

HEATH CHARNOCK PARISH COUNCIL MEETING

Held on Thursday, 7 April 2022 at 7.30pm at Adlington Community Centre, Railway Road.

Attendance:

Parish: Cllrs Graham Ashworth (Chair), David Carpenter (Vice Chair), Richard Cornes, John Donnellon, Michelle Le Marinel and Christine Bailey, Parish Clerk.

Apologies received from: Cllrs Robert Darbyshire, Tricia Power and Lancashire County Cllr Kim Snape

Declarations of Interest: None.

1. Minutes of 17 March 2022: These were proposed by Cllr Carpenter, seconded by Cllr Donnellon and were signed by Cllr Ashworth.

2. Matters arising:

HCPC noted that:

- a. The annual newsletter delivery was completed on 24 March 2022.
- b. 12 semi-circular hanging baskets have been ordered for Chorley Council to arrange the planting display and maintenance. LCC has been asked to carry out the GN22 lamp post inspections to allow the baskets to be in place by 1 June 2022. It was agreed lamp post 35 would replace 32C.
- c. Chorley Council has confirmed 'the restoration of the Lychgate at Weavers Brow' is an agreed Neighbourhood Priority Project in the 2022/23 financial year.
- d. The Clean Air Zone sign has not yet been re-positioned into the Service strip on Rawlinson Lane.

3. Planning applications: HCPC considered and commented as follows on:

- a. **22/00274/FULHH:** first floor rear extension, ground floor rear extension and front dormer at 34, The Asshawes, PR6 9JW. No concerns were raised.
- b. **22/00270/FULHH:** Erection of detached outbuilding to accommodate garage/workshop (following demolition of existing outbuilding) and erection of garden storage building (following demolition of existing storage building) at Greenfield, Long Lane, PR6 9EQ. No concerns were raised.
- c. **22/00201/FULHH:** Single storey rear extension, external elevational and window alterations in order to facilitate the internal conversion of stables to ancillary living accommodation and erection of a detached garden summer room at Hallsworth Fold Farm, Long Lane, PR6 9EG. No concerns were raised.
- d. **Report back from Cllr Ashworth on the Planning Committee 21/01416/FUL:** 12 Light industrial units on land South of Mercer Court and East of Westhoughton Road Adlington which was refused consent. This was noted.

4. Community Issues:

- a. HCPC considered the main points arising from the Adlington and District Queen's Platinum Jubilee Trail meeting of 6 April 2022:
 - i. The draft text and design for proposed QPJ Trail Programme was noted. It was agreed to ask L Snape to deliver it across the Parish by 13 May 2022. This cost will be met by HCPC, and
 - ii. The actual and proposed shared QPJ costs and the indicative pro-rata contributions for HCPC, ATC and APC were noted and agreed as being within budget.
- b. HCPC decided not to become a member of LALC.
- c. The LCC SPID Policy & Procedure was discussed for the Clerk to reply to the questionnaire.
- d. Cllr Le Marinel reported back from the Parish & Town Council Highways Conference, arranged by LALC on 19 March 2022. The revised Charter aimed at improving joint working between LCC and local councils which Parish Councillors Carpenter and Le Marinel were involved in drafting was discussed and a presentation on LCC's highway maintenance programme in 22/23 was made.

- e. The draft HCPC meeting dates for August 2022 to June 2023 were agreed subject to room availability.
- f. HCPC noted the upcoming “implementation of fibre broadband to the house” and discussed the potential implications for residents/the Parish as requested by Cllr Carpenter.
- g. Cty Cllr Kim Snape advised that the Adlington NHS Clinic premises on Railway Road will continue to be closed until significant remedial works have been completed. Clinic services will be re-located.

5. Financial Update:

a. The approved expenditure debited from HCPC’s bank account since the 28 February 2022

Statement was noted as:

- i. Clerk net Salary (March 2022) at £313.58
- ii. Clerk Expenses (February 2022): Admin: 6 second class stamps =£3.96, Mileage: 28 miles @ 25ppm = £7.25 Total = £11.21. The error of 25p in the mileage calculation will be corrected.
- iii. HMRC PAYE Quarter 4 (January - March 22) paid from the gross 2021/22 salary = £122.80.
- d. The Print Quarter for print of 910 copies of HCPC’s Annual Newsletter = £191.00
- e. L Snape for delivery of HCPC’s annual newsletter with the QPJ Trail flyer = £200 (cheque not debited at 25 March 2022 but will be included as expenditure in the 2020/21 financial year)

b. Balance at Bank: £20,166.92 at 25 March 2022 statement balance. This includes the total CIL money of £11,045.46. The bank balance is £9,121.46 (excluding total CIL).

c. Expenditure to be approved at 7 April 2022 meeting:

- i. Clerk gross monthly salary in 22/23 is £365.58. APL Accountants Ltd has confirmed it is to be paid as Clerk’s net salary of £300.98 and PAYE, made payable to HM Revenue and Customs, of £64.60.
- ii. Clerk Expenses (March 2022): Admin: 0 Mileage: 37 miles @ 25ppm = £9.25. To be reimbursed at £9.00 to deduct the overpayment error of 25p paid in March 2022 mileage expenses.
- c. HCPC accepted the quote for the redecoration of the two New Road wooden benches and repainting of two Parish boundary stones on Chorley Road and at the Limbrick/Cowling boundary of £265 inclusive of all materials & labour.
- d. HCPC noted that the year-end accounts and the Annual Governance & Accountability Return Part 2 2021/22 will be prepared with the Independent Auditor, APL Accountants Ltd for approval at 5 May 2022 monthly meeting.
- d. The Clerk was asked to consider HCPC’s proposed new contract of employment from 1 April 2023.

6. Any Other Business

- a. Cllr Le Marinel reported that the dog fouling signs in the Rawlinson Lane area have been damaged and are being ignored. Cllr Le Marinel will ask Chorley Council’s Street Scene team to replace them.
- b. Cllr Cornes reported that hedges were being removed to allow the proposed vehicle access to the new Archery pavilion to be constructed.
- c. The temporary Closure of Footpaths 9-16-FPS19, 6, 20 in Heath Charnock & 9-4-FP1 Anderton, Chorley for a further six months from 9 April 2022 was noted due to essential works needing to be carried out either on or close to the Footpaths for up to six months or until the works are completed. Cllr Donnellon expressed concern at the continuing restrictions that walkers are experiencing.

8. Dates for the Next Meetings were confirmed as:

Thursday, 5 May: 7pm for the Annual Parish Meeting, the Parish Council’s Annual General Meeting at approximately 7.10pm & the monthly May meeting at 7.30pm, and Wednesday, 1 June 2022 (due to the QPJ long bank holiday weekend) at 7.30pm at Adlington Community Centre, Railway Road.

Christine Bailey, HCPC Clerk, 17.4.2022