

HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting at Adlington Community Centre, Railway Road on Thursday 10 November 2022 at 7.30pm

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. Consideration and re-affirmation of the approval of the minutes of 22 September 2022 meeting to include Cllr Cornes as being in attendance (enclosed): Proposer; seconder; signature.

2. Consideration and approval of the minutes of 13 October 2022 meeting (enclosed): Proposer; seconder; signature.

3. Matters arising for information only:

a. To confirm HCPC's attendance and the wreath layer at the Adlington & District Civic Remembrance Service, Sunday 13 November 2022 from 2pm

b. To note Cllrs Le Marinel and Power will attend the Lancashire Association of Local Councils (LALC)'s Conference on Saturday, 12 November in Preston from 9.30am – 14.40pm.

c. LCC PROW has removed the dangerous tree to the rear of homes in Sutton Lane and will assess whether the overgrown vegetation has died back sufficiently or maintenance work is required.

d. A Form C application has been submitted to notify LCC of the display the six lamp post poppies, three at the Rawlinson Lane junction with the A673 and three at Skew Bridge.

3. Planning: for consideration and comment as a consultee - <http://chorley.gov.uk/planninglist>

a. **22/01096/CLPUD:** Application for a certificate of lawfulness for a proposed detached outbuilding to accommodate gymnasium with changing facilities and dog kennelling at Arnside, Long Lane, PR6 9EQ

b. **22/01060/CLPUD:** Application for a certificate of lawfulness for a proposed single storey rear extension at Trinity Stones, 36 Long Lane, PR6 9EQ

c. **22/01083/LBC:** Application for listed building consent for roof repairs comprising removal of existing roof covering and installation of replacement timbers, new steel support beams, insulation and new roof covering at Holland Fold Farm, Long Lane, PR6 9EF

d. **22/01151/NOT:** Notification of intention to install 1no. 11m pole for the provision of fixed line broadband electronic communications apparatus at Cotswold Cottage, Wigan Lane, PR7 4DD

e. **22/01023/FULHH:** Amended plan to set back to first Floor Side Extension at Corona, Wigan Lane, PR7 4DA and three car parking spaces shown to comply with LCC's requirements for four bedrooms

4. Community Issues:

a. To consider a report from the meeting arranged by Chorley Council with the Adlington District councils to discuss LCC's assessment of the SpIDs proposals, how these might be implemented and to consider LCC's SpIDs – Policy and Procedures, October 2022 (enclosed)

b. To finalise the arrangements for the Parish Council's Act of Remembrance at the Gateway Stone on Friday 11 November at 11am (draft enclosed)

c. To consider Chorley Council's proposal for the public information board linked to the restoration of the Wicket Gate as a Chorley Town East Neighbourhood Area Priority Project (to follow).

- d. To note that LCC will fully refund HCPC the cost of the GN22 stress test licence fees paid in 2022. Based on the LCC letter dated 13 October 2022 HCPC will have to apply annually for consent to display the hanging baskets giving the minimum period (enclosed).
- e. To discuss the current weekly Warm and Welcoming spaces calendar for the Adlington District to be updated as additional spaces/activities agree to be part of the initiative (enclosed) and HCPC's response.
- f. To discuss the Office of the Police and Crime Commissioner for Lancashire's assessment of HCPC's concern that the telegraph pole at the Rawlinson Lane A6 junction restricts driver visibility which LCC is considering (to follow)
- g. To receive a report from Cllr Ashworth from the Chorley Liaison Meeting, 19 October 2022
- h. To discuss the proposals to launch, recruit and manage volunteers to a Parish Litter Pick Group and to brand the high visibility vest as 'HCPC volunteers'.
- i. To discuss a proposed joint council planning of community events or activities to mark the King's Coronation in Adlington District in May 2023 proposed on a smaller scale to the QPJ celebrations, any suggestions and to agree HCPC representation.
- j. To discuss the cost quote and initial design proposal (requested to follow) for the replacement of Walter's log roll at Skew Bridge with a low rise stone planter, any consents or actions required and agreement on use of CIL money.
- k. To consider Cllr Carpenter's proposal of the option of a joint Anderton and Adlington annual newsletter.

5. Financial Update:

- a. HCPC's bank account balance: at 25 October 2022 Statement: £22,267.90
- b. Total CIL 22/23 money = £11,330.03. CIL expenditure to date: hanging baskets = £507.81; repainting of 2 benches & 2 boundary stones = £265.00 Total CIL spent = £772.81. CIL budget available: £10,556.24
- c. HCPC own account balance in the Bank (less the CIL balance) is £11,711.66
- d. Expenditure to be approved at 10 November 2022 meeting:**
 - i. Clerk gross monthly salary of £365.58 for September respectively: Clerk net salary of £300.78 and PAYE to HMRC of £64.80 per month. Both to be confirmed by APL Accountants Ltd.
 - ii. Clerk Expenses (October 2022): Admin: 1 ream A4 paper = £4.20; reimburse gift for QPJ photographer = £12.00 & condolence flowers & card = £14.00 = £30.20; Mileage: 41 miles @ 25ppm = £10.25. Overall total = £40.45
 - iii. Reimburse Cllr Carpenter for the HCPC logo enhancement - cost to be confirmed.
 - iv. Annual donation to Rivington & Adlington Junior Band - £50 as in 2022/23 annual Parish budget
 - v. HCPC annual Insurance renewal invoice schedule and premium (including IPT and all fees) for the year due to be paid by 2 December 2022 for 12 months= £438.90.
- e. To review of the Parish Asset Register and agreement to add: the repainted two benches near the M61 bridge; the 12 half-hanging baskets for lamp posts (with or without those bought in June 2007?); half the boundary stone, Chorley Road as the basis of the Parish Council's insurance schedule for 2022/23 year (proposed update of Asset Register enclosed).
- f. To review HCPC's actual expenditure in 2022/23 as at 25 October 2022 and as projected to 31 March 2023 (see enclosure)
- g. Initial discussion of HCPC's proposed income and expenditure budget for 2023/24, identification of potential additional expenditure, consideration of the use of Community Infrastructure Levy (CIL) budget available for 5 years

h. Initial consideration of the proposed precept required by the Parish in 2022/23

6. Correspondence:

a. LCC's online consultation on 'Enforcing moving traffic offences consultation' for responses by 27 November 2022 (previously circulated)

b. Chorley Council's online consultation on rural broadband provision to support the development of rural infrastructure, community services and / or the sustainable growth of our rural economies (circulated)

c. Chorley Council November 'in the Boro' (to follow) and LCC Consumer Alerts (attached)

7. Any Other Business

Date of Next Meetings confirmed as:

Thursday 12 January 2023 and Thursday 9 February 2023 at 7.30pm at Adlington Community Centre, Railway Road.

Prepared by Clerk 03 November 2022