

## HEATH CHARNOCK PARISH COUNCIL MEETING AGENDA

**Members of the Parish Council are summoned to the Heath Charnock Parish Council Meeting at Adlington Community Centre, Railway Road on Tuesday 31 October 2023 from 7pm  
Monthly Meeting Agenda starting at 7.30pm**

### **Attendance and Apologies:**

### **Declaration of any pecuniary interests:**

Members are reminded of their responsibility to declare any pecuniary or other interest in respect of any matter contained in this Agenda. If you have such an interest, you must withdraw from the meeting at that point. Normally you should leave the room before the business starts to be discussed. You do however have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek improperly to influence a decision on the matter.

### **1. Consideration and approval of the minutes of 28 September 2023 meeting (enclosed):**

Proposer; seconder; signature.

### **2. Matters arising for information only:**

- a. The two name plaques have been ordered
- b. The Adlington in Bloom volunteers at Skew Bridge agree with HCPC's proposal to plant the two shrubs purchased for the rear of the Gateway Stone within the floral border during October 2023
- c. The Adlington Youth Group weekly sessions restarted on Friday 13 October 2023

### **3. Planning: for consideration and comment as a consultee - <http://chorley.gov.uk/planninglist>**

*None validated*

### **4. Community Issues:**

- a. To receive an update from the Chair and Cllr Walker on the agency meeting led by Chorley Community Safety Partnership to assess road safety and anti-social behaviour concerns in the Nickleton Brow, Knowsley Lane & Rivington area, HCPC's response, resident's input and next steps
- b. To receive an update from Cllr Power from the Adlington District Remembrance planning meeting and note the invitation to attend to represent the Parish Council which has been circulated
- c. To receive feedback following the household skip event on Saturday 14 October 2023
- d. To consider HCPC's arrangements for the Act of Remembrance (draft enclosed) , the lamp post poppy display, the purchase three wreaths for Remembrance Services of HCPC, Adlington District & Chorley Council & agree attendance
- e. To consider an update from Chorley Council on the installation of the SpID at Rawlinson Lane
- f. To discuss and agree to continue to advertise the two HCPC vacancies (update enclosed)
- g. To review the Asset Register to add in the stone wall planter and two name plaques before the annual insurance renewal and any additional amendments (enclosed)
- h. To finalise the proposal to allocate the LCC bio-diversity grant to three local primary schools
- i. To receive an update from the Chorley Liaison Meeting on Wednesday 18 October and on the Carbon Literacy Training/Project for local councils and Chorley Council's Air Quality Monitoring Survey
- j. To note the receipt of £1,296.64 in CIL (enclosed) and discuss potential CIL projects in the Parish

### **5. Financial Update:**

#### **HCPC's current financial position**

- a. To note the balance in the HCPC bank account at 30 September 2023 (enclosed) which includes the LCC lamp post licence refund £396, FP & bio-diversity grants but without the deduction of the expenditure approved on 28 September meeting.
- b. To note following 5j, the updated available CIL budget in 23/24 of £7,693.36
- c. To note the balance in HCPC's account, to be confirmed at the meeting

**Expenditure to be approved at 31 October 2023 meeting:**

- i. Clerk gross October 2023 salary per month of £391.25: to be paid as Clerk net salary of £313.05 and PAYE to HMRC of £78.20 respectively (confirmed by APL Accountants).
- ii. Clerk Expenses (September 2023): Admin – 3 wreaths from RBL - £59.97 (received) & Mileage: 18miles @ 25ppm = £4.50. Total = £64.47

**6. Correspondence:**

- a. The LALC's Professional Council Project (circulated 11.10.23)
- b. Zero Hours – request for support for Climate and Ecology Bill (circulated 8/10/23)  
Chorley Council's In the Boro, October 2023 (forwarded)
- c. LCC Consumer alerts, October 2023 (forwarded)
- d. Parish and Town Council Conference on Saturday 4th November at The Exchange, County Hall, Fishergate, Preston from 09:30 to 14:40 including lunch, followed by LALC AGM (forwarded)

**7. Any Other Business**

**8. Dates of the next Parish Council meetings confirmed as:**

Thursday, 30 November 2023 and Thursday 11 January 2024 at Adlington Community Centre, Railway Road.

Prepared by Christine Bailey,  
HCPC Clerk,  
20 October 2023