

## HEATH CHARNOCK PARISH COUNCIL MEETING

Thursday, 16 March 2023 at 7.30pm held on at Adlington Community Centre, Railway Road.

### Attendance:

**Parish Council:** Cllrs David Carpenter (Chair), Graham Ashworth, Tricia Power, John Donnellon; Lancashire County Cllr Kim Snape from 8.10pm and Christine Bailey, Parish Clerk

**Guests:** Mr Andrew Pratt, Deputy Lancashire Police and Crime Commissioner, PCSO 7611 Ben Pilling and PC 3327 Lena Garnham and two residents for item 1 only.

**Apologies for absence:** were received from the Parish Council: Cllrs Michelle Le Marinel, Richard Cornes and Robert Darbyshire; SE Chorley & Heath Charnock Ward Cllr Samir Khan

1. Discussion with Mr Andrew Pratt, the Police and residents and later with Cllr Snape around public safety, road safety, anti-social behaviour concerns, damage to property in public and private ownership following road traffic incidents in the Parish, police resources and priorities. Follow-up actions were agreed, which Cllrs Ashworth and Power expressed an interest to be involved in, as:

- The reporting of local road traffic incidents via PSCO Pilling to improve the Police database
- Mr Pratt to assess the locality with a resident and Parish Council representative, and
- To meet with local stakeholder representatives to include a resident, Parish Councillor, Cllr Snape and United Utilities.

2. **Declarations of Interest:** None

3. **Minutes of 9 February 2023 meeting:** were proposed by Cllr Ashworth, seconded by Cllr Power and signed by Cllr Carpenter.

### 4. Matters arising:

It was noted that:

- a. The LCC Warm Spaces grant application, submitted by Fairview Management Committee, has been approved to support the Adlington Youth Group's weekly session.
- b. HCPC has submitted its online response to the Central Lancashire Local Plan public consultation and thanked Cllr Ashworth for his hard work in preparing that submission.
- c. LCC has installed three grit bins for use by residents on Nickleton Brow to Knowsley Lane
- d. Chorley Council will light Rivington pike with a Union Flag at 7pm on Saturday 6 and Sunday 7 May to mark the Coronation.

### 4. Planning: HCPC commented on the following planning applications:

- a. **22/01158/CLPUD:** Application for a certificate of lawfulness for the proposed conversion of an existing partly enclosed porch into a garden room including the installation of oak framed bi-fold doors on the front elevation at 248, Babylon Lane, PR6 9ER. Chorley Council has already approved this application.
- b. **23/00205/CLPUD:** Application for a certificate of lawfulness for a proposed first floor rear extension at 93 Rawlinson Lane, Heath Charnock, PR7 4DE was considered. HCPC said it would be for the planning authority to determine whether the extension is within the overall volumetric increase within this property's permitted development limits.

### 5. Community Issues:

- a. The key Adlington District indices of deprivation statistics compiled by Fr Buttery were noted as being around loneliness, isolation and the impact of stretched household budgets.
- b. It was noted that Chorley Council has agreed to allocate Neighbourhood Priority grant to the support both the Adlington Youth Group and the setting up of a Food Club in Adlington.
- c. It was noted that with the backing of: Chorley Buddies for expertise; Fareshare to help secure food supplies; and a suitable local venue being agreed, the Food Club will shortly recruit volunteers.

- d. Due to varied and significant local financial support, the Adlington Youth Club has secure revenue funding to operate for most of 2023. Other grant applications will include the Office of the Lancashire Police and Crime Commissioner's Community Fund.
- e. HCPC agreed to pay the contractor's request for a 50% in-advance payment to buy materials for the start on site to replace the log roll at Skew Bridge and the permit for the skip to be parked on the public highway. The Clerk will liaise with the contractor to agree a start date. Cllr Ashworth agreed to oversee the work on site.
- f. Chorley Council has ordered the display case for the public information board at the Lych Gate, Weaver's Brow. Once delivered, Chorley Council will arrange a meeting to agree its position on site.
- g. Cllrs Carpenter and Power reported on the progress made to co-ordinate and publicise the District's Coronation events, including the use of the Annual Parish Newsletter. LCC has said it will not support the Crowd-funding proposal, but the local community has been generous with in-kind support and donations. It was agreed that the photographer will be not be needed as community agencies and individuals shared their own photos of Queen's Platinum Jubilee activities in June 2022.
- h. Cllr Carpenter outlined the proposed content with the front page being designed as a poster for the Coronation activities. The three quotes were discussed. A local printer is preferred if a more competitive quote can be negotiated. Distribution is planned from Monday 17 April 2023. A draft copy will be circulated for comment. Cllr Power offered to proof read.
- i. Cllr Carpenter said the joint council Adlington District Queen Elizabeth II Green Canopy Tree Planting Ceremony held on Saturday 4 March 2023 had gone well.
- j. Concern was expressed about the support for the proposed launch of the Parish Litter Pick Group to co-incide with the national Big Help Day theme on Bank Holiday Monday 8 May 2023. It was thought better to postpone the launch date.

#### **6. Financial Update:**

HCPC noted that:

- a. HCPC's bank statement dated 28 February 2023 showed a total balance of £19,912.81
- b. The CIL budget available, unchanged from 15 November 2023 is £11,124.86
- c. The balance available to HCPC (less CIL) in the account at 28 February 2023 is £8,787.95
- d. LCC is to refund the cost of the 2022 GN22 lamp post consent for the floral baskets = £396.
- e. **Expenditure authorised at 16 March 2023 meeting comprised the payment of:**
  - i. The Clerk's gross March 23 salary payment of £365.58: with the net salary agreed of £300.98 and PAYE to HMRC of £64.60 per month (as confirmed by APL Accountants Ltd)
  - ii. Clerk Expenses (February 2023): Admin: Condolence plant & card & stationery £25.97 Mileage: 19 miles @ 25ppm = £4.75. Total = £30.72
  - iii. Reimburse Cllr Carpenter for the enhancement of the HCPC Coat of Arms was deferred until the cost is confirmed
  - iv. Invoice from Adlington District Community Association for room hire in 2022/23 at £258
  - v. HCPC contribution to balance of joint council QPJ Tree planting ceremony costs due to Adlington Town Council of £16.43
  - vi. Initial payment to JD Kent as 50% deposit towards the cost of the replacement low stone wall planter at £2,750 net plus VAT at £550. Total £3,300 to be paid from the CIL budget
  - vii. Public highway skip permit fee payable to J Dickinson & Sons Ltd of £40 of net £33.34 and VAT of £6.60 to also be paid from the CIL budget.

#### **7. Correspondence was noted as the receipt of:**

- a. LCC March 23 Consumer Alerts

b. Notice of Chorley Liaison meeting on Wednesday 22 March at 6.30pm which Cllr Ashworth will attend with the Clerk joining online. At Cllr Carpenter's suggestion the outcome of item 1 had been proposed as an agenda item to raise wider awareness and invite experience from other Parish Councils.

c. March 23 - In the Boro

**8. Any Other Business**

a. Cllr Ashworth reported again that the Foot Path sign at Bibby's Farm and Scout Adventure Centre on Back Lane had fallen down and was lying in the grass. The Clerk apologised for not informing LCC, but will ask LCC to re-install it as soon as possible.

**9. Date of Next Meetings confirmed as:**

Thursday 13 April 2023 at 7.30pm and Thursday 11 May 2023 for the Annual Parish Council AGM at 7pm, the Annual Parish meeting at 7.10pm and the monthly Parish Council meeting at 7.30pm at Adlington Community Centre, Railway Road.

*The meeting closed at 9.25pm*

Prepared by Christine Bailey,  
HCPC Clerk,  
30 March 2023