

HEATH CHARNOCK PARISH COUNCIL MEETING AGENDA

**Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting at Adlington Community Centre, Railway Road on Thursday 28 September 2023 from 7pm
Monthly Meeting Agenda starting at 7.30pm**

Attendance and Apologies:

Declaration of any pecuniary interests:

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

1. Consideration and approval of the minutes of 10 August 2023 meeting (enclosed): Proposer; seconder; signature.

2. Matters arising for information only:

- a. LCC PROW team to improve public access on the public footpath near Hall o'th Hill Farm and being on a farm have requested that Chorley Council notify the Health and Safety Executive
- b. HCPC's application to LCC for a Public Right of Way Footpath Maintenance grant and a bio-diversity grant for 2023/24 financial year has been approved for payment with the licence refund
- c. To note the re-issue of the two the Parish Councillor co-optee vacancies by Sunday 22 October 23

3. Planning: for consideration and comment as a consultee - <http://chorley.gov.uk/planninglist>

- a. **23/00510/OUTMAJ:** Outline application for the proposed development of 40 dwellings, with associated new access, replacement of brass band building and associated parking, with landscaping reserved at Babylon Lane, Heath Charnock - *for further discussion or update as/if required*
- b. **23/00702/FULHH:** pitched roof on existing detached garage at 274 Babylon Lane Heath Charnock Chorley PR6 9ER – plans enclosed.
- c. Listed Building Consent applications at Holland Fold Farm, Long Lane, PR6 9EF for:
 - **23/00769/LBC** - roof repairs, comprising removal of existing roof covering, installation of steel structural supports, insulation and plywood deck and replacement roof covering in natural stone slates, reclaimed from the existing roof where possible. The proposal will require the eaves and ridge height to be raised by at least 225mm to accommodate the structural supports within the roof void. The height of the external walls will be built up to the new eaves and ridge heights in natural stone to match the existing. The existing roof gutter will be removed and replaced to match the new eaves height;
 - **23/00770/LBC** - Roof repairs, comprising removal of existing roof covering, undertaking structural enhancement works, installation of insulation and plywood deck and replacement roof covering in Welsh slate;
 - **23/00771/LBC** -Roof repairs comprising removal of existing roof covering, installation of steel structural supports, insulation and plywood deck and replacement roof covering in natural stone slates, reclaimed from the existing roof where possible, and an array of solar panels on each roof pitch. The proposal will require the eaves and ridge height to be raised by at least 150mm to accommodate the structural supports within the roof void. The height of the external walls will be built up to the new eaves and ridge height in natural stone to match the existing. The existing roof gutter will be removed and replaced to match the new eaves height;

- **23/00772/LBC** - roof repairs, comprising removal of existing roof covering, installation of structural enhancements, insulation and plywood deck and replacement roof covering in artificial stone slates.

4. Community Issues:

- To discuss the dedications designs and materials for the low rise stone wall planter for Walter Makin and as proposed for the Gateway Stone based on designs and quotes (enclosed)
- To discuss the response from the Skew Bridge Adlington in Bloom volunteers to HCPC's proposal to plant the two shrubs purchased for the rear of the Gateway Stone in the floral border
- To receive an update from the Chair and the comments from Cllr Walker (enclosed) on the agency meeting led by Chorley Community Safety Partnership to assess road safety and Anti-social behaviour concerns in the Nickleton Brow, Knowsley Lane & Rivington area, HCPC's response and next steps
- To ask Cllr Power to report on the meeting arranged by Chorley Council to set up a Steering Group to support the Adlington Youth Group, the follow-up action required by HCPC/the Group and discuss the recent request for volunteers to deliver the weekly sessions till Friday 13 October due to youth worker staffing issues and/ or on a longer term basis to help the Group's sustainability (enclosure)
- To finalise the arrangements for the household skip event on Saturday 14 October from 9am-12 noon at the White Horse Public House carpark, to agreed distribution of the poster, the staffing rota and the draft risk assessment (enclosed)
- To note the Adlington and District Civic Remembrance Service Planning Group Meeting to be held on Thursday 5 October 2023 at 7.30pm in Fairview Y&CC and to agree HCPC representation
- To consider HCPC's arrangements for the Act of Remembrance, the lamp post poppy display and to purchase three wreaths for Remembrance Services of HCPC, Adlington District & Chorley Council
- To consider an update from Chorley Council on the installation of the SpID at Rawlinson Lane
- To consider the removal of the Royal Mail post box on Chorley Road half way between Rawlinson lane and the Asshawes and possible follow-up action
- To discuss the two LCC grants: Public Right of Way Footpath maintenance (£500) noting Cllr Donnellon has cut back the footpath by the Band Hut and allocation of the bio-diversity grant (£300)
- To defer consideration of potential CIL projects in the Parish to the 31 October meeting

5. Financial Update:

HCPC's current financial position

- To note the balance in the HCPC bank account at 31 August 2023 (enclosed) including the VAT reclaim of £804.01, with the £396 LCC lamp post licence refund to be paid in September
 - To note the available CIL budget in 23/24 of £6,396.72
 - To note HCPC's own account balance at 31 August 2023 minus the available CIL balance
- d. Expenditure to be approved at 28 September 2023 meeting:**
- Clerk gross September 2023 salary per month of £391.25: to be paid as Clerk net salary of £313.05 and PAYE to HMRC of £78.20 respectively (confirmed by APL Accountants).
 - Clerk Expenses (August 2023): Admin – Nil. Mileage: 32 miles @ 25ppm = £8.00. Total = £8.00

6. Correspondence:

- To consider the request from the Vice Chairman of Chorley Shopmobility for a contribution towards equipment purchase costs (enclosed)

- b. Chorley Council's In the Boro, September 2023 (*as circulated*)
- c. LCC Consumer alerts, September 2023 (enclosed)
- d. LCC Travel Survey focussing on cycling and walking with response links (forwarded)
- e. Parish and Town Council Conference on Saturday 4th November at The Exchange, County Hall, Fishergate, Preston from 09:30 to 14:40 including lunch, followed by LALC AGM (enclosed)

7. Any Other Business

8. Dates of the next Parish Council meetings confirmed as:

Tuesday, 31 October 2023 and **Thursday**, 30 November 2023 at Adlington Community Centre, Railway Road.

Prepared by Christine Bailey,
HCPC Clerk,
23 September 2023