

HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting at Adlington Community Centre, Railway Road on Thursday 13 April 2023 at 7.30pm

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. Discussion with residents on their proposals to improve some road safety concerns in the Parish prior to a further assessment meeting with Mr Andrew Pratt, the Deputy Lancashire Police and Crime Commissioner.

2. **Consideration and approval of the minutes of 16 March 2023 meeting (enclosed):** Proposer; seconder; signature.

3. Matters arising for information only:

a. Mr Pratt is to assess road safety concerns with residents and the Parish Council in the Nickleton Brow, Knowsley Lane and Rivington area

4. **Planning: for consideration and comment as a consultee** - <http://chorley.gov.uk/planninglist>

a. None to date

5. Community Issues:

a. To receive an update on the preparations for the launch of the Adlington District Food Club and volunteer recruitment

b. To receive an update from the contractor for the start on site to replace Walter's log roll with a low rise stone wall planter

c. To receive a date from Chorley Council to meet onsite to agree on the proposed location of the public information board at the Wicket Gate, Weavers Brow

d. To receive an update from the forth joint council planning meeting (05/04/23) on the Coronation Celebrations, 6 -7 May 2023, event publicity and the next steps

e. To note the content and timetable for the print and delivery of HCPC's Annual Newsletter to include the Coronation Celebrations programme as page 1

f. To note issues arising from Cllr Carpenter's reinstatement of the FP sign at the junction of Johnson's Fold and Bibby's Farm, and LCC PROW team's email response (enclosed)

g. To receive Cllr Ashworth's report back from the Chorley Liaison meeting on 22 March 2023

h. Draft calendar of meeting dates as proposed in 2023/24 (enclosed) and provisional arrangement of the venue agreed with ADCC's booking officer.

5. Financial Update:

a. To note the balance in HCPC's bank statement dated 31 March 2023 on receipt (to follow) and to verify the LCC refund of £396 for the 2022 GN22 lamp post consent.

b. To receive an update on the CIL income & expenditure budget during 2022/23 (to follow)

- c. To note HCPC's own account balance at 31 March 2023 less the available CIL balance (to follow)
- d. To note the timetable and procedure agreed with APL Accountants Ltd for the preparation of the 2022/23 year-end accounts and Annual Governance and Accounting Return (AGAR) forms
- e. To confirm the 2023/24 Parish Council budget to include the Clerk's salary (enclosed)

f. Expenditure to be approved at 16 March 2023 meeting:

- i. Clerk gross April 23 minimum salary per month of £391.25: as Clerk net salary of £313.05 and PAYE to HMRC of £78.20 per month (confirmed by APL Accountants)
- ii. Clerk Expenses (March 2023): Admin: Stationery £2.40 Mileage: 19 miles @ 25ppm = £4.75. Total = £7.15
- iii. The Print Quarter – print of 925 copies, A3 folded to A4 full colour, double sided Annual Newsletter £194.00
- iv. Delivery of HCPC's Annual 2023 Newsletter - £200
- v. Reimburse Cllr Carpenter for the enhancement to the HCPC Coat of Arms - cost to be confirmed

6. Correspondence:

- a. In the Boro – April 23 (forwarded)
- b. LANPAC membership leaflet and application form at a cost of £50 plus VAT (forwarded)

7. Any Other Business

8. Date of Next Meetings confirmed as:

Thursday 11 May 2023 for the Annual Parish Council AGM at 7pm, the Annual Parish meeting at 7.10pm and the monthly Parish Council meeting at 7.30pm. Please note the proposed change of date to Thursday 15 June 2023 at 7.30pm for the Parish Council meeting at Adlington Community Centre, Railway Road.

Prepared by Christine Bailey,
HCPC Clerk,
6 April 2023