

HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting on
Thursday 11 November 2021 at 7.30 pm at Adlington Community Centre, Railway Road

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

Two residents from the Rawlinson Lane Resident's Group have asked to speak to the Parish Council about item 4c - the works that the Residents' Group is carrying out to the adopted former kiosk

1. Consideration and approval of 7 October 2021 meeting minutes: Proposer; seconder; signature.

2. Matters arising for information only:

a. The October Chorley Liaison meeting supported HCPC's proposal to re-route the Bolton Ironman UK Race away from roads in the District. Chorley Council agreed to raise this with Lancashire County Council for implementation.

3. Planning: for consideration and comment as a consultee (access via the weekly planning lists)

a. **21/01243/FULHH:** Erection of a roof dormer on the front elevation at 214, Babylon Lane, PR6 9ES

b. **21/01203/FULHH:** Erection of a single storey side extension at 29, The Asshawes, PR6 9JN

c. **21/01228/FULHH:** Erection of a single storey side extension (east facing) and first floor side extension (west facing) over existing single storey side extension at 97, The Asshawes, PR6 9JN

d. **21/01185/FULHH:** Single storey rear extension at 122, Rawlinson Lane, PR7 4DF

e. **21/01086/FULHH:** 1) Single storey front extension. 2) single storey side extensions / rear extension. 3) erection of 2no. outbuildings, following the demolition of the existing outbuildings at Hill View, Long Lane, PR6 9EQ

4. Community Issues:

a. To consider the report back from Cllrs Donnellon and Le Marinel of the initial discussion on 2 November 2021 and to decide whether to agree or not that HCPC will take part in a proposed joint Neighbourhood Plan with Adlington Town and Anderton Parish Councils

b. To note Chorley Council's cost estimate of £50k to provide an allotment site off Harrison Road, Adlington, and given this, to determine whether the Parish Council has the resources to realise an alternative community use, on a self-financing basis for the former Adlington canoe site which Chorley Council wish to let (see photos and previous enclosures).

c. After the update from two residents of the Rawlinson Lane Residents Group on the works to the adopted kiosk, HCPC is to consider any issues arising.

d. To discuss the report back from the second joint meeting on 27 October 2021 on the initial Adlington and District proposals to commemorate the Queen's Platinum Jubilee, 2-5 June 2022 and determine HCPC's input (see notes enclosed). Chorley Council has been asked to consider a lit beacon at Rivington as a public event beyond the scale of the local councils.

5. Financial Update:

a. **Balance at Bank:** £ 18,757.09 at 25 October 2021 statement balance which includes the LCC 21/22 Footpath Maintenance Grant of £500 received on 30 September 2021.

b. Approved expenditure assumed debited from HCPC's account since the 7 October 2021 meeting:

- i. Clerk Salary (October 21): net £313.58 – confirmed by APL Accountants Ltd.
- ii. Clerk Expenses (September): Admin: envelopes = £2.50 and Mileage: 35 miles @ 25ppm = £8.75
Total £11.25.
- iii. PAYE on Clerk's salary Quarter 2 (July - September 21) to HMRC = £106.80
- iv. Donation to Royal British Legion for two wreaths @ £19.25 = £38.50 plus 6 additional large poppies at £3 each =£18. Total cost =£56.50.
- v. Chorley Council Invoice for uncontested election, 6 May 2021 - £379.23
- vi. Cllr Power reimburse train travel to and from Preston - £7.20 with receipt
- c. On ordering, the Royal British Legion was out of stock of the 6 large poppies at £3 each = £18. This was paid to Clerk. An order will be placed within the financial year for use in November 2022.

d. Expenditure to be approved at 11 November 2021 meeting:

- i. Clerk Salary (November 21): net £313.58 – requested from APL Accountants Ltd.
- ii. Clerk Expenses (October): Admin: Black printer ink, A4 paper & plastic wallets = £13.48 and Mileage: 37 miles @ 25ppm = £9.25 Total £22.73.
- iii. Annual donation to Rivington & Adlington Junior Band - £50
- iv. HCPC annual Insurance renewal invoice due to be paid by 2 December 2021. Invoice awaited. Cost to be confirmed.
- iv. Reimburse Cllr Carpenter for purchase of a wreath for HCPC at Chorley's Cenotaph
- e. To review of the Parish Asset Register agreed at June 2021 and the recent work by residents to restore the adopted kiosk as the basis of the Parish Council's insurance schedule for 2021/22 year.
- f. To review HCPC's actual expenditure in 2021/22 as at 31 October and as projected to 31 March 2021 (see enclosure)
- g. Initial discussion of HCPC's proposed expenditure budget for 2022/23, identification of potential additional expenditure, and consideration of the Community Infrastructure Levy (CIL) monies budget
- h. Initial consideration of the proposed precept required by the Parish in 2022/23

6. Correspondence:

- a. In the Boro November 2021 (to be forwarded)
- b. Notification of the temporary road closure on Back Lane, Heath Charnock from 10/01/22 to 12/01/22 to enable Openreach on behalf of British Telecom to carry out maintenance works on their overhead structure (see enclosures)
- c. Trading Standards - Consumer Alerts for November 2021
- d. Winter Stakeholder bulletin – 5th November 2021
- e. United Utilities proposed works at Rivington & Anglezarke Impounding Reservoir (as circulated)

7. Any Other Business

8. Date of Next Meetings confirmed as:

Thursday, 6 January 2022 at 7.30pm and Thursday, 10 February 2022 at 7.30pm and at Adlington Community Centre, Railway Road.

Christine Bailey,
HCPC Clerk, 2.11.2021