

HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting on
Thursday 7 October 2021 at 7.30 pm at Adlington Community Centre, Railway Road

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

- 1. Co-option of a Parish Councillor by the signing of the Declaration of Office and Register of Interest forms**
- 2. Consideration and approval of 2 September 2021 meeting minutes:** Proposer; seconder; signature.
- 3. Matters arising for information only:**
 - a. LCC postponement of the proposed nightly temporary road closure on Bolton Road, Anderton.
 - b. Cllr Power has completed the bank's procedure to be the third HCPC bank account signatory.
- 4. Planning: for consideration and comment as a consultee** (access via the weekly planning lists)
 - a. **21/01121/FUL:** Demolition of existing house and external garage, followed by erection of a two-storey three bed house with attached single garage at 20, Long Lane, PR6 9EN
 - b. **21/01047/FULHH:** Demolition of existing detached outbuilding and construction of new detached annexe building at Slacks Farm, Slacks Lane, PR6 9EJ
- 5. Community Issues:**
 - a. To consider the possible scope, requirements and next steps to discuss a proposed joint Neighbourhood Plan with representatives of other local councils and to agree a joint meeting date (discussion paper to follow)
 - b. To consider Chorley Council's proposal to provide an allotment site off Harrison Road, Adlington for residents within the locality and future support to fund and manage the facility (see email)
 - c. To note progress to upgrade the adopted kiosk by the Rawlinson Lane Residents Group
 - d. To consider a report back from Cllr Cornes from Chorley Council's on-line Chorley Town East Neighbourhood Area Meeting, Monday, 27 September 2021.
 - e. To consider a report back from Cllr Power from the joint meeting to discuss the initial proposals to commemorate the Queen's Platinum Jubilee, June 2022 (Agenda & discussion paper enclosed).
 - f. To consider a review of the Parish Council's external representation roles and possible additional tasks (current list enclosed)
 - g. To agree HCPC representation at the planning meeting for Adlington's Civic Remembrance event on Thursday 14 October at 7.30pm in Fairview Community Centre and on Sunday 14, November 2021 at St Paul's Church from 2pm and to lay a wreath at the Adlington War Memorial.
 - h. To agree the Parish's Act of Remembrance at the Gateway Stone on Sunday 14 November 2021 and display of large poppies and to receive an update on the shrubs (see email and photo enclosed).
 - i. Lancashire Association of Local Councils (LALC) request for councils and councillors to complete the survey on working together by 25 October 2021 (see email with link)
 - j. Attendance at the LALC annual parish/town council conference at County Hall on Saturday, 13 November 2021 from 9.45am-2pm

k. Proposed topics for the next Chorley Liaison meeting to include the Ironman Race route (see email from Cty Cllr Snape)

l. Cllr Carpenter: need to review the Parish Public Rights of Way (PROW) as any unidentified rights of way are due to disappear next year . (LCC PROW map enclosed)

j. To consider appropriate way to recognise 25 years of service as a Parish Councillor

6. Financial Update:

a. **Balance at Bank:** £ 19,131.65 at 24 September 2021 statement balance

b. **LCC of award of 21/22 Footpath Maintenance Grant** of £500. Not yet received.

c. Approved expenditure assumed debited from HCPC's account since the 2 September 2021 meeting:

i. Clerk Salary (September 21): net £313.78. Confirmed by APL Accountants Ltd

ii. Clerk Expenses (August 21): Admin - £0.00 and Mileage: 31 miles @25ppm = £7.75. Total £7.75

d. Expenditure for approval at 7 October 2021 meeting:

i. Clerk Salary (October 21): net £313.58 – confirmed by APL Accountants Ltd.

ii. Clerk Expenses (September): Admin: envelopes = £2.50 and Mileage: 35 miles @ 25ppm = £8.75
Total £11.25.

iii. PAYE on Clerk's salary Quarter 2 (July - September 21) due to HMRC = £106.80

iv. Donation to Royal British Legion for two wreaths @ £19.25 = £38.50 plus additional large poppies at £3 each. Total cost to be confirmed at meeting to allow order to be placed.

v. Chorley Council Invoice for uncontested election, 6 May 2021 - £379.23

vi. Cllr Power reimburse train travel to and from Preston - £7.20 (train journey receipt retained)

e. Insurance pre-renewal assessment request (previous schedule enclosed for review)

7. Correspondence:

a. In the Boro October 2021 (to be forwarded)

b. LCC notification of temporary closure of Public Rights of Way to allow work to proceed:
Footpaths 19, 6 & 20 Heath Charnock and 1 Anderton, Chorley and (see enclosures)

c. Joining instructions for Chorley Council's online Microsoft Team meetings (enclosed)

d. LCC Bus Service Improvement Plans 2021 and online survey link (see enclosure to reply)

e. Chorley Council tree counting request to add planting in Parishes to Chorley district total and offer of small saplings to plant in October or March 22

f. LCC proposed temporary daily road closure on Bolton Road, Cowling, Chorley from 10th November 2021 to 12th November 2021 for carriageway resurfacing works.

g. The 2021 Shaw's Trust Senior Exhibition Grants have closed. One grant was awarded to a student in the Parish.

h. National Highways Notice of M65 full nightly closures between junctions 8 and 10 for carriageway surfacing work on or shortly after 18 October 2021 for around 17 weeks. Monday to Friday, between the hours of 8pm and 5am (extended to 7am during the weekend).

8. Any Other Business

9. Date of Next Meetings confirmed:

Thursday, 11 November 2021 at 7.30pm and Thursday, 6 January 2022 at 7.30pm at Adlington Community Centre, Railway Road.

Christine Bailey,
HCPC Clerk,
1.10.2021