

HEATH CHARNOCK PARISH COUNCIL MEETING

Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting at Adlington Community Centre, Railway Road on Thursday 10 August 2023 from 7pm
Pre-meeting for HCPC Councillors only at 7pm

- i. Interview/discussion with applicant for the advertised Parish Council co-optee vacancy
- ii. Witness of the signing of the Declaration of Office and fill in the Register of Interest Form

Monthly Meeting Agenda starting at 7.30pm

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

- 1. Consideration and approval of the minutes of 15 June 2023 meeting (enclosed):** Proposer; seconder; signature.

2. Matters arising for information only:

- a. The construction of the low walled flower bed has been: completed; signed off as satisfactory with a Defect Liability Period to 31 January 2024; paid for; and replanted by Adlington in Bloom volunteers (photo to follow)
- b. The HCPC year-end accounts at 31 March 2023 have been submitted to the External Auditor and the 6 week Notice of Public Consultation finished on 4 August 2023
- c. The VAT reclaim for the 2022/23 year has been submitted to HMRC for £804.01

3. Planning: for consideration and comment as a consultee - <http://chorley.gov.uk/planninglist>

- a. 23/00510/OUTMAJ: Outline application for the proposed development of 40 dwellings, with associated new access, replacement of brass band building and associated parking, with landscaping reserved at Babylon Lane, Heath Charnock (the submitted online summary and fuller response agreed by email are enclosed)

4. Community Issues:

- a. To discuss the replacement signage for the low rise stone wall planter for Walter Makin and whether any dedication signage should be considered for the Gateway Stone
- b. To discuss the options and potential costs to plant the two shrubs purchased initially for the rear of the Gateway Stone and to agree the next steps
- c. To consider the notes from the 27 June 2023 meeting (enclosed) arranged by Mr Pratt, the Deputy Lancashire Police and Crime Commissioner to assess road safety concerns in the Nickleton Brow, Knowsley Lane and Rivington area and follow-up actions offered and/or required
- d. To consider meeting notes and additional summary from Cllr Power who attended the meeting arranged by Chorley Council to set up a Steering Group to support the Adlington Youth Group and any action required by HCPC
- e. To consider a report back from Cllr Darbyshire from the Chorley Town East Neighbourhood Area Meeting on Tuesday, held on 20 June 2023

- f. To agree the arrangements for the household skip event to be held on Saturday 14 October from 9am-12 noon at the White Horse Public House carpark, the draft poster, its print and distribution, a staffing rota and the draft risk assessment
- g. To consider an update from Chorley Council on the installation of the SpID at Rawlinson Lane and subject to LCC Highway's advice on location, to discuss whether HCPC wishes to consider the option of a SpID on upper Babylon Lane to reduce traffic speed.
- h. To consider potential CIL projects in the Parish

5. Financial Update:

HCPC's current financial position

- a. To note the overall balance in the HCPC bank account at 31 July 2023 (enclosed) and that the LCC refund of £396 from the 2022 GN22 lamp post consent and VAT reclaim are awaited
- b. To note the CIL income & expenditure budget in 23/24 (to follow)
- c. To note HCPC's own account balance at 31 July 2023 minus the available CIL balance (to follow)
- d. To confirm the second and final payment to Jon Kent builder for the low stone wall at £3,300
- e. **Expenditure to be approved at 10 August 2023 meeting:**
 - i. Clerk gross July and August 2023 salary per month of £391.25: to be paid as Clerk July net salary of £312.85 and August of £313.05 and PAYE to HMRC of £78.40 and £78.20 respectively as confirmed by APL Accountants. Estimated at net £625.90 and PAYE £156.60.
 - ii. Clerk Expenses (June/July 2023): Admin- 12 second class stamps -£9.00 Mileage: 48 miles @ 25ppm = £12.00. Total = £21.00
 - iii. APL Accounts Ltd Independent Audit 2022/23 financial year's accounts: net £180, VAT £36.00. Total £216.00

6. Correspondence:

- a. A resident's concern about the potential Public Right of Way at Hall O'th Hill, due to contaminated water overflow as a public health safety concern. LCC PROW team have requested an OS location to determine responsibilities. The Chair has agreed to obtain the OS co-ordinates.
- b. To note LCC Highways written response given to the 19 July Chorley Liaison meeting on behalf of the LCC Highways Lead Member for Highways and Transportation, Cllr Rupert Swarbrick due to HCPC's concern about the road traffic collisions at the Rawlinson Lane/A6 junction (enclosed)
- c. To consider LCC's invitation for HCPC to apply for a Public Right of Way Footpath Maintenance grant and a bio-diversity grant for 2023/24 financial year (enclosed) and preparation/submission for a report on the footpath maintenance work carried out by HCPC in 2022/23 without grant funding
- d. Chorley Council's In the Boro, August 2023 (as forwarded)
- e. LCC Consumer alerts, August 2023 (enclosed)

7. Any Other Business

8. Dates of the next Parish Council meetings confirmed as:

Thursday, 28 September 2023 and Tuesday 31 October 2023 at Adlington Community Centre, Railway Road.

Prepared by Christine Bailey, HCPC Clerk, 7 August 2023