the volume of the original dwelling. The Parish Council asks Chorley Council to consider this and the views of neighbouring properties when determining this application

b. 21/00270/FULMAJ: Full application for the proposed development of 40 dwellings together with associated new access, open space and landscaping, replacement of brass band building and associated parking at Babylon Lane Heath Charnock. Cllr Ashworth said that this proposal had aroused considerable negative concern and comment from residents. Cllr Ashworth said he had submitted his own views in a personal capacity as living in a property adjacent to the proposed site. The Clerk had summarised residents' concerns. These issues were discussed. This site is protected as safeguarded land BNE 3.4 in the approved Chorley Local Plan till 2026. It is not required to meet the new house building target either district-wide or locally in Adlington. The Housing Supply and Demand analysis as at 31 March 2021 says there is an 11.2 years' supply of land for the District's annual new build requirement plus the required 5% buffer to deliver 144 new homes per year for the next 5 years. Between 2020/11 to 2019/20 Adlington District delivered 373 of the 6,010 new homes completed district-wide, a 6.2% contribution. At 31 March 2021, it is expected to make a further 6% contribution of up to 97 new dwellings for which consent has already been granted which will help to diversify the current local housing mix. Continual additional residential development is increasing the pressure on the existing infrastructure in Adlington including the public highway, parking facilities including those at Adlington railway station; the local primary schools are nearing capacity to provide sufficient places; access for current residents to GP's, medical and other health

services is limited without additional demand from more incoming residents. Babylon Lane is very busy. Parked cars often reduce traffic flow to single file. It gives access to Anderton County Primary School; it's a bus route; it's used by cyclists and walkers. The site boundaries will not be re-aligned to facilitate a two-way flow of traffic or to create a safe public footpath on both sides of the carriageway. The off-street parking proposed for the Band facility is inadequate. It will impact on the public highway at rehearsals. As a natural site, it should be given Greenbelt status to protect wildlife and flora, to save local heritage and to manage rainwater run-off safely after heavy rain. For these reasons and wishing to endorse the concerns of local residents the Parish Council opposes the development of this site for new homes.

c. 21/00487/FUL: Erection of an agricultural building to be used for livestock rearing and associated hardstanding at Brindles Farm, Long Lane, PR6 9EG. HCPC is aware of the recent approval to erect a large storage building on this Farm. The proposed livestock housing and rearing building will be similarly large in scale. The Parish Council has no experience of modern farming practices and what is required to enable a Farm to function effectively. The Parish Council asks that the Local Planning Authority to consider this application.

d. 21/00562/FULHH: Part two storey side/rear, part single storey rear extension, and single storey front extension including porch and new bay window (following demolition of existing single storey rear extension and garage) at Lyndene, Wigan Lane, PR7 4DA. HCPC has no comment.

4. Community Issues:

a. Chorley Council only received nominations to fill six of the seven places on the Parish Council in April 2021. As a result no local election was held. The Parish Council agreed to advertise the remaining vacancy on the Parish Council to be filled by co-option with a closing date for receipt of applications of 5pm on Sunday 4 July 2021.

b. Cllr Darbyshire said he had jet washed the adopted vacant phone kiosk on Rawlinson Lane as agreed following a meeting with some of the residents in the Residents' Group. The Group proposes to clean the glass and to paint the kiosk to restore its appearance and will consider ideas for its possible re-use. The Parish Council will review progress and suggestions for its reuse in three months.

c. The Clerk's monthly check on the grit bin at Skew Bridge indicated a small amount of refuse was being placed inside it which Chorley Council is removing each month. The Chair said he thought that the best position for a litter bin was in the same position as the grit bin which is due to be taken away. Chorley Council is against this location due to concerns about parking the refuse waggon near to the traffic lights and the distance for the staff team to walk to empty the contents. Cllr Ashworth asked Cllrs Snape and Khan to support the Parish Council in this matter.

d. There was an initial discussion about the possible options for use of CIL monies which now total £5,919.73. Options considered are to make a contribution towards the cost of Chorley Council's proposal to upgrade the King George V Playing Fields in Adlington and/or to meet the cost of providing some allotments in the Parish, if a suitable site could be leased. This is a topic which Cllr Carpenter has been researching. It was agreed that Cllr Carpenter would share the information he has compiled for discussion at the next meeting.

e. Cllr Darbyshire confirmed he is still trying to obtain three quotes for the replacement of logs in the log roll at Skew Bridge.

5. Financial Update:

a. **Balance at Bank:** £21,152.44 at 25 May 2021 statement from Virgin Money (was Yorkshire Bank).

This includes the second CIL payment of £4,565.38 received on 27 April 2021 from Chorley Council

b. The VAT reclaim for 2020/21 financial year has been submitted to HMRC for a refund of £137.38.

c. **The approved expenditure debited in the 25 May 2021 bank statement comprised:**

i. Clerk Salary (May 21): net £308.38 as confirmed by APL Accountants Ltd

ii. Clerk Expenses (April 21): Admin: 12 second class stamps - £7.92: and Mileage: 66 miles @ 0.25ppm £16.50 = £24.42

iii. One annual donation debited to Adlington in Bloom of £200. Its receipt has been acknowledged

iv. Two annual donations issued as approved but not debited by 25 May 2021. Two letters of thanks have been received by the Clerk from

- North West Ambulance Service for the annual donation of £200, and from
- Shop Mobility for the £50 annual donation.

d. **Expenditure considered and approved at 10 June 2021 meeting comprised:**

i. Clerk Salary (June 21): £308.38 as confirmed by APL Accountants Ltd, on 7 June 2021

ii. Clerk Expenses (May 21): Admin - £0.00 and Mileage at £10.00. Total £10.00

iii. HMRC Q1 PAYE 2021/22 on Clerk's salary at £138.60, confirmed by APL Accountants Ltd, 7 June 2021

e. **Review revised Risk Management Register.** This was considered and approved attached by the Council to be signed by the Chair on 11 June 2021.

f. **Review Asset Register 2020/21.** This was reviewed and updated to add in a 50% share in the ownership of 'The Street' Boundary Stone held jointly with Anderton Parish Council and an assumed 50% gifted value of the Boundary Stone at Cowling Brow owned by Chorley Council both of which have historically been omitted; the purchase by the Parish Council of the AED Cabinet using the LCC Champions Grant of £350 and recognition of the value of the AED which was donated by NWS to the Parish Council during the 20/21 year. Both are located on the front external wall at Frederick's Ice Cream parlour, PR7 4AL. The Parish Council agreed to continue to insure its assets at the total value of the gifted (£10,070) and purchased (£21,900.05) items as at 31 March 2021.

g. **HCPC CIL Report 2020/21.** This relates to the £1,345.35 received during the financial year with no CIL expenditure. This Report was approved for signing by the Chair and for issue to Chorley Council.

h. **APL Ltd as the Parish Council's Internal Auditor** has completed and signed page 4 of the Annual Governance and Accountability Return (AGAR) 2020/21. APL asks that in future the Council signs and minutes a quarterly reconciliation statement which the Clerk will prepare and that the cheque stubs are initialled by the two Councillors who sign each cheque. This was agreed and will be followed.

i. **Section 1 of the Annual Governance Statement 2020/21** was approved for signing by the Chair and the Clerk

j. **Section 2 the Accounting Statements for 31 March 2020 and at 31 March 2021** were considered and approved for signing by the Clerk and the Chair. It was noted that the Parish Council's gross income in 2020/21 was £10,787. The actual gross expenditure was £6,092, less than usual as some of the Parish's community and environmental initiatives did not take place due to the social distancing measures required by the coronavirus pandemic. The additional items added to the Asset Register increase the overall value of the gifted and purchased items to £32,070 for insurance purposes to reflect the total value of the Parish assets either owned by the Council and/or for which the Parish Council has a responsibility to safeguard.

k. **The Certificate of Exemption – AGAR 2020/21 Part 2** was approved at the meeting for signature by the Chair and Clerk to be sent to the External Auditor no later than 30 June 2021.

l. The timetable for public display & submission of Parish accounts for external verification for a 6 week period will start from Monday 28 June 2021 – Sunday 8 August 2021 on both the Parish Council's website and in the Noticeboards. A full breakdown of income and expenditure will be displayed.

6. Correspondence:

a. In the Boro June 2021 was forwarded to the Parish Councillors.

b. June Consumer Alerts from LCC Trading Standards. This will be forwarded for information.

c. Preston & Chorley Housing Need and Demand Study. The letter and questionnaire was discussed. The Chair and Clerk will draft a response to be agreed for submission by the Parish Council.

d. The proposed temporary road closure at Cowling Brow, Chorley on 12/07/21 to 19/07/21 to enable Lancashire County Council to carry out carriageway resurfacing works was noted.

e. The LALC Chorley Area Committee update and the information on the proposed Queen's Green Canopy Tree Planting Platinum Initiative were noted.

f. It was noted that LCC will install traffic 'slow' warnings near the Long Lane and Hut Lane junction.

g. The Chorley 10K Event on Sunday 29 August 21 was noted.

h. The information forwarded by Cllr Cornes' in his email and extract from 1980 Highways Act on the timescales for Councils to respond and maintain the public highway were noted. Given LCC's current resource availability and the demand for repairs mean this timescale is unlikely to be achieved.

7. Any Other Business

a. Cllr Ashworth asked for an updated contact list to be circulated for all Parish Councillors and representatives from Chorley and Lancashire County Councils to be included. Cllr Power asked for her email address to be corrected on the Parish Council's website.

b. Cllr Darbyshire expressed concern about how Adlington might prepare for the impact of electric cars and the need for battery re-charging facilities. This might lead to conflict between pedestrian safety and those wishing to re-charge their car battery from their own home where cables cross the public footpath.

c. The proposed Congestion Charges for access in the centre of Manchester were noted due to be introduced from November 2021.

d. The proposal to remove Adlington & Anderton from the Chorley Parliamentary Constituency and to include both in a new West Pennine Constituency with Darwen to equalise voting numbers was noted. This does not impact on the Parish.

e. Cllr Snape asked the Parish Council to support the request for LCC to replace one of the bollards which has been damaged close to Fredericks Ice-Cream parlour on the A6 on road and pedestrian safety grounds. The Parish Council agreed given the congestion which regularly occurs in good weather and at peak times of the day.

8. Date of Next Meetings confirmed:

Thursday, 5 August 2021 at 7.30pm and Thursday, 2 September 2021 at 7.30pm at Adlington Community Centre, Railway Road. There will be no on-line link. All Councillors are required to attend.

Christine Bailey,
Parish Clerk,
18 June 2021.