

HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting at Adlington Community Centre, Railway Road on Thursday 9 February 2023 at 7.30pm

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. Consideration and approval of the minutes of 12 January 2023 meeting (enclosed): Proposer; seconder; signature.

2. Matters arising for information only:

- a. To note that Fairview Youth & Community Centre Management Committee has submitted a LCC Warm Spaces grant application to support the Adlington Youth Group
- b. LCC GN 22 consent received to display 12x half hanging baskets on six lamp posts in the Parish valid till end October 2024

3. Planning: for consideration and comment as a consultee - <http://chorley.gov.uk/planninglist>

- a. **23/00053/NOT:** Notification of intention to upgrade existing electronic communications apparatus including the installation of 2no new equipment cabinets and associated ancillary works at Chorley Road, Heath Charnock
- b. To discuss HCPC's initial response to the online Central Lancashire Local Plan public consultation by 24 February 2023 to the Part 1 questions (circulated 21/12/22) around (see enclosure):
 - The direction of the emerging policies
 - Development requirements for housing and employment, and
 - Potential site allocations for these uses with links to potential sites in Chorley:
<https://centrallocalplan.lancashire.gov.uk/media/1195/chorley-site-profiles.pdf> and
<https://centrallocalplan.lancashire.gov.uk/media/1193/appendix-b-part-3-of-3-chorley-site-proformas.pdf>
 - Online questionnaire for HCPC's response : <https://centrallocalplan.citizenspace.com>

4. Community Issues:

- a. To consider an update from the joint council District Food Club meeting held on 26 January 2023, to note the LCC Community Food Grant application has been declined (enclosed) and agreed actions
- b. A site meeting with the contractor has been requested to agree the design, cost quote and proposed start on site to replace Walter's log roll with a low rise stone wall planter, update on the progression of the LCC Section 96 and 144 consents and issues arising
- c. To update from the second joint council planning meeting (1/02/23) on the Coronation Celebrations, 6-8 May 2023, the setting up of LCC Crowd-funding appeal by Cllr Carpenter to support the event, publicity and the next steps
- d. To consider the proposed content, initial cost estimates and timing for the preparation of HCPC's Annual Newsletter to include the Coronation Celebrations programme
- e. To receive feedback from the Chorley Town East Neighbourhood Area Meeting and on HCPC's proposed Priority Projects for 2023 towards the shortfall in revenue funding to continue the Adlington Youth Group and to support the proposed Food Club initiative

- f. To note LCC's response to provide three grit bins for Nickleton Brow to Knowsley Lane once locations are agreed and any further update from the Police about anti-social behaviour
- g. To agree the issues for discussion with the Deputy Lancashire Police and Crime Commissioner who is to attend the HCPC 16 March 2023 meeting
- h. To confirm HCPC's attendance at the Adlington District Queen Elizabeth II Green Canopy Tree Planting Ceremony, Saturday 4 March 2023 from 12.30-1.30pm (circulated)
- i. To agree HCPC's proposals for a formal planting of the Chorley Road replacement trees and plaque
- j. To discuss the proposals to launch, recruit and manage volunteers to a Parish Litter Pick Group and to brand the high visibility vest as 'HCPC volunteers'.

5. Financial Update:

- a. HCPC's bank statement requested at 31 January 2023 is awaited (information to follow)
- b. The CIL budget available at 15 November 2023 is £11,124.86
- c. Chorley Council invoice for the annual maintenance of 6 hanging floral baskets was paid on 26 January 2023 at a net cost £564.58, VAT at £112.92. Total cost = £677.50
- d. HCPC own account balance at 31 January 2023 (less the available CIL balance) – to be confirmed
- e. **Expenditure to be approved at 9 February 2023 meeting:**
 - i. Clerk gross February 23 salary per month of £365.58: with Clerk net salary of £300.98 and PAYE to HMRC of £64.60 per month (to be confirmed by APL)
 - ii. Clerk Expenses (January 2023): Admin: £0.00 Mileage: 23 miles @ 25ppm = £5.75
 - iii. Reimburse Cllr Carpenter for the HCPC logo enhancement - cost to be confirmed.
 - iv. LCC 2023 licence fee to display 6 hanging baskets – 2022 refund from LCC to be verified on receipt of Bank Statement. The 2023/2024 licence = £70
- f. HCPC agreed annual precept request has been confirmed to Chorley Council at £8,500

6. Correspondence:

- a. Chorley online Budget Consultation 2023/24 - forwarded with 6 February 2023 deadline

7. Any Other Business

8. Date of Next Meetings confirmed as:

Thursday 16 March 2023 and Thursday 13 April 2023 at 7.30pm at Adlington Community Centre, Railway Road.

Prepared by Christine Bailey,
HCPC Clerk, 4 February 2023