

HEATH CHARNOCK PARISH COUNCIL MEETING

Thursday, 28 September 2023 from 7.00pm held at Adlington Community Centre, Railway Road.

Attendance:

Parish Council: Cllrs John Donnellon, Robert Darbyshire, Tricia Power; and Christine Bailey, Parish Clerk

SE Chorley & Heath Charnock Ward Councillors: Cllr Alistair Bradley and Bev Murray

Lancashire County Council: Cllr Kim Snape

Apologies for absence: were received from the Parish Council: Cllrs David Carpenter (HCPC Chair), Graham Ashworth and Alison Walker

Declarations of Interest: None

Appointment of a Meeting Chair: Cllr John Donnellon was proposed and seconded. He thanked the Ward Councillors and County Councillor for attending the meeting.

1. Minutes of 10 August 2023 meeting: were proposed by Cllr Darbyshire, seconded by Cllr Donnellon and signed by Cllr Donnellon as the Meeting Chair

2. Matters arising for information:

HCPC noted that:

a. LCC PROW team has responded to improve public access on the public footpath near Hall o'th Hill Farm and being a farm, has requested that Chorley Council notify the Health and Safety Executive. This has been done.

b. HCPC's application to LCC for a Public Right of Way Footpath Maintenance grant and a bio-diversity grant for 2023/24 financial year has been approved for payment of both grants with the lamp post licence refund, all expected to be received into the bank account during September 2023.

c. The Clerk has extended the closing date for the two the Parish Councillor Co-optee vacancies to Sunday 22 October 23. The new poster has been displayed.

3. Planning:

23/00510/OUTMAJ: Outline application for the proposed development of 40 dwellings, with associated new access, replacement of brass band building and associated parking, with landscaping reserved at Babylon Lane, Heath Charnock. Cllr Bradley said that Chorley Council was still considering the information and concerns received and is awaiting independent advice on flood management issues. The Parish Council thanked Cllr Bradley for Chorley Council's detailed approach.

b. **23/00702/FULHH:** pitched roof on existing detached garage at 274 Babylon Lane Heath Charnock Chorley PR6 9ER. The Parish Council noted the concern of a nearby resident about the size and potential impact of the pitched roof on the Green Belt. Given the planning history of the site; the rear garden designation as agricultural land; the elevated position of the garage; its prominence on the street scene; and the need for overall compliance with planning policies HS6 d & e and HS5 a, b & d, the Parish Council is concerned about the height at the apex which will have a harmful and encroaching impact on the Green Belt. The increase in the overall volume of the property following application 19/00517/FULHH should, if approved, be of a suitable scale, design and materials, without the potential opportunity for another floor to be added above the garage and to respect the Green Belt location.

c. Listed Building Consent applications at Holland Fold Farm, Long Lane, PR6 9EF for:

- 23/00769/LBC - roof repairs, comprising removal of existing roof covering, installation of steel structural supports, insulation and plywood deck and replacement roof covering in natural stone slates, reclaimed from the existing roof where possible. The proposal will require the eaves and ridge height to be raised by at least 225mm to accommodate the structural supports within the

roof void. The height of the external walls will be built up to the new eaves and ridge heights in natural stone to match the existing. The existing roof gutter will be removed and replaced to match the new eaves height;

- **23/00770/LBC** - Roof repairs, comprising removal of existing roof covering, undertaking structural enhancement works, installation of insulation and plywood deck and replacement roof covering in Welsh slate;
- **23/00771/LBC** - Roof repairs comprising removal of existing roof covering, installation of steel structural supports, insulation and plywood deck and replacement roof covering in natural stone slates, reclaimed from the existing roof where possible, and an array of solar panels on each roof pitch. The proposal will require the eaves and ridge height to be raised by at least 150mm to accommodate the structural supports within the roof void. The height of the external walls will be built up to the new eaves and ridge height in natural stone to match the existing. The existing roof gutter will be removed and replaced to match the new eaves height;
- **23/00772/LBC** - roof repairs, comprising removal of existing roof covering, installation of structural enhancements, insulation and plywood deck and replacement roof covering in artificial stone slates.

The Parish Council noted these proposals. In terms of Option A, a natural slate roof is preferred. For Option B, the solar panels would be supported. HCPC noted that a slate tile with integral solar panel properties is now available which is visually realistic.

4. Community Issues:

- a. The revised design, size and materials for the two dedications designs were approved to be attached to the low rise stone wall planter in memory of Walter Makin and to the wall of the Gateway Stone to recognise the 25 years of public service to HCPC by Ian Oakes.
- b. The views of the Skew Bridge Adlington in Bloom volunteers to HCPC's proposal to plant the two shrubs it purchased for the rear of the Gateway Stone within the floral border for their protection has been requested. This was deferred to the next meeting.
- c. The Parish Council reviewed Cllr Walker's summary from the agency meeting led by the Chorley Community Safety Partnership on the road safety and anti-social behaviour concerns in the Nickleton Brow, Knowsley Lane & Rivington area. HCPC noted that residents and United Utilities are to create a wider database of evidence to assist the agencies; is supportive of appropriate interventions being taken in a cost-effective and enforceable way; and proposed to submit a 2024/25 Neighbourhood Priority Fund grant application to Chorley Council towards costs.
- d. Cllr Power reported on the first meeting to set up a Steering Group to support the Adlington Youth Group. The recent request for volunteers to deliver the weekly sessions till Friday 13 October due to youth worker staffing issues and/ or on a longer term basis to help the Group's sustainability were discussed. Cllr Power said she would offer to assist at a session once a month.
- e. The household skip event will be on Saturday 14 October from 9am-12 noon at the White Horse Public House carpark. The poster has been advertised; the flyer is ready for distribution to households; the staffing rota was discussed; and the draft risk assessment was noted.
- f. Cllr Power will represent HCPC at the Adlington and District Civic Remembrance Service Planning Group Meeting on Thursday 5 October 2023 at 7.30pm in Fairview Y&CC.
- g. HCPC proposed to host its Act of Remembrance on Saturday 11 November at 11am at Skew Bridge. Cllr Darbyshire will display the lamp post poppies and the silhouette soldier. HCPC will purchase three wreaths for the HCPC, Adlington District & Chorley Council Services. Arrangements for the HCPC Remembrance will be based on previous years and will be finalised in October.

h. Chorley Council has installed the SpID on Railway Road and is responsible for its rotation as agreed with the councils in the Adlington District. A timetable for its relocation to Rawlinson Lane and to Bolton Road, Anderton will be requested.

i. Royal Mail has removed the post box on Chorley Road half way between the Rawlinson Lane and the Asshawes junctions apparently without public consultation. This will be followed up.

j. HCPC will continue with its work to cut back overgrown vegetation to maintain access and signage on the public footpaths in line with the approved £500 LCC Public Right of Way Footpath maintenance. Cllr Donnellon has already cut back the grass on the footpath by the Band Hut. It was proposed to offer the three Primary Schools in Anderton & Rivington a £100 share of the £300 bio-diversity grant. LCC will require project reports by 31 March 2024.

k. Cllr Bradley will ask Chorley Council to update on its work at the KGV Recreation Ground which is used by children in the Parish and on its proposals for the Gillett Playing Fields as potential CIL projects.

i. Cllr Bradley said that Chorley Council will be replacing bus shelters and is in negotiation with LCC to manage the Chorley bus station building with proposals to expand its remit to provide more services to include tourist information, catering and toilet facilities, to reduce nearby anti-social behaviour and to enhance the appeal of Chorley as a destination.

Ward Cllrs Bradley and Murray left the meeting

5. Financial Update:

HCPC's current financial position was noted as:

a. The total in the HCPC bank account at 31 August 2023 of £19,481.64 includes the VAT reclaim of £804.01, with the £396 LCC lamp post licence refund to be paid in September.

b. The available CIL budget in 23/24 is £6,396.72

c. HCPC's own account balance at 31 August 2023 minus the current CIL balance is £13,084.92

d. Expenditure to be approved at 28 September 2023 meeting:

i. Clerk gross September 2023 salary per month of £391.25: to be paid as Clerk net salary of £313.05 and PAYE to HMRC of £78.20 respectively (confirmed by APL Accountants).

ii. Clerk Expenses (August 2023): Admin – Nil. Mileage: 32 miles @ 25ppm = £8.00. Total = £8.00

6. Correspondence:

a. The request from the Vice Chairman of Chorley Shopmobility for a contribution towards equipment purchase costs was noted. This is a charity which HCPC has supported annually in recent years. The Parish's contribution will be reviewed when the 2024/25 budget is set.

b. Chorley Council's In the Boro, September 2023 and LCC Consumer alerts, September 2023 have been noted.

c. Parish Councillors were asked to complete the LCC online Travel Survey focussing on cycling and walking.

d. The Parish and Town Council Conference on Saturday 4th November at The Exchange, County Hall, Fishergate, Preston from 09:30 to 14:40 including lunch, followed by LALC AGM was noted.

7. Any Other Business

a. Chorley Liaison meeting date of Wednesday 18 October was noted with Agenda items required by 6 October 2023. No items were proposed.

b. The Asset Register will need to be updated to add the stone wall planter and plaques prior to the renewal of the Council's insurance policy.

c. It was noted that there has recently been a series of thefts of York stone flags and stone wall materials which the Police are aware of.

8. Dates of the next Parish Council meetings confirmed as:

Tuesday, 31 October 2023 and **Thursday**, 30 November 2023 at Adlington Community Centre, Railway Road.

Prepared by Christine Bailey,
HCPC Clerk,
4 October 2023