

HEATH CHARNOCK PARISH COUNCIL
ANNUAL GENERAL MEETING
Thursday 5th May 2022 at 7.10pm
Held At Adlington & District Community Centre, Railway Road
MINUTES

Attendance List: Cllrs. Ashworth, Carpenter, Cornes, Darbyshire, Donnellon and Power and Ms Bailey (Clerk)

Apologies: Cllr Le Marinel and County Cllr. Snape

In standing down from the role of Chair of the Parish Council, Cllr. Ashworth thanked fellow Councillors and the Clerk for their support in the last 12 months and during the last 6 years. Cllr Ashworth said he would remain actively involved in the Parish Council. The Clerk chaired the meeting. On behalf of the Parish Council, the Clerk thanked Cllr Ashworth for his leadership and invited all Councillors to nominate a Chair for the coming year 2022/23 year.

Appointments:

Chair

Cllr Donnellon proposed and Cllr Power seconded that Cllr Carpenter as the Vice Chair be appointed as Chair of the Parish Council. This was carried. Cllr Carpenter thanked fellow Councillors for their support and he then chaired the meeting inviting nominations for the role of Vice Chair to support the Chair.

Vice Chair

Cllr Ashworth proposed and Cllr Darbyshire seconded that Cllr Le Marinel be appointed as Vice Chair, which she had previously indicated was a role that she was willing to accept. This was carried. Cllr Le Marinel will be informed.

Acceptance of Office

All Parish Councillors were asked to sign a Declaration of Acceptance of the Office which the Clerk counter-signed and to confirm acceptance of the HCPC Code of Conduct in public life.

Register of Interests

All Parish Councillors were asked to complete and return the form to the Clerk at the meeting or by the 1 June 2022 meeting to confirm or update this information.

Minutes

Minutes of the previous meeting on 6 May 2021 were proposed by Cllr Darbyshire and seconded by Cllr Power to be signed by the Chair.

There were no matters arising.

Parish Income

The Clerk confirmed that Chorley Council has issued a remittance dated 27 April 2022 to pay the requested annual precept and top-up grant for 2022/23 of £8,200. This was accepted and noted as being £400 more than in the previous financial year.

Councillor Representations on various Committees and Trusts 2022-23

The following appointments were agreed:

| Organisation/Committee | Councillor |
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| Friends of Adlington Circular Walk and Maintenance of Parish Footpaths | Cllr Carpenter |
| Chorley Liaison | Cllr. Ashworth and Clerk, with Cllrs Donnellon and/or Le Marinel to deputise |

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| South Eastern Parishes | Cllr Cornes with Cllr Darbyshire to deputise as required |
| Rivington and Brinscall Advisory Group, which is due to re-start | Cllr Ashworth with Cty Cllr Kim Snape |
| Rivington Heritage | Cllr Ashworth |
| Shaws Trust (combined role) | Cllr Darbyshire |
| Adlington & District Community Centre x 2 | Cllr Cornes and Cllr Le Marinel with Cllr Darbyshire to deputise |
| Planning of Adlington and District Civic Remembrance Day | Cllrs Le Marinel and Cllr Power |
| Planning in Practice | Cllr Donnellon |
| Friends of Adlington (FoAL) | Cllrs Carpenter and Cllr Power |
| Parish Newsletter | Cllr Carpenter |
| Planning of the Adlington & District QPJ Trail programme, 2-5 June 2022 and to continue with the proposed QPJ tree planting in Autumn 2022 | Cllrs Power and Le Marinel |

Notice of Future Meeting dates

All to be held on a Thursday at 7.30pm at Adlington and District Community Centre, with the exception of the June monthly meetings due to the QPJ 2022 long Bank Holiday weekend and room availability in June 2023:

Wednesday 1 June 2022

Thursday 11 August 2022

Thursday 15 September 2022

Thursday 13 October 2022

Thursday 10 November 2022

Thursday 12 January 2023

Thursday 9 February 2023

Thursday 16 March 2023

Thursday 13 April 2023

Thursday 11 May 2023: Annual Parish Meeting at 7pm, AGM at 7.15pm and Parish meeting at 7.30pm

Tuesday 27 June 2023

Next AGM Meeting date: Arranged for 11th May 2023.

There being no further business the Chair closed the meeting at 7.28 pm.

Signed: Cllr David Carpenter Chairman

Dated 11 May 2023