

HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting at Adlington Community Centre, Railway Road on WEDNESDAY 1 June 2022 at 7.30pm
Revised AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. Consideration and approval of 5 May 2022 meeting minutes (enclosed): Proposer; seconder; signature.

2. Matters arising for information only:

a. Invitation to take part in the Adlington and District Queen's Platinum Jubilee Trail programme activities, starting with the photo at 10am on 2 June 2022 outside the Library

3. Planning: for consideration and comment as a consultee (access via the weekly planning lists)

a. 22/00436/FULHH: Erection of a detached garage at Pavilion House, 168 Rawlinson Lane, PR7 4DJ

b. 21/00270/FULMAJ: Updated information has been added to the planning portal since September 2021 from LCC, the Environment Agency, an amended site layout plan and landscaping plans (for discussion). Validated w/c 14 May 2021 or <https://planning.chorley.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QPNWQBETLCD00>

c. 22/00512/FULHH: two storey side extension, single storey rear extension, front porch and altered drive at 75, The Asshawes, PR6 9JN

d. 22/00523/FULHH: Front Porch at 5, The Asshawes, PR6 9JN

4. Community Issues:

a. Proposed household skip for a date to be agreed. Suggested by Cllr Ashworth. Chorley Council has agreed to pay for and for related publicity flyers although it is not a priority project for the Chorley Town East Neighbourhood Area.

b. Concern re recent accident at the Rawlinson Lane & A6 junction. Junction accident statistics have been requested for discussion.

c. Report back from Cllr Cornes from the hybrid Chorley Town East Neighbourhood Area Meeting on 1 June at 6:30pm and discussion of the Lychgate project and idea of a public information board (see enclosure)

d. Discussion of potential projects for use of CIL monies.

e. Notice of hybrid Chorley Liaison meeting, Wednesday 20 July at 6.30pm. Agenda items invited.

f. LCC will be requesting HCPC's Footpath Report 21/22 year for submission prior to any offer of a 2022/23 maintenance grant. Cllr Carpenter will prepare the HCPC Report.

g. Invitation for one or two HCPC representatives to attend the ATC Civic Service on Sunday 26 June 2022 at St Paul's CE Church starting at 10.15am and informal gathering at St Pauls Social Club

h. LCC letter on felling trees damaged by severe weather at the rear of The Asshawes (enclosed)

i. Chorley Council's Streetscene Strategy is being refreshed for 2022-2025 (see Summary & the Strategy 2022-25). Comments from local councils are invited by 6 June 2022.

j. Appeal from the Chorley Help the Homeless Charity Ltd Registered Charity No. 1152392 for financial support (see enclosures)

k. Resident's concern of a damaged fencing to a Public Footpath 9-16-71 to rear of Waterford Drive

5. Financial Update:

a. Approved expenditure debited from HCPC's bank account since the 25 May 2022 Statement: to be confirmed as including:

- i. Clerk net salary + £300.98 and PAYE to HMRC = £64.60
 - ii. Clerk Expenses (April 2022): Admin: £2.50. Mileage: £9.25. Total = £11.75
 - iii. LCC 6 lamp post inspections, Chorley Road - £330 plus VAT of £66 =£396.00
 - v. Plantscape for 12 half floral baskets & delivery £507.80 plus VAT of £101.56 =£609.36. Net capital cost is to be taken from CIL monies.
 - vi. Lucy Snape - Delivery of QPJ Trail programme booklet across the Parish =£200
 - vii. Annual Donations included in 2022/23 Parish budget for:
 - North West Ambulance Service - £250. A letter of thanks has been received.
 - Adlington in Bloom - £200. A letter of thanks has been received.
 - Adlington Luncheon Club – £100 payment deferred from 2020/21. Club has restarted. An email of thanks has been received.
 - Shop Mobility - £60. A letter of thanks has been received.
 - viii. The redecoration of the two benches & the repainting of the Parish Boundary Stones on Chorley Road & at Cowling by Mr John Makinson at £265 including all labour and materials.
- b. Income received in 22/23 from Chorley Council as the precept at £8,200 and an additional CIL payment of £284.07. VAT reclaim requested at £142.32.
- c. Total CIL 22/23 money = £11,045.96 + £284.07 = £11,330.03 – Hanging baskets net £507.80 =£10,822.23

d. **Balance at Bank:** to be confirmed at the meeting on receipt of the 25 May 2022 statement.

e. Expenditure to be approved at 1 June 2022 meeting

- i. Clerk gross monthly salary of £365.58: Clerk net salary of £300.98 and PAYE to HMRC of £64.40. Confirmed by APL Accountants Ltd.
- ii. Clerk Expenses (May 2022): Admin: £0 Mileage: 47 miles @ 25ppm = £11.75. Total = £11.75
- iii. HCPC's donation towards the total net QPJ costs to date of £4,918.33 = £968.87 (see enclosed cost breakdown)
- iv. ADCA Room hire from 7 April 22 to 227 June 23, with one-third RS room hire costs =£333.00
- v. AIB request a shortfall of £105 from 2020 and 2021 years against their costs of planting and maintenance works at Skew Bridge, Idle Bridge & the Rawlinson Lane tiered planter
- vi. APL Accountants Independent Audit 2021/22 of HCPC's financial management procedures and year-end accounts. £130 plus VAT = £156.
- f. Annual Governance and Accountability Return (AGAR) Certificate of Exemption submitted to External Auditor and the 6 week Public notification will formally commence on Monday 6 June 2022.

6. Correspondence:

- a. LCC has rescheduled the temporary night closures on Bolton Road, Anderton from 18 to 29 July 2022 to allow the collapsed reservoir retaining wall to be repaired
- b. Chorley Council's volunteer networking & celebration events, 9 June 22 from 3.30 -6pm & 6-8pm

7. Any Other Business

Date of Next Meetings confirmed as:

Thursdays 11 August 2022 and 15 September at 7.30pm at Adlington Community Centre, Railway Road.

Christine Bailey,

HCPC Clerk, 26.5.2022