

HEATH CHARNOCK PARISH COUNCIL MEETING

Thursday, 10 November 2022 at 7.30pm held on at Adlington Community Centre, Railway Road.

Attendance:

Parish Council: Cllrs David Carpenter (Chair), Graham Ashworth, Richard Cornes, Robert Darbyshire, Tricia Power; SE Chorley & Heath Charnock Ward Cllr Alistair Bradley (for items 1-5); Lancashire County Cllr Kim Snape and Christine Bailey, Parish Clerk.

Apologies received from: Parish Council: Cllrs Michelle Le Marinel and John Donnellon and SE Chorley & Heath Charnock Ward Cllr Samir Khan

Declarations of Interest: None

1. Approval of Minutes of previous meetings:

a. **22 September 2022:** Cllr Ashworth had questioned whether the meeting was quorate. Cllr Cornes was at the meeting. Noting this amendment, the minutes were formally approved and signed by Cllr Carpenter.

b. **13 October 2022:** The minutes were proposed by Cllr Cornes, seconded by Cllr Power and were signed by Cllr Carpenter.

2. Matters arising:

HCPC confirmed:

a. Attendance at the Adlington & District Civic Remembrance Service on Sunday 13 November 2022 with the Chairman to lay the wreath. Cllr Cornes will take overhead photos with the drone camera.

b. That Cllr Le Marinel will attend the Lancashire Association of Local Councils (LALC)'s Conference on Saturday, 12 November in Preston.

c. That LCC PROW has removed the dangerous tree to the rear of homes in Sutton Lane and will assess whether the overgrown vegetation on the adjoining Adlington PROW needs cutting back.

d. That Form C notification has been submitted to LCC for the display of the six lamp post poppies, three at the Rawlinson Lane junction with the A673 and three at Skew Bridge.

3. Planning: HCPC commented on the following planning applications:

a. **22/01096/CLPUD:** Application for a certificate of lawfulness for a proposed detached outbuilding to accommodate gymnasium with changing facilities and dog kennelling at Arnside, Long Lane, PR6 9EQ. The site is in the Greenbelt. Chorley Council would need to check for any pre-existing structures. The proposed land uses were not considered appropriate to the Greenbelt location.

b. **22/01060/CLPUD:** Application for a certificate of lawfulness for a proposed single storey rear extension at Trinity Stones, 36 Long Lane, PR6 9EQ. This property has been significantly extended. Chorley Council would need to clarify whether any remaining permitted development rights for the original part of the property still exist.

c. **22/01083/LBC:** Application for listed building consent for roof repairs comprising removal of existing roof covering and installation of replacement timbers, new steel support beams, insulation and new roof covering at Holland Fold Farm, Long Lane, PR6 9EF. If the materials, construction method and design are all compliant with the listing, HCPC has no objection.

d. **22/01151/NOT:** Notification of intention to install 1no. 11m pole for the provision of fixed line broadband electronic communications apparatus at Cotswold Cottage, Wigan Lane, PR7 4DD. This was noted with no objection.

e. **22/01023/FULHH:** Amended plan to set back to first Floor Side Extension at Corona, Wigan Lane, PR7 4DA and three car parking spaces shown to comply with LCC's requirements for four bedrooms. This was noted, thought to be appropriate, but consent should be subject to the views of neighbouring residents.

4. Community Issues:

- a. The joint SpIDs District Council meeting arranged by Chorley Council on 27 October asked each Council to commit to a three year initiative, based on one SpID being relocated by rotation across the District to be positioned for up to three months at each area's priority location by Chorley Council trained staff. Chorley Council's budget would pay for one SpID, a pole and a solar panel in each location and the installation cost and would be responsible for insurance, risk assessment and health and safety compliance. Each local council would pay an annual revenue cost to Chorley Council of £114.52 to cover staff time in relocating the SpIDs. The Parish's priority location would be on Rawlinson Lane where a pole is in place. This was agreed.
- b. The arrangements for the Parish Council's Act of Remembrance at the Gateway Stone on Friday 11 November at 11am were finalised. Cllr Le Marinel will lay the HCPC wreath.
- c. The draft design and content for Chorley Council's public information board for the Chorley Town East Neighbourhood Area Priority Project was discussed. Providing that the wording explains the link between Lych Gate and the Wicket Gate, this was agreed.
- d. LCC will fully refund HCPC the cost of the GN22 stress test licence fees paid in May 2022. Based on the LCC letter dated 13 October 2022, it was agreed that in future years HCPC will apply for consent to display the hanging baskets and lamp post poppies giving LCC a minimum 10 week notice period.
- e. The current the Adlington District weekly Warm and Welcoming Spaces calendar was discussed. Cllr Bradley suggested that the local councils in the Adlington District might work together to extend this initiative into the evenings and at weekends providing sufficient volunteers are available to open premises and revenue costs can be met. LCC has given libraries funding to provide hot drinks during their opening hours. LCC will advertise grant funding which Warm Spaces venues and/or activity hosts will be able to apply for.
- f. The Office of the Police and Crime Commissioner for Lancashire and LCC Highways have both assessed HCPC's concern that the telegraph pole at the Rawlinson Lane/ A6 junction restricts driver visibility. BT will be asked to consider re-siting the telegraph pole further away from the junction.
- g. Cllr Ashworth reported on the Chorley Liaison 19 October 2022 meeting. The Police attended to give an update and will circulate their contact details to improve communication; local councils were asked to share their experience of SpIDs; the January meeting will receive a presentation on the Central Lancashire Local Plan proposals which will be for public consultation. Cllr Bradley said once approved the Plan will be for 15 years.
- h. It was agreed to defer discussion of Cllr Le Marinel's proposals to launch, recruit and manage volunteers for a Parish Litter Pick Group. Cllr Bradley said a risk assessment would be required. Volunteers will be asked to wear a high visibility vest branded as 'HCPC volunteer'. It was noted that volunteers could receive time credits as an incentive if registered on Chorley Council's app.
- i. HCPC will be involved in the proposed joint council planning of community events or activities to mark the King's Coronation in Adlington District in May 2023. This would be on a smaller scale to the QPJ celebrations. Cllr Power agreed to represent HCPC.
- j. The Clerk will try to get the cost quote and initial design proposal to replace Walter's log roll at Skew Bridge with a low rise stone planter. It was agreed that the replacement planter should be lower at the front (proposed as half a stone with two to three at the back) to not obscure the Gateway Stone. It was agreed that HCPC inform Adlington in Bloom volunteers; that a letter of intent be sent via the Ward Councillors to Chorley Planning; the need for Section 144 consent will be clarified; and a meeting with the stone mason will be held on site. The proposal will be funded by CIL money.

k. Cllr Carpenter suggested that a joint Adlington District annual newsletter be considered. The King's Coronation might provide the focus in 2023. *Cllr Bradley left the meeting.*

5. Financial Update:

a. The HCPC bank account balance at 25 October 2022 Statement was noted as £22,267.90

b. The total Parish CIL income at 22/23 was £11,329.53. To date CIL expenditure comprises: hanging baskets = £507.81; repainting of 2 benches & 2 boundary stones = £265.00 Total CIL spent = £772.81. CIL budget available: £10,556.72

c. HCPC own account balance in the Bank (less the CIL balance) is £11,711.18

d. HCPC approved the following expenditure at the meeting:

i. Clerk gross monthly salary of £365.58 for November as: Clerk net salary of £300.78 and PAYE to HMRC of £64.80 per month, both confirmed by APL Accountants Ltd.

ii. Clerk expenses (October 2022): Admin: 1 ream A4 paper = £4.20; reimburse gift for QPJ photographer = £12.00 & condolence flowers & card = £14.00 = £30.20; Mileage: 41 miles @ 25ppm = £10.25. Overall total approved as £40.45

iii. Reimburse Cllr Carpenter for the HCPC logo enhancement – defer to January 2023 for cost to be confirmed.

iv. Annual 2022/23 donation to Rivington & Adlington Junior Band - £50 as in the Parish budget.

v. HCPC annual Insurance renewal invoice schedule and premium (including IPT and all fees) for the year due to be paid by 2 December 2022 for 12 months= £438.90. A cheaper alternative quote has been obtained at £264 which was thought to be comparable. This was agreed to achieve the cost saving. The detail will be verified to ensure parity of cover.

e. HCPC reviewed the Parish Asset Register. It was agreed to take out the heavier hanging floral baskets valued at £480 as being non-compliant with LCC's lamp post weight limit and to add in: the two repainted benches near the M61 bridge which are owned by the Parish Council; the lighter replacement 12 floral half-baskets for lamp posts; and half of the boundary stone on Chorley Road as the basis for the Parish Council's insurance schedule for the 2022/23 year.

f. The Clerk listed HCPC's actual income and expenditure as at 25 October 2022 and as projected to 31 March 2023 as the basis for the initial discussion of the HCPC 2023/24 financial year budget and precept

g. HCPC discussed an initial income and expenditure budget for 2023/24, with identification of potential additional expenditure, and consideration of the use of the Community Infrastructure Levy (CIL) budget where funds can be spent over 5 years, and initial consideration of the proposed precept. Further discussion will take place at the January 2023 meeting.

6. Correspondence: The Parish Council noted:

a. LCC's online consultation on 'Enforcing moving traffic offences consultation' for responses by 27 November 2022

b. Chorley Council's online consultation on rural broadband provision to support the development of rural infrastructure, community services and / or the sustainable growth of our rural economies

c. Chorley Council's Culture and Sport Fund and Play and Open Spaces Fund details, and

d. LCC Consumer Alerts.

7. Any Other Business: None

8. Date of Next Meetings confirmed as: Thursday 12 January 2023 and Thursday 9 February 2023 at 7.30pm at Adlington Community Centre, Railway Road.

Christine Bailey, Clerk

25 November 2022