

HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting at Adlington Community Centre, Railway Road on Thursday 11 August 2022 at 7.30pm

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. **Consideration and approval of 1 June 2022 meeting minutes (enclosed):** Proposer; seconder; signature.
2. **Matters arising for information only:**
 - a. HCPC's Public Right of Way (PROW) Footpath Report 21/22 year has been submitted (enclosed) with the request for continued annual grant for footpath signage and accessibility works and for a bio-diversity grant in 2022/23
3. **Planning: for consideration and comment as a consultee (*Appendix 1- Comments on applications a- d were agreed by Parish Councillors by email. These are to be formally accepted or amended at the meeting*)**
 - a. **22/00680/FULHH:** Single storey detached annexe providing accommodation ancillary to main dwelling at Rawlinson House, 3 Mercer Court, PR7 4EE.
 - b. **22/00687/FULHH:** Single storey rear extension, external elevational and window alterations in order to facilitate the internal conversion of stables to ancillary living accommodation and erection of a detached garden summer room (resubmission of planning application ref: 22/00201/FULHH) at Hallsworth Fold Farm, Long Lane, PR6 9EG.
 - c. **22/00604/FUL:** Erection of 1no. dormer bungalow, following the demolition of the existing dwelling and detached garage at 120 Rawlinson Lane Heath Charnock Chorley PR7 4DF.
 - d. **22/00644/FUL:** Demolition of existing dwelling and garage and erection of a replacement dwelling at 20 Long Lane, PR6 9EN.
 - e. **22/00631/FULMAJ:** Erection of 139 dwellings, of which 30% will be affordable, together with associated roads, car parking and landscaping works on land adjacent Rossendale Drive, Adlington PR6 9AB – *If approve, this application will impact on the demand for local facilities & public services and infrastructure in Adlington. As a neighbouring parish within the Adlington District, HCPC will need to agree whether to submit comments on this application, at least from this perspective.*
 - f. **Notice of Appeal by written representation:** Erection of six buildings to comprise 12 no. light industrial business units (resubmission of 20/01053/FULMAJ at land south of Mercer Court and east of Westhoughton Road, Adlington by 6 September 2022 to either add to or withdraw comments submitted to date. *(HCPC's submitted comments from 13 January 2022 meeting are in Appendix 1)*
4. **Community Issues:**
 - a. LCC Officer, Paul Connell will attend to talk about LCC's **assessment of proposed SPID sites** in the Parish and Chorley Council has asked HCPC to consider its request for contribution towards the SPID equipment/installation cost (see three enclosures).
 - b. **Household waste collection, Saturday 3 September at the White Horse Pub carpark from 9am - 12 noon.** Chorley Council has printed the flyers for distribution (enclosed) and the skip staffing rota (draft enclosed). Both to be agreed at the meeting.

- c. Update from Clerk on the Chorley Town East Neighbourhood Area Priority Project – the restoration of the lychgate and the proposed public information board
- d. Report back from Cllr Ashworth from the Chorley Liaison meeting, Wednesday 20 July 2022
- e. Cllr Cornes requests that the HCPC logo is enhanced to achieve a better quality (Tiff or JPEG format proposed) for the weatherproof signs to mark the replacement trees on Chorley Road as ‘planted by HCPC’ and for other uses eg the Annual Parish Newsletter
- f. To consider Adlington in Bloom’s (AiB) request that HCPC ask Chorley Council’s Ground’s Maintenance team for the trees to be cut back on Wigan Lane frontage of the Rawlinson Lane site as they are taking too much light from the 5 tier planter
- g. To consider Adlington in Bloom’s email asking for clarification of the ownership of / or maintenance the following benches: at Skew Bridge, junction of Westhoughton Road & Rawlinson Lane, and on the canal towpath by Idle Bridge. AiB intend to pay for some to be painted. (The two HCPC benches near the M61 Bridge & Noticeboard have been re-painted)
- i. Proposal from Cllr Carpenter to hire a flail mower to cut overgrown vegetation back on the PROWS (see enclosure)
- j. Appeal from the Chorley Help the Homeless Charity Ltd Registered Charity No. 1152392 for financial support (see both enclosures)
- k. Accident and incident statistics have been requested at the Rawlinson Lane & A6 junction for discussion. Awaited. LCC has confirmed the 30mph section of Westhoughton Road is still a mobile speed enforcement site (enclosed letter 66769 dated 14 June 2022)
- l. Discussion of potential projects for use of CIL monies – see item 5b for available CIL.

5. Financial Update:

- a. **HCPC’s bank account balance:** at 24 June 2022 Statement (enclosed): £24,066.84, inclusive of the HMRC VAT reclaim of £142.32 paid in on 30 May 2022
- b. Total CIL 22/23 money = £11,330.03. CIL expenditure to date: hanging baskets = £507.81; repainting of 2 benches & 2 boundary stones = £265.00 Total CIL spent = £772.81. CIL budget available: £10,557.24
- c. HCPC own account balance in the Bank (less the CIL balance) is £13,509.60
- d. **Expenditure to be approved at 11 August 2022 meeting:**
 - i. Clerk gross monthly salary of £365.58 for July & August respectively: Clerk net salary of £300.98 and PAYE to HMRC of £64.40 per month. Net salary = £601.96. PAYE = £128.88. Confirmed by APL Accountants Ltd.
 - ii. Clerk Expenses (June & July 2022): Admin: £4.50 (1 ream x A4 copier paper): Mileage: 4 miles @ 25ppm = £1.00 Total = £5.50
- e. HCPC donated £968.87 towards the total net QPJ costs incurred at 5 June 2022 of £4,918.33. ATC has received a refund of £200. This is to be split pro-rata amongst the three councils (on a 66.8%: 13.5%: 19.7% split basis) or ATC could retain it towards the cost of the proposed QPJ tree plant in Jubilee Recreation Grounds for which the event date, time, proceedings and cost have to be agreed/arranged for autumn 2022. Initial estimated cost was £200. HCPC’s view requested.
- f. Annual Governance and Accountability Return (AGAR) Certificate of Exemption submitted to External Auditor for the 2021/ 2022 financial year-end accounts has received and accepted.

6. Correspondence:

- a. Email: Cty Cllr Kim Snape on the re-routing of the 8a bus away from Limbrick (see enclosure)
- b. Late night licence application at 72 Rawlinson Lane, 5pm-1am, 27/28 August 2022
- c. LCC Consumer Alerts, August 2022 (enclosed)

d. LCC Clean Street App to report concerns (see email dated 30 June 2022)

7. Any Other Business

Date of Next Meetings confirmed as:

Thursdays 15 September and 13 October at 7.30pm at Adlington Community Centre, Railway Road.

Christine Bailey,

HCPC Clerk,

4.8.2022