

**HEATH CHARNOCK PARISH COUNCIL MEETING**

**held at Adlington Community Centre, Railway Road on Thursday 10 February 2022 at 7.30pm**

**Attendance:**

Parish: Cllrs Graham Ashworth (Chair), David Carpenter (Vice Chair), Robert Darbyshire, Tricia Power, John Donnellon and Michelle Le Marinel; Chorley SE and Heath Charnock Ward: Cllr Bev Murray; Lancashire County Cllr Kim Snape, and Christine Bailey, Parish Clerk.

**Apologies:** Cllr Richard Cornes

**Declarations of Interest:** None.

**1. Minutes of 13 January 2022:** These were proposed by Cllr Carpenter, seconded by Cllr Donnellon and were signed by Cllr Ashworth

**2. Matters arising:**

It was noted that Cllr Ashworth has looked at Weavers Brow and reported that a surface dressing is required. Cllr Snape was asked to follow this up.

**3. The Parish Council commented on the following planning applications:**

a. **21/01414/FULHH:** The addition of a two storey glazed front porch linking to an existing two storey side and single storey rear extension and a detached carport at The Stables, Weavers Brow, Heath Charnock, PR6 9EB. The Stables is an existing (3) bed semi-detached property with slate roof and stone walls. The proposed would become a (4) bed property to match the existing with stone walls, a slate roof and timber framed windows. The Parish Council has no objection to this proposal.

b. **22/00058/FULHH:** Single storey extensions to side and rear and first floor balcony to rear at The Cedars, 5 Lower Hill Drive, Heath Charnock, PR6 9JP. The Parish Council expressed concern about the possibility of overlooking of neighbouring properties from the proposed balcony. Neighbours views should be taken into account in determining this application.

**4. Community Issues:**

a. The Parish Council confirmed its support for the Adlington and District Queen's Platinum Jubilee (QPJ) Trail community activity programme over the extended Bank Holiday from 2-5 June 2022 to bring people together. The Parish Council agreed in principle to make available financial support to be agreed on a pro-rata contribution basis with Adlington Town and Anderton Parish Councils initially up to £1,500 but with a maximum of £2k if justified. HCPC will need to approve actual expenditure likely to be towards the cost of a souvenir commemorative gift for each pupil in a primary school in the Adlington District, towards the cost of print & delivery to each household in the Parish of the QPJ Flyer and the QPJ Trail Event programme, and towards the trophies, medals or prizes for children entering the QPJ sporting or arts activity competitions.

b. Cllr Carpenter circulated a first full draft of the HCPC Annual 2022 newsletter. All comments to be forwarded to Cllr Carpenter for a revised draft to be circulated for approval. A print quote of £191 for 910 copies was agreed. Spares will be placed in community venues. The distribution arrangements have been agreed.

c. Cllrs Ashworth and Le Marinel reported that Adlington Town Council has not agreed to a proposed joint Neighbourhood Plan in part due to current commitments. Anderton Parish Council wants clarification of how decisions might be made, the role of Chorley Council and the potential cost. It was agreed to arrange a joint meeting with Chorley Council as the Local Planning Authority. This will now be deferred until autumn.

d. In respect of the adopted kiosk, it was noted that:

i. The Rawlinson Lane Residents' Group has carried out the restoration works and has thanked HCPC for its contribution towards the cost.

ii. An IEE qualified electrician has examined the safety of the electric supply to the kiosk. The Certificate has not yet been issued. HCPC will follow this up with the electrician, and

- iii. As the asset owner, HCPC agreed to the Group's request to allow the restored Rawlinson Lane kiosk to be added to the national website which promotes visits to restored phone kiosks in the UK.
- e. Cllr Ashworth reported from the Chorley Liaison Meeting on 19 January 2022 on LCC's draft guidelines and requirement to approve all items, including hanging baskets, placed on its lamp posts, the need for LCC approval for bunting on lamp posts, that fly tipping can be reported to Chorley Council's Street Scene and about current and future availability of secondary school places in the District given estimated future demand.
- f. HCPC has submitted the restoration of the Lynch Gate at Weaver's Brow as its proposed Neighbourhood Priority project for 2022/23. Cllr Cornes will be asked for an update from the Chorley Town East Neighbourhood meeting of 24 January 2022.
- g. The condition/appearance of the two wooden planters in between the lay-bys on the A6 was discussed. These two planters and a third at the Rawlinson Lane junction were provided by Adlington in Bloom. Adlington in Bloom is responsible for their condition and will be planting them up. In view of the difficulty in getting Walter's Log Roll repaired, it was agreed to get a quote for a low rise stone planter to be constructed, but an interim partial repair might be needed to allow it to be planted up.
- h. It was confirmed that the Parish Council does own the two benches near the M61. Adlington in Bloom is to ask Chorley Council to repaint as part of the QPJ enhancements in the District. The benches will be added to HCPC's Asset Register and valued at £100 each. If not, HCPC will need to get them jet washed and repainted.
- i. Chorley Council has asked HCPC to confirm its proposed locations for SPID training/assessment in the Parish area. It was agreed that Rawlinson Lane at PR6 9JU and towards the junction with Wigan Lane around PR6 4DJ, Chorley Road near The Asshawes junction at PR6 9JT and Westhoughton Road between Rawlinson Lane and Skew Bridge are appropriate locations.
- j. Chorley Council is out to tender for the contract to upgrade the sports changing facilities at KGV Playing Fields. It has asked local councils to consider a CIL contribution towards the upgrade work required to the pitches. A cost estimate will be requested.

#### **5. Financial Update:**

- a. The Parish Council noted the approved expenditure debited from HCPC's bank account since the December 2021 Statement as:
  - i. Clerk net salary for December 2021 & January 2022 = £627.36
  - ii. Clerk Expenses (November 2021): Admin: £0.00. Mileage: 55 miles @ 25ppm = £13.75. Total = £13.75
  - iii. PAYE deducted from the Clerk's gross salary in Quarter 3 (October - December 21) and paid to HMRC = £122.80
  - iv. Adlington & District Community Centre, room hire costs from August – November 2021, a third share in the Centre's hire for Remembrance Sunday and annual subs for 2021 = £79
  - v. Information Commission annual data renewal certificate from 24 January 2022 = £40.00
  - vi. HCPC pro-rata contribution to the shared costs of the Adlington Civic Remembrance Event = £143.59
  - vii. Chorley Council 6 hanging basket contract net £564.58, Vat £112.92. Total £677.50
- b. **Balance at Bank:** £21,467.34 at 25 January 2022 statement balance. This includes the total CIL money of £11,045.46. Bank balance excluding CIL money is £10,421.88.
- c. **Expenditure to be approved at 10 February 2022 meeting:**
  - i. Clerk net salary (February 2022) at £313.58 as confirmed by APL Accountants Ltd.
  - ii. Clerk expenses (December 2021): Admin: £0.00. Mileage: 29 miles @ 25ppm = £7.25 Total = £7.25
  - iii. Adlington and District Community Association room hire in February and March 2022 = £51
  - d. The estimate for the print of 910 copies of HCPC's Newsletter was agreed at £191.00. L Snape will deliver.

#### **6. Correspondence:**

- a. In the Boro January and February 2022 (both forwarded)
- b. Parish and Town Councils' Conference (the 'Highways Special'), Saturday 19 March 2022 in The Exchange at County Hall, Preston. The agenda and registration details have been circulated.

- c. Cllr Ashworth has responded for HCPC to an on-line survey which aims to identify the need for rural electric car clubs.
- d. LCC Consumer Alerts for February 2022 have been circulated.

**7. Any Other Business**

- a. Cllr Ashworth updated the meeting on the siting of the Greater Manchester Clean Air Zone sign on the land covenanted to the Parish Council. LCC Highways has informed Cllr Snape that the sign has not been installed in the service strip as intended and has asked for the sign to be relocated. HCPC's preference is for it to be positioned nearer to the hedge and further away from the junction with Wigan Lane.
- b. All councillors were asked to note that the HCPC 5 May meetings will start at 7pm with the Annual Parish Meeting at 7pm, the Parish Council's Annual General Meeting to follow at 7.10pm and the monthly May meeting at 7.30pm.
- c. Cllr Le Marinel asked for information on the role of a Parish Councillor and procedures for local council meetings. There are some evening training sessions offered by LALC, the tool kit, the Good Councillor Guide and the list of powers of a local council will be circulated to all by Cllr Carpenter and the Clerk.
- d. It was agreed that Cllr Le Marinel would replace Cllr Power as HCPC's representative. The Clerk will inform Adlington and District Community Association.
- e. Cllr Ashworth informed the meeting that he intended to step down as the Chair of the Parish Council at the 5 May Parish Council Annual General Meeting and would not want to hold an Officer role. If agreed, he would be willing to continue to represent the Parish Council on Rivington Heritage, Chorley Liaison and the Rivington and Brinscall Advisory Group.
- f. Chorley Council has confirmed it will join in the national QPJ campaign to light a beacon on the evening of 2 June 2022. The options for this are being discussed to try to ensure the Event will be more easily accessible for a larger number of people. Chorley Council's full council meeting on 22 February will consider setting aside a sum of money to support local QPJ celebrations. If approved, and once the criteria finalised, information will be made available.

**8. Date of Next Meetings are confirmed as:**

Thursday, 17 March 2022 at 7.30pm, Thursday, 7 April 2022 at 7.30pm, Thursday, 5 May at 7pm for the Annual Parish Meeting, the Parish Council's Annual General Meeting to follow at approx. 7.10pm and the monthly May meeting at 7.30pm, with Wednesday, 1 June 2022 at 7.30pm at Adlington Community Centre, Railway Road. A draft calendar of dates for 2022/23 will be prepared for discussion.

Christine Bailey,  
HCPC Clerk,  
17.2.2022