

**HEATH CHARNOCK PARISH COUNCIL MEETING**

**Thursday, 13 January 2022 at 7.30pm held online due to corona virus**

**Attendance:**

Parish Cllrs Graham Ashworth (Chair), David Carpenter (Vice Chair), Richard Cornes, Robert Darbyshire, Tricia Power, John Donnellon and Michelle Le Marinel, and Christine Bailey, Parish Clerk.

Chorley SE and Heath Charnock Ward Cllr Alistair Bradley (till 8pm), and Lancashire County Cllr Kim Snape.

**Apologies:** Cllr Bev Murray, Chorley SE and Heath Charnock Ward

**1. Update from Councillor Bradley to the Parish Council**

This included:

- a. A summary of Chorley Council's position in terms of the agreed Memorandum of Understanding with Preston City and South Ribble Councils in terms of the future supply of and demand for land for housing across the Central Lancashire Plan area. HCPC asked when the planning application on the safeguarded land site BNE 3.4 at Babylon Lane will be determined. Cllr Bradley said that Chorley Council was seeking clarity from the Government on the strategic position of the total of new build homes to be provided in the District before this application is determined. The decision will also have to take into account local factors in respect of this site.
- b. Confirmation that Chorley Council supports the Parish Council's concerns about the adverse impact of the restricted road access experienced by some residents in the Parish along the UK Ironman Race route. Cllr Bradley advised HCPC to contact LCC to make sure that Lead Councillor for Highways and Transport is aware of the concerns expressed to LCC Highways Officers.
- c. The Queen's Platinum Jubilee event. Cllr Bradley confirmed that Chorley Council would follow-up on the Parish's request for a lit beacon (real or virtual) on Rivington. This will be discussed with partners to commemorate this event in June 2022. If agreed, Chorley Council would be part of the event planning. Cllr Bradley also said that the National Lottery has made grant funding available.

The Chair thanked Cllr Bradley for taking part in the Parish Council's meeting. It was agreed that the Parish Council would bring forward the start time of some of its meetings by agreement to allow Cllr Bradley's involvement as a Ward Councillor.

**2. Declarations of Interest:** The Clerk for item 5h.

**3. Minutes of 11 November 2021:** These were proposed by Cllr Carpenter, seconded by Cllr Donnellon and will be signed by Cllr Ashworth

**Matters arising:** It was noted that:

- a. HCPC's proposed options to re-route the Bolton Ironman UK Race away from roads in Chorley District have been sent to Lancashire County Council as requested.
- b. Photo confirming the condition of The Street Boundary Stone has been circulated by Cllr Donnellon

**3. Planning: for consideration and comment as a consultee:**

a. **22/00007/FULHH:** Single storey front/side extension at 6 Stonegate Fold, PR6 9DX. This is a large extension. It does not raise any concerns for the Parish Council as there is no adverse impact on the amenity of neighbouring properties. The Local Planning Authority should take into account any views expressed by neighbouring properties.

b. **21/01416/FUL:** Erection of six buildings comprising 12 no light industrial business units (resubmission of 20/01053/FULMAJ) at Land South of Mercer Court and East of Westhoughton Road Adlington. HCPC objects to this proposal despite the reduction from 14 to 12 units. It is not in keeping with the residential character of this area. It is an inappropriate use on a long narrow site which is sandwiched to the rear of residential properties and the railway line. The specific concerns of the Parish Council are: the need to safeguard the residential amenity of the existing homes and this locality which is rural in nature. The proposed access off Rawlinson Lane is at the side of the railway bridge and is close to the buttress. It is effectively a minor residential road. It is not suitable to accommodate the potential frequency and size of vehicles which 12 industrial units are likely generate at this location, with access directly onto Rawlinson Lane and close to its junction with the A6. If granted, this proposal will generate more frequent and substantially larger and heavier vehicles using lower Rawlinson Lane as a short cut to Standish and the M6. Even 12 units seem to be over

development of this restricted site. It has inadequate parking provision to accommodate employees, visitors, supply and distribution vehicles and for circulation/turning space. This will inevitably lead to more parking on Rawlinson Lane, which is already a busy through road, and/or onto adjacent residential roads. It might be difficult to control the type of activities taking place within the units. Problems of pollution from noise, dust and possibly from smells might become an issue for neighbouring residents. There would also need to be restrictions on the hour of operation of the units/the site in order to protect residential amenity. Many nearby residents have expressed their concerns to Chorley Council as the Planning Authority both in respect of the previous application and this revised proposal. The Parish Council supports these concerns. The site was proposed for residential development in the initial public consultation of the next Central Lancashire 15 Year Strategic Plan for Chorley, South Ribble and Preston City Council districts. Residential use would be preferable on this site to industrial use.

c. **21/01310/FUL**: Change of use of agricultural land to garden land and the erection of lawnmower store at 274, Babylon Lane, PR6 9ER. This application is for a timber sectional shed building and to request an additional 9% increase in the residential curtilage of the property following its redevelopment. The Parish Council has no objection providing that the shed /lawnmower store is built as proposed using timber. The Local Planning Authority should be satisfied that this proposal is compatible with previous planning applications that have been approved at this site.

d. **21/01378/PDE**: Notification of a proposed single storey rear extension measuring 5.5m in depth, with eaves height of 2.2m, and a maximum height of 3.7m at Lyndene, Wigan Lane, PR7 4DA. Chorley Council confirmed on 22 December 2021 that prior approval is not required.

e. **21/01364/CLPUD**: Application for a certificate of lawfulness for a proposed outbuilding (following demolition of existing garage) at 136, Rawlinson Lane, PR7 4DF. HCPC has no objection.

f. **21/01315/FULHH**: Erection of single storey side and rear extensions, rear balcony at first floor and associated alterations at The Cedars, 5 Lower Hill Drive, PR6 9JP. Chorley Council refused this application on 31 December 2021.

g. **21/01334/OUT**: Outline application (specifying access and layout) for a detached dwelling at Lowe Farm, 123 Rawlinson Lane, PR7 4DF. This site is within the Green Belt. Its frontage is adjacent to Rawlinson Lane. Chorley Council's Policy BNE5: Redevelopment of Previously Developed Sites in the Green Belt does allow for the reuse, infilling or redevelopment of previously developed sites in the Green Belt without the following criteria in the case of re-use being met. The proposal does not have a materially greater impact than the existing use on the openness of the Green Belt and the purposes of including land in it. The Parish Council is concerned that this proposal equates to building in the garden of an existing property. The construction of a property on this site will be encroachment into the Green Belt and the openness of this particular site. The Parish Council objects to this proposal.

h. **21/01428/PDE**: Notification of a proposed single storey rear extension measuring 3.9m in depth, with eaves height of 2.5m, and a maximum height of 3.8m (following demolition of existing conservatory) at 50 Chorley Road, PR6 9JS. The Parish Council has no objection.

j. Chorley Council's Planning Committee meeting of 21 December 2021 consented to application **21/0072/FUL** at 2 Heath Paddock Hut Lane. It has been granted for a temporary period of up to 3 years and 3 months.

#### **4. Community Issues:**

a. A second joint meeting to discuss the views of each local council about the proposed joint Neighbourhood Plan with Adlington Town and Anderton Parish Councils is arranged for Tuesday, 1 February 2022.

b. The following were agreed in respect the adopted kiosk to:

- i. Award £250 to the Rawlinson Lane Residents' Group as a contribution from the Parish Council towards the cost of the kiosk's restoration as a heritage feature in the Parish.
- ii. Ask another IEE qualified electrician to assess / certify the safety of the electric supply to the kiosk in line with HCPC's responsibilities in the jointly signed Sale and Purchase Agreement with BP for the adoption of the kiosk as a community asset listed on the Parish Council's Register.

- iii. Consider an application to LCC Champions Fund if requested by the Group to support future kiosk re-use costs when known, providing this is identified as a distinct phase of work and the application is submitted to and is approved by LCC before any work in this phase can be started.
- c. The proposals from the joint council Adlington and District Queen's Platinum Jubilee Trail meeting of 24 November 2021 were noted. It was agreed that HCPC would continue to be involved; would consider a contribution towards the costs of a souvenir for each child from the Parish of primary school age and a possible further contribution towards the potential QPJ event costs when known.
- d. Cllr Le Marinel reported back from the LALC Conference, 13 November 2021. Both Cllrs Le Marinel and Carpenter are on a Working Group to develop a new Constitution for Parish and Town Councils.
- e. Cllr Ashworth will represent HCPC at the Chorley Liaison Meeting on 19 January 2022.
- f. The Chairman's report will be finalised to enable a first full draft of the HCPC annual newsletter to be circulated. Cllr Donnellon will prepare an article on CIL monies so that HCPC can invite ideas from the Parish on how it might be spent. The Clerk will arrange for its print and distribution.
- h. HCPC suggested that the Lynch Gate at Weaver's Brow should be put forward for Chorley Council's Neighbourhood Priorities 2022/23 to be restored as a heritage feature. The Chorley Town East meeting is on 24 January 2022 at 6.30pm. Cllr Cornes will represent HCPC.

**5. Financial Update:**

a. **Balance at Bank:** £ 23,131.34 at the 23 December 2021 statement balance. This includes the three CIL payments received from Chorley Council which total £11,045.46. This leaves a balance of £12,085.88 available in the Parish Council's budget.

**b. Approved expenditure from the previous meeting which was debited by 23 December 2021 from HCPC's account:**

- i. Clerk Salary (November 21): net £313.58 - confirmed by APL Accountants Ltd.
- ii. Clerk Expenses (October): Admin: Black printer ink, A4 paper & plastic wallets = £13.48 and Mileage: 37 miles @ 25ppm = £9.25 Total £22.73.
- iii. Annual donation to Rivington & Adlington Junior Band - £50
- iv. HCPC annual Insurance renewal invoice of £365.17 for renewal due by 2 December 2021.

**c. Expenditure approved at 11 November 2021 meeting still to be debited from HCPC's account:**

- iv. Reimbursement of Cllr Carpenter for purchase of a wreath for HCPC at Chorley's Cenotaph - £15

**d. Expenditure which was approved at 13 January 2022 meeting:**

- i. Clerk Salary (December 21 net at £313.78 & January 2022 net at £313.58) – confirmed by APL Accountants Ltd. Total net salary owed is £627.36
  - ii. Clerk Expenses (November 2021): Admin: £0 Mileage: 55 miles @ 25ppm = £13.75 Total £13.75
  - iii. PAYE on Clerk's salary Quarter 3 (October - December 21) to HMRC by 19 January 2022 = £122.80
  - iv. Adlington & District Community Centre, room hire from August – November 2021, a third share in the Centre's hire for Remembrance Sunday and annual subs for 2021 = £79
  - v. Information Commission annual data renewal from 24 January 2022 = £40.00
  - vi. HCPC pro-rata contribution to the shared costs of the Adlington Civic Remembrance Event = £143.59
  - vii. Chorley Council 6 hanging basket contract net £564.58, Vat £112.92. Total £677.50
- e. The Clerk had prepared an update to show HCPC's actual Q3 expenditure at 31 December 2021 and as currently projected to 31 March 2022 as the year end. This was noted.
- f. The current CIL monies received from Chorley Council is £11,045.46. The Clerk has been notified that £1,136.29 is due to be paid by 31 March 2022. Once received the CIL monies would total £12,181.75. HCPC will need to consider the possible purposes for CIL expenditure in line with the guidance provided by Chorley Council. This states that CIL monies must be spent on infrastructure needed to support the development of the area. It has to be spent within five years or it is liable to be reclaimed back by Chorley Council.
- g. HCPC considered the notification from Chorley Council that from April 2022 LCC proposes to charge £30 per lamp post to inspect each hanging basket which is required to weigh less than 20 kilos when fully watered to avoid potential damage. This would add £180 to the 2022/23 budget. It was agreed that if implemented, the 6

baskets would be reduced to 5 baskets to work within proposed 2022/23 budgeted costs as discussed at the 11 November 2021 meeting. If necessary, a decision would be made on site as to which lamp post would not have a basket.

h. The Clerk did not take part in the online discussion of item 5h. the request for HCPC to review the proposed salary from 1 April 2022. HCPC decided to defer this to be considered at an additional meeting to be arranged in July 2022 to give more time for discussion of a new contract from 1 April 2023.

i. No change was made to the proposed draft HCPC 2022/2023 income & expenditure budget discussed at the 11 November 2022 meeting except that it was agreed that the CIL money would be taken out and monitored separately given the five year allocation cycle.

j. The proposed HCPC Parish precept for 2022/23 as discussed on 11 November 2021 will be provided on request to Chorley Council.

**6. Correspondence:**

a. In the Boro November and December 2021. These have both been forwarded and were noted.

b. The comments made by HCPC to the public consultation on the proposed stopping train service timetable at Adlington station and due to be introduced from December 2022, have been submitted.

c. Trading Standards - Consumer Alerts for December 2021 and January 2022 were noted.

d. The cancellation of the notification of proposed road works at Back Lane, Heath Charnock from 10/01/2022 to 12/01/2022 was noted.

e. Cty Cllr Snape's request for HCPC support to ask LCC to prioritise the resurfacing works required to Weavers' Brow in response to LCC letter dated 6 December 2021 was agreed. A letter will be sent.

f. It was noted that new applications are invited from students under 21 and resident in the Parish for at least two years for the 2022 Shaw's Senior Exhibition degree or college study grants. This is for inclusion in the Newsletter.

g. LCC's Winter Stakeholder bulletin – 7th January 2022. This was noted.

**7. Any Other Business**

7a. Cllr Power asked whether it has been decided how to acknowledge the 25 years of Service of the former Cllr Oakes on the Parish Council. The Chairman said he would contact Mr Oakes.

7b. As the HCPC representative on the Adlington and District Community Centre, Cllr Power said she could not volunteer behind the bar which might put at risk her ability to work safely as a Teaching Assistant during corona virus. The Parish Council noted this and asked Cllr Power to continue being the representative.

7c. The HCPC meeting on 10 February 2022 will be held at Adlington Community Centre.

7d. Cty Cllr Snape asked HCPC for its views on the Proposed Greater Manchester Clean Air Zone due to come into effect from 22 May 2022. It was agreed that the Clerk would write to Andy Burnham as the Mayor of Greater Manchester, to Cty Cllr Edwards, to Cllr Alistair Bradley and to Sir Lindsay Hoyle MP due to the potential adverse impact on small businesses operating in the Adlington and Chorley areas who have some customer base within Greater Manchester given the proposed charge to be made on commercial diesel vehicles each time of entry into the Zone.

7e. It was agreed to bring forward the date of the HCPC meeting on Thursday 2 June, which is now part of the Queen's Platinum Jubilee commemorations, to Wednesday 1 June 2022.

**8. Date of Next Meetings confirmed as:**

Thursday, 10 February 2022 at 7.30pm and Thursday, 17 March 2022 at 7.30pm and at Adlington Community Centre, Railway Road.

Christine Bailey,  
HCPC Clerk,  
20.1.2022