

HEATH CHARNOCK PARISH COUNCIL MEETING

Thursday, 10 August 2023 from 7.00pm held on at Adlington Community Centre, Railway Road.

Attendance:

Parish Council: Cllrs David Carpenter (Chair), Michelle Le Marinel (Vice Chair), Graham Ashworth, Robert Darbyshire, John Donnellon and the co-optee Alison Walker and Christine Bailey, Parish Clerk

Apologies for absence: were received from the Parish Council: Cllr Tricia Power; SE Chorley & Heath Charnock Ward Cllr Alistair Bradley and Lancashire County Cllr Kim Snape

Declarations of Interest: None

1. Following an interview for the advertised Parish Council co-optee vacancy, the appointment of Cllr Walker to the Parish Council was confirmed by the signing of her Declaration of Office and the completion of the Register of Interest forms. Cllr Alison Walker was welcomed to the Parish Council.

2. **Minutes of 15 June 2023 meeting:** were proposed by Cllr Donnellon, seconded by Cllr Ashworth and signed by Cllr Carpenter.

2. Matters arising for information:

HCPC noted that:

a. The construction of the low walled flower bed has been: completed; signed off as satisfactory with a Defect Liability Period to 31 January 2024; paid for; and replanted by Adlington in Bloom volunteers. The Parish Council asked that the volunteers be thanked.

b. The HCPC year-end accounts at 31 March 2023 have been submitted to the External Auditor, are on the website and the 6 week Notice of Public Consultation finished on 4 August 2023.

c. The VAT reclaim for the 2022/23 year has been submitted to HMRC for £804.01.

d. The second and final payment to Jon Kent builder for the low stone wall was authorised on completion at a net cost of £2,750 and VAT at £550, totalling £3,300.

3. Planning:

HCPC commented as a consultee in July on:

a. **23/00510/OUTMAJ:** Outline application for the proposed development of 40 dwellings, with associated new access, replacement of brass band building and associated parking, with landscaping reserved at Babylon Lane, Heath Charnock by submitting an online summary and fuller response agreed by email, both of which were approved at the meeting. The full response will be appended to the meeting minutes. Cllr Ashworth said he had brought the three different levels across the site to the attention of the Planning Officer. The Parish Council noted the continuing strong local opposition to the proposal; its current safeguarded land use allocation, although this has been successfully challenged in two other cases in the Chorley district; expressed concern about the adequacy of the applicant's traffic survey; and the need to clarify the flood risk management status of the site. The Parish Council will follow up these concerns.

b. **23/00647/FULHH:** A single storey front extension at 14 Flag Lane, Limbrick, PR6 9ED. It was noted that the property has previously been extended; it is a large extension which appears project well in front of the building line on Flag Lane; it is in the Greenbelt and there are mature trees in its vicinity. The Local Planning Authority should verify that if granted the proposal will not lead to a disproportionate increase in volume from the original property and the views of neighbouring properties should be taken into account in determining the outcome.

4. Community Issues:

a. It was agreed that two metal composite signs would be costed to be in keeping with the Memorial plaque and dedicated to:

- Walter Makin be placed on the low rise stone wall planter, and

- Former Cllr Ian Oakes, who served on the Parish Council for 25 years, to be placed on the wall of the Parish Gateway Stone.
- b. The Clerk will ask whether HCPC name plate signs have been made to mark the planting of the proposed replacement apple trees on Chorley Road.
- c. It was agreed the Adlington in Bloom volunteers be asked if the two evergreen shrubs bought by the Parish Council could be planted in the flower border for their protection either side of the bench.
- d. The Parish Council agreed to ask the key strategic authorities to jointly implement action following the notes of the 27 June 2023 meeting arranged by Mr Pratt, the Deputy Lancashire Police and Crime Commissioner which assessed road safety and anti-social behaviour concerns in the Nickleton Brow, Knowsley Lane and Rivington area and to that the Ward Councillors represent the Parish's interests to protect both residents and tourists attracted to this locality.
- e. The notes from the first meeting of the Adlington Youth Group Steering Group and Cllr Power's summary were discussed. It was noted that both the Adlington Food Club and the Youth Group have been very well supported and need to be continued. It was agreed to ask Cllr Power to advise HCPC on the action required by HCPC including support for fund raising, having already identified the Lancashire Police and Crime Commissioner's Community Fund and the Morrison's Community Grant as two potential opportunities to assist.
- f. Cllr Darbyshire reported on the 20 June 2023 Chorley Town East Neighbourhood Area Meeting which he and Cllr Snape attended in terms of the completion of the previous year's projects and on current progress.
- g. The arrangements for the household skip event to be held on Saturday 14 October from 9am-12 noon at the White Horse Public House carpark were finalised. The Clerk will contact the new landlady before the poster is designed and printed to be paid for by Chorley Council. The poster will be distributed in advance. The HCPC web site and social media will be used. A skip staffing rota and the risk management assessment will be prepared.
- h. Chorley Council will be asked to update on the proposed installation of the SpID at Rawlinson Lane. HCPC said there is no suitable, safe location to site a second SpID device on Babylon Lane.
- i. HCPC will consider potential CIL projects in the Parish at its next meeting.

5. Financial Update:

HCPC's current financial position was noted as:

- a. The overall bank balance at 31 July 2023 was £19,697.13. This does not include the £396 to be refunded by LCC from the 2022 GN22 lamp post consent, which is being dealt with nor the submitted 2022/23 VAT reclaim from HMRC of £804.01.
- b. The current balance on the Community Infrastructure Levy (CIL) monies is £6,396.72 after the final payment for the stone wall planter of £3,300 was debited on 25 July 2023.
- c. It was noted that HCPC's own account balance at 31 July 2023 minus the available CIL balance was £13,300.41.
- d. **The following expenditure was approved at 10 August 2023 meeting:**
 - i. Clerk gross July and August 2023 salary at £391.25 per month: to be paid as Clerk net salary of £312.85 for July and August of £313.05 and PAYE to HMRC of £78.40 and £78.20 respectively. This was confirmed by APL Accountants. Total net salary of £625.90 and PAYE of £156.60.
 - ii. Clerk Expenses (June/July 2023): Admin - 12 second class stamps at £9.00; Mileage: 48 miles @ 25ppm = £12.00. Total = £21.00

iii. APL Accounts Ltd Independent Audit 2022/23 financial year's accounts: net £180, VAT £36.00.
Total £216.00

6. Correspondence:

- a. The Chair has visited the site to obtain the OS location co-ordinates to follow-up a resident's public health safety concern on the Public Right of Way (PROW) at Hall O'th Hill due to contaminated water overflow which the LCC PROW team has requested. The Chair will forward to the Clerk.
- b. Cllr Rupert Swarbrick, the LCC Lead Member for Highways and Transportation's written response given to the 19 July Chorley Liaison meeting in response to HCPC's concern about the under-recording of road traffic collisions at the Rawlinson Lane/A6 junction was noted. Open Reach is relocating the telegraph pole away from the junction.
- c. It was noted that no grant was awarded in 2022/23. HCPC agreed to apply to LCC's invitation for a Public Right of Way Footpath Maintenance grant and a bio-diversity grant in the 2023/24 financial year. The Chair will summarise the maintenance work he has completed in 2022/23 if required for submission to LCC.
- d. Chorley Council's In the Boro, August 2023 and LCC Consumer Alerts, August 2023 were noted

7. Any Other Business

- a. Adlington Library has obtained some LCC 'Slow Down Save Lives' stickers for the public. These would be helpful to remind drivers to slow down if displayed in suitable locations across the Parish and the Adlington District.
- b. Cllr Le Marinel informed the Parish Council that as she is no longer living within a 3 mile radius of the Parish she has reluctantly to step down from the Parish Council and handed the Clerk a letter of resignation. The Parish Council thanked Cllr Le Marinel for her commitment and active involvement in the affairs of the Parish Council and the Parish.
- c. In view of the sudden resignation of Cllr Le Marinel, the Parish Council agreed to advertise the vacancy by co-option.

8. Dates of the next Parish Council meetings were confirmed as:

Thursday, 28 September 2023 and **Tuesday** 31 October 2023 at Adlington Community Centre, Railway Road.

Prepared by Christine Bailey,
HCPC Clerk,
18 August 2023