

HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting at Adlington Community Centre, Railway Road on Thursday 11 May 2023 at 7.30pm

AGENDA

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. Consideration and approval of the minutes of 13 April 2023 meeting (enclosed): Proposer; seconder; signature.

2. Matters arising for information only:

- a. Mr Pratt, the Deputy Lancashire Police and Crime Commissioner, is to assess road safety concerns with representatives from residents, the Parish Council and the Police in the Nickleton Brow, Knowsley Lane and Rivington area on 17 May 2023 at 5pm (enclosure) and with other stakeholders on Thursday 18 May at 2pm meeting at Anglezarke viewpoint, Moor Road, PR6 9DW
- b. To note the Section 87(2) notice of the Parish Council vacancy is on display
- c. Cllr Power is appointed as Parish representative to the registered charity 'Rivington and Blackrod Grammar School and Prize Funds

4. Planning: for consideration and comment as a consultee - <http://chorley.gov.uk/planninglist>

- a. **23/00313/FUL:** Erection of a detached dwelling (substitute dwelling for 'The Hayloft' approved under planning permission ref. 20/00063/FUL) (retrospective) at Liptrot Farm Gilbertson Road Heath Charnock Chorley PR7 4DJ
- b. **23/00285/CLPUD:** Application for a certificate of lawfulness for a proposed single storey rear extension at 2- 4 Brickfield Cottages, Nickleton Brow, PR6 9EZ
- c. **23/00331/CTY and alternative reference SCP/2023/0001:** Consultation from Lancashire County Council on application ref. SCP/2023/0001 (Scoping opinion request for a proposed anaerobic digester unit and ancillary development), Wigan Lane, Coppull

5. Community Issues:

- a. To receive an update on the Adlington Food Club launched on 17 April 2023
- b. To receive an update from the contractor for the start on site to replace Walter's log roll with a low rise stone wall planter
- c. To receive a date from Chorley Council to meet on site to agree on the proposed location of the public information board at the Wicket Gate, Weavers Brow
- d. To receive feedback from the joint council Coronation Celebrations events held on 6 -7 May 2023, the indicative costs, the expected HCPC contribution to be and end of project grant report to the National Lottery.
- e. To note that the HCPC's Annual Newsletter has been delivered and spares taken to Adlington Library
- f. To consider the benefits for HCPC of LANPAC membership at a cost of £60 plus VAT per annum (leaflet and application form enclosed)

- g. To consider Cllr Power's proposal to retain the Parish prayer as currently worded, but for all Councillors to note and in future to share any potential suitable alternative options (enclosure)
- h. To consider comments to respond to Chorley Council's housing assistance Policy consultation (as circulated)
- i. To agree the Household waste collection on Saturday 14 October, at the White Horse pub car park, with the skip arrival from 8.30am and open to the public till 12 noon

5. Financial Update: to confirm on receipt of the 28 April 2023 bank statement the following:

- a. The overall balance in the HCPC bank account at 28 April 2023 (to follow) and to verify the receipt of the precept from Chorley Council, a CIL payment of £1,355.19 and the LCC refund of £396 from the 2022 GN22 lamp post consent.
- b. The CIL income & expenditure budget in 2022/23 and 23/24 (enclosed)
- c. HCPC's own account balance at 28 April 2023 less the available CIL balance (to follow)
- d. The timetable and procedure agreed with APL Accountants Ltd for the preparation of the 2022/23 year-end accounts and Annual Governance and Accounting Return (AGAR) forms
- e. The VAT reclaim from HMRC at the 2022/23 financial year-end

e. Expenditure to be approved at 11 May 2023 meeting:

- i. Clerk gross May 23 salary per month of £391.25: as Clerk net salary of £313.05 and PAYE to HMRC of £78.20 per month (to be confirmed by APL Accountants)
- ii. Clerk Expenses (April 2023): Admin: A5 x500 x 75grm paper – £4.75 Mileage: 47 miles @ 25ppm = £11.75. Total = £16.50
- iii. Reimburse Cllr Carpenter for the enhancement to the HCPC Coat of Arms - cost to be confirmed
- iv. HCPC's annual donations as in the budget to:
 - Adlington in Bloom – actual 2022/23 plant cost confirmed as - £341
 - Adlington Luncheon Club - £120.00
 - North West Air Ambulance - £275.00
 - Shop Mobility - £66
 - Rivington and Adlington Junior Band - £55
- v. HCPC contribution to the joint council District King's Coronation community events = £213.04

6. Correspondence:

- a. In the Boro – May 23 (to be forwarded)
- b. Invitation to the Chorley Mayor Elect's Civic Service, Sunday 21 May to assemble from 10.15am
- c. Invitation to the Adlington Town Mayor Elect's Civic Service, Sunday 25 June at St Paul's Church to assemble at 10.15am for Service at 10.30am
- d. Notice of Chorley Town East Neighbourhood Area Meetings: Tuesday, 20 June and Tuesday 8 February 2024 from 6.30-8pm in the Town Hall Committee Room 1

7. Any Other Business

8. Dates of the next Parish Council meetings confirmed as:

Thursday 15 June 2023 and Thursday 10 August 2023 at 7.30pm at Adlington Community Centre, Railway Road.

Prepared by Christine Bailey, HCPC Clerk, 4 May 2023