

## HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting at Adlington Community Centre, Railway Road on THURSDAY 10 FEBRUARY 2022 at 7.30pm

### AGENDA

#### Attendance and Apologies:

#### Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

**1. Consideration and approval of 13 January 2022 meeting minutes (enclosed):** Proposer; seconder; signature.

#### **2. Matters arising for information only:**

a. LCC's reply to the request for resurfacing works at Weavers Brow (LCC letter of 31 January 2022 enclosed)

#### **3. Planning: for consideration and comment as a consultee** (access via the weekly planning lists)

a. **21/01414/FULHH:** The addition of a two storey glazed front porch linking to an existing two storey side and single storey rear extension and a detached carport at The Stables, Weavers Brow, Heath Charnock, PR6 9EB. The Stables is an existing (3) bed semi-detached property with slate roof and stone walls. The proposed would become a (4) bed property to match the existing with stone walls, a slate roof and timber framed windows.

b. **22/00058/FULHH:** Single storey extensions to side and rear and first floor balcony to rear at The Cedars, 5 Lower Hill Drive, Heath Charnock, PR6 9JP

#### **4. Community Issues:**

a. Cllr Power to report back from the Adlington and District Queen's Platinum Jubilee Trail meeting of 19 January 2022 on the key points (notes enclosed) that HCPC should consider to confirm its support:

i. For the proposed QPJ Trail events and activities for the extended Bank Holiday from 2-5 June 2022

ii. In principle to a pro-rata contribution, on a basis to be agreed, to pay towards a souvenir coin and/or book mark (whatever is agreed jointly) so that each primary school pupil in the Adlington District is given a QPJ commemorative gift or to decide whether HCPC is to arrange its own QPJ commemorative gift.

iii. To contribute on a pro-rata basis towards the cost of print & delivery to each household in the Parish of the final QPJ Trail publicity/timetable/programme and also towards the costs, if required, of trophies, or medals as prizes for children entering the proposed QPJ sports or painting competitions. Sponsorship will be sought, and iv Whether HCPC can offer to help set up and/or be available to assist as needed during the 2-5 June 2022?

b. To consider a first draft of the proposed content of the HCPC annual 2022 newsletter (to be forwarded by Cllr Carpenter) and to agree a timescale for print and distribution.

c. Cllrs Ashworth and Le Marinel to report back from the second meeting of 1 February 2022 on the views of each local council to a proposed joint Neighbourhood Plan with Adlington Town and Anderton Parish Councils (notes enclosed)

d. To note the following matters in respect the adopted kiosk:

i. Rawlinson Lane Residents' Group has carried out the restoration works and has thanked HCPC for its contribution towards the cost,

ii. An IEE qualified electrician has assessed / certified the safety of the electric supply to the kiosk. A Certificate will be provided.

iii. The Group's request that HCPC as the owner agrees that the Group can add the restored Rawlinson Lane kiosk to the X2 Connect My Box website which is used by people who visit restored phone kiosks in the UK.

e. To consider a report back from Cllr Ashworth from the Chorley Liaison Meeting on 19 January 2022.

f. To consider a report back by Cllr Cornes the Chorley Town East Neighbourhood meeting of 24 January 2022 and on the restoration of the Lynch Gate at Weaver's Brow as a HCPC proposed Neighbourhood Priority project for 2022/23 (see proposal submitted as enclosed).

- g. Concern from a resident about the condition/appearance of the two wooden planters on the A6 and Walter's Log Roll and to discuss the remedial actions required subject to confirmation of ownership.
- h. Request from AiB to clarify the ownership of two benches near the M61 to try to get them painted. (HCPC's Asset Register at June 21 enclosed). Possible owner LCC?
- i. Request from Chorley Council for HCPC to confirm that the proposed locations for SPID training/assessment are still the most appropriate or to suggest alternatives within the Parish area (see email enclosed).
- j. To consider Chorley Council's proposals to upgrade the changing and pitch facilities at KGV Playing Fields (plans enclosed) due to start on site in the 2022/23 financial year and to consider a CIL contribution.

**5. Financial Update:**

**a. Approved expenditure debited from HCPC's bank account since the December 2021 Statement:**

- i. Clerk net salary for December 2021 & January 2022 = £627.36
- ii. Clerk Expenses (November 2021): Admin: £0 Mileage: 55 miles @ 25ppm = £13.75. Total = £13.75
- iii. PAYE on Clerk's salary Quarter 3 (October - December 21) paid to HMRC = £122.80
- iv. Adlington & District Community Centre, room hire costs from August – November 2021, a third share in the Centre's hire for Remembrance Sunday and annual subs for 2021 = £79
- v. Information Commission annual data renewal certificate from 24 January 2022 = £40.00
- vi. HCPC pro-rata contribution to the shared costs of the Adlington Civic Remembrance Event = £143.59
- vii. Chorley Council 6 hanging basket contract net £564.58, Vat £112.92. Total £677.50

**b. Balance at Bank:** £21,467.34 at 25 January 2022 statement balance. This includes the total CIL money of £11,045.46. The balance excluding total CIL is £10,421.88.

**c. Expenditure to be approved at 10 February 2022 meeting:**

- i. Clerk net Salary (February 2022) at £313.58 – confirmed by APL Accountants Ltd.
- ii. Clerk Expenses (December 2021): Admin: £0 Mileage: 29 miles @ 25ppm = £7.25 Total = £7.25
- iii. Adlington and District Community Association room hire in February and March 2022 = £51
- d. Estimate for the print of 910 copies of HCPC's Newsletter. L Snape will deliver.

**6. Correspondence:**

- a. In the Boro January 2022 (forwarded)
- b. Parish and Town Councils' Conference (the 'Highways Special'), Saturday 19 March 2022 in The Exchange at County Hall, Preston. Agenda and registration details to follow.
- c. Invitation for HCPC to reply to an on-line survey aims to identify the need for rural electric car clubs.
- d. LCC Consumer Alerts for February 2022 (enclosed)

**7. Any Other Business**

**8. Date of Next Meetings confirmed as:**

Thursday, 17 March 2022 at 7.30pm and Thursday, 7 April 2022 at 7.30pm at Adlington Community Centre, Railway Road.

Christine Bailey,  
HCPC Clerk,  
2.2.2022